



OFFICE OF THE CITY CLERK
ROSA GOVEA ACOSTA

October 20, 2022

Hon. Amarra A. Lee
Judge of the Superior Court
c/o Jenarda Dubois
Civil Grand Jury Coordinator
Hall of Justice
400 County Center, 2nd Floor
Redwood City, CA 94063-1655

Subject: CITY OF SOUTH SAN FRANCISCO'S RESPONSE TO THE 2021-22 SAN MATEO COUNTY CIVIL GRAND JURY REPORT TITLED "A Delicate Balance between Knowledge and Power: Government Transparency and the Public's Right to Know"

Honorable Judge Lee,

The South San Francisco City Council approved this letter at its City Council meeting on October 26, 2022.

Below is the City of South San Francisco's response to the 2021-22 San Mateo County Civil Grand Jury Report entitled "A Delicate Balance between Knowledge and Power: Government Transparency and the Public's Right to Know." The City of South San Francisco agrees with the Grand Jury findings and recommendation to do the following:

R4: By June 30, 2023, the city council should direct city staff to review and consider adopting a records management practice analogous to the City of San Mateo's "Records Cleanup Day."

City Response: The City Clerk reviewed the Grand Jury recommendation and will adopt a records management practice within the timeframes recommended in the report.

If you have any questions, please contact me at (650) 877-8518.

Sincerely,

Rosa Govea Acosta
City Clerk