

**CITY OF SOUTH SAN FRANCISCO  
PARKS AND RECREATION DEPARTMENT**

**NON-PROFIT GROUP CO-SPONSORSHIP  
ANNUAL RENEWAL REPORT FOR YEAR**

Due: 05/23/2025

<b>CLUB/ORGANIZATION</b>	<u>Italian American Citizens Club of South San Francisco</u>		
<b>PREPARER'S NAME</b>	<u>Leo Pierini</u>	<b>TITLE</b>	<u>President</u>
<b>ADDRESS</b>	<u>PO Box 5674</u>		
<b>CITY</b>	<u>South San Francisco</u>	<b>STATE</b>	<u>CA</u> <b>ZIP</b> <u>94083</u>
<b>PHONE NUMBER</b>	<u>(415) 716-6813</u>	<b>E-MAIL</b>	<u>iacc.leo@yahoo.com</u>

Please review the list of required documents and return them with your completed application:

- ☒ Current Officers Roster (page 2)
- ☒ Program Report (pages 3-4)
- ☒ Financial Statement (pages 5-7) or attach (must include all revenues & expenditures and match Beginning & Ending balances from Bank Statements)
  - ☒ Copies of January 2024 and December 2024 Bank Statements, attach
- ☒ Statement of Compliance with Co-Sponsorship Agreement (page 8)
- ☒ Current Certificate of General Liability Insurance, attach
  - ☒ Supplemental Self-Insured Retention (SIR) Questionnaire, attach
  - ☒ City of South San Francisco must be listed as additionally insured, attach
- ☒ Current Certificate of Workers Compensation Insurance or Statement of Waiver (if no employees), attach
- ☒ Co-Sponsored Permit Fee, attach
- ☒ Current Membership Roster (Must include addresses for all participants), attach
- ☒ Copy of Organization's Bylaws, attach

All non-profit organizations must file appropriate tax returns in accordance with the law. Please note that the City may audit your records and you would be required to comply with our requests to produce relevant documents.

## REPORT FOR YEAR ENDING 12/31/2024

ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO  
OFFICERS ROSTER

To be submitted with annual renewal and whenever officers change. An officer includes executive officer positions, board of directors, trustees, agents, or other leadership roles with control or substantial influence over the organization's policies or operations as may be designated by the organization bylaws.

NAME Leo Pierini TITLE President  
 ADDRESS [REDACTED]  
 CITY So. San Francisco STATE Ca ZIP 94080  
 PHONE NUMBER [REDACTED] E-MAIL IACC.LEO@YAHOO.COM

NAME Manny Garcia TITLE Vice-President  
 ADDRESS [REDACTED]  
 CITY So. San Francisco STATE Ca ZIP 94080  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Barbara Guevara TITLE Treasurer  
 ADDRESS [REDACTED]  
 CITY Millbrae STATE Ca ZIP 94030  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Dee Delorio TITLE Secretary  
 ADDRESS [REDACTED]  
 CITY So. San Francisco STATE Ca ZIP 94080  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Richard Garbarino TITLE Director  
 ADDRESS [REDACTED]  
 CITY So. San Francisco STATE Ca ZIP 94080  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Winnie Girard TITLE Director  
 ADDRESS [REDACTED]  
 CITY So. San Francisco STATE Ca ZIP 94080  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Celeste Giuliani TITLE Director  
 ADDRESS [REDACTED]  
 CITY So. San Francisco STATE Ca ZIP 94080  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

☒ Check if additional officers are listed on a supplemental sheet

Number of Officers: 17

Number of officers who are residents of South San Francisco: 10

Percentage of Officers who are SSF residents: 58.83

**REPORT FOR YEAR ENDING 12/31/2024****ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO  
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NAME Armando Altamirano TITLE Director  
ADDRESS [REDACTED]  
CITY So. San Francisco STATE Ca ZIP 94080  
PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Bob Cox TITLE Director  
ADDRESS [REDACTED]  
CITY San Bruno STATE Ca ZIP 94066  
PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Helen Birkeland TITLE Director  
ADDRESS [REDACTED]  
CITY San Bruno STATE Ca ZIP 94066  
PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Rose Marie Garcia TITLE Director  
ADDRESS [REDACTED]  
CITY So. San Francisco STATE Ca ZIP 94080  
PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Sandy Lencioni TITLE Director  
ADDRESS [REDACTED]  
CITY So. San Francisco STATE Ca ZIP 94080  
PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Judy Dianos TITLE Director  
ADDRESS [REDACTED]  
CITY Millbrae STATE Ca ZIP 94030  
PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Bill Green TITLE Director  
ADDRESS [REDACTED]  
CITY Millbrae STATE Ca ZIP 94030  
PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

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NAME Janae Morales TITLE Director  
 ADDRESS [REDACTED]  
 CITY Daly City STATE Ca ZIP 94015  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Armando Altamirano TITLE Other: Trustee  
 ADDRESS [REDACTED]  
 CITY So. San Francisco STATE Ca ZIP 94080  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Steve Hawthorne TITLE Other: Trustee  
 ADDRESS [REDACTED]  
 CITY Daly City STATE Ca ZIP 94014  
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
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 PHONE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_

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## ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO

REPORT FOR YEAR ENDING 12/31/2024

## PROGRAM REPORT

## I. MEMBERSHIP:

Total number of members as of 12/31/23:	<u>354</u>
Total number of members as of 12/31/24:	<u>379</u>
Number of members as of 12/31/24 who are South San Francisco residents:	<u>196</u>
Percentage of members as of 12/31/24 that are South San Francisco residents:	<u>51.72</u>
Net Membership Gains (Losses):	<u>25</u>

Staff reserves the right to request additional documentation from the membership as verification of residency.

Please describe any membership requirements (100 word limit):

The Italian American Citizens Club has three member categories: Regular, Senior (30 year member over 65), and Honorary (nominated by the president or a director and ratified by the membership). The basic requirements are to be 21 years of age, be sponsored by a current member and to share in the mission of the IACC in perpetuating the Italian heritage and culture, maintain high moral standards and foster the general interest of SSF. membership is open to all sexual orientations and ethnicities.

If your membership or officers is less than 51% South San Francisco residents, please describe efforts you have made or plan to make to increase the ratio (250 word limit):

The officers of the IACC and its membership is comprised of more than 51 percent South San Francisco residents.

Annual Membership Fees/Dues: \$ 50.00

Form(s) of Payment accepted: Cash or Check

Describe how fees are collected (auto-pay, in person, mail) and reported:

Members are mailed dues invoices and may pay in person or by mail

## II. BOARD MEETINGS

Meetings are held every other month on the first (1st) Tuesday  
of the month at 01:00 p.m.

Location of meetings: IACC Clubhouse at 783 Tennis Drive, SSF

Are meetings open to the public? No Average # of attendees: 17

## ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO

REPORT FOR YEAR ENDING 12/31/2024

## III. CLUB ACTIVITIES

A: Describe the **on-going** activities put on by your organization for the membership in a calendar year:

ACTIVITY/TYPE	LOCATION	FREQUENCY (1 x week, etc.) Please indicate season dates, if any.	TOTAL # ACTIVITY MEETINGS PER YEAR	AVG. # MEMBERS ATTENDING (Each Activity)	TOTAL # PARTICIPANTS PER YEAR
General Meeting	St. Veronica's & IACC Clubhouse	bi-monthly	6	70	420
Board Meeting	IACC Clubhouse	bi-monthly	6	17	102
Club Socials	IACC Clubhouse	bi-monthly	6	70	420
IACC Leagues	IACC Clubhouse / Bocce Courts	seasonal	20	35	700
IACC Tourneys	IACC Clubhouse / Bocce Courts	seasonal	6	35	210
Bocce Lessons	IACC Clubhouse / Bocce Courts	Spring / Fall	8	5	40
Pedro Play	IACC Clubhouse / Bocce Courts	Every Monday	45	30	1350
Court Mainten.	Bocce Courts	Every Week	54	8	432
Adult Lessons	Bocce Courts	Various Weeks	4	4	16
Youth Camps	Bocce Courts	Various Weeks	15	4	60
Spec Needs Camps	Bocce Courts	Spring	8	6	48

B: Describe the **one-time** events put on by your organization for the membership in a calendar year:

ACTIVITY	DATE(S)	LOCATION	# ATTENDING	
			Members	Others
Crab Feed	2/23/24	Scholarship Fundraiser - Fernekes Rec Center	120	30.00
Pedro Tourney	3/23/24	IACC Clubhouse / Bocce Courts	35	0.00
Tournament	4/20/24	Ital Bocce Tourney IACC Clubhouse & Courts	40	0.00
Members BBQ	7/21/24	IACC Clubhouse & Bocce Courts	150	25.00
SF Giants Italian Nite	7/9/24	Oracle Park	25	5.00
Tournament	9/7/24	Host SSF PAL Boosters Fundraiser Club/Crt	24	70.00
Tournament	9/27/24	Host SSF FD Burn Victims Fundraiser Club/Crt	15	70.00
Festa Italiana	9/29/24	w/SSF & CLECA - Orange Park	60	1,200.00
Tournament	9/29/24	Ital Heritage Tourney-Italian Clubs invited-Crts	16	16.00
IACC Italian Festival	10/20/24	In-house Festival for members and family-Crts	120	20.00
Tournament	10/26/24	Host SSF Athletic Club Fundraiser Club/Crt	15	30.00
Holiday Dinner	12/8/24	Xmas / Person of the Year Dinner - SSF Elk's	120	30.00

## ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO

REPORT FOR YEAR ENDING 12/31/2024

## FINANCIAL STATEMENT

## INCOME/REVENUE:

## CONTRIBUTIONS, gifts, grants

<u>SOURCE</u>	<u>FORM</u>	<u>AMOUNT</u>
Ex.: Amateur Athletic Foundation	Grant	500.00
<u>Member - Scholarship</u>	<u>Donation</u>	<u>1,000.00</u>
<u>Member - Scholarship</u>	<u>Donation</u>	<u>100.00</u>
_____	_____	_____
_____	_____	_____

TOTAL CONTRIBUTIONS, gifts, grants 1,100.00 (A)

## PROGRAM revenue

Ex.: Registration Fees	Annual	900.00
<u>Bocce Leagues &amp; Tournaments</u>	<u>Seasonal</u>	<u>6,283.66</u>
<u>Members Meetings &amp; Socials</u>	<u>Bi-monthly</u>	<u>1,786.68</u>
<u>Newsletter Ads</u>	<u>Bi-monthly</u>	<u>125.00</u>
_____	_____	_____
_____	_____	_____

TOTAL PROGRAM revenue 8,195.34 (B)

## MEMBERSHIP fees/dues

Ex.: Membership Dues	Monthly	300.00
<u>Dues</u>	<u>Yearly</u>	<u>21,775.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL MEMBERSHIP fees/dues 21,775.00 (C)

## Inventory/Concession Sales

Gross Receipts:	_____	_____
Gross Receipts:	_____	_____

Gross Profit from Sales: 0 (D)

## SPECIAL EVENTS/fundraisers (net profit)

07/04/2018	Independence Day Picnic Fundraiser	800.00
<u>2/23/24</u>	<u>Crab Feed - Scholarship Fundraiser</u>	<u>5,512.35</u>
<u>10/20/24</u>	<u>In-house IACC Festival</u>	<u>547.86</u>
_____	_____	_____
_____	_____	_____

TOTAL SPECIAL EVENTS/fundraisers 6,060.21 (E)

## OTHER (please describe)

Ex. Money Market Interest	Income	13.75
<u>Bank Interest</u>	<u>Income</u>	<u>1,085.95</u>
<u>Key Deposits</u>	<u>Income</u>	<u>376.20</u>
_____	_____	_____
_____	_____	_____

TOTAL OTHER 1,462.15 (F)TOTAL REVENUE 38,592.70 (G)

## ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO

## REPORT FOR YEAR ENDING 12/31/2024

## OPERATING EXPENSES:

	<u>AMOUNT</u>
Grants and allocations (attach schedule)	<u>4,000.00</u>
Cash \$	<u>                    </u>
Non-cash \$	<u>                    </u>
Specific assistance to individuals (attach schedule)	<u>                    </u>
Benefits paid to or for members (attach schedule)	<u>                    </u>
Compensation of officers, directors, etc.	<u>                    </u>
Other salaries and wages	<u>                    </u>
Pension plan contributions	<u>                    </u>
Other employee benefits	<u>                    </u>
Payroll taxes	<u>                    </u>
Professional fundraising fees	<u>                    </u>
Accounting fees	<u>400.00</u>
Legal fees	<u>                    </u>
Supplies	<u>6,520.79</u>
Telephone	<u>                    </u>
Postage and shipping	<u>                    </u>
Occupancy/Rental	<u>1.00</u>
Equipment rental and maintenance	<u>2,187.28</u>
Printing and publications	<u>2,200.95</u>
Travel	<u>                    </u>
Conferences, conventions, and meetings	<u>1,220.75</u>
Interest	<u>                    </u>
Depreciation, depletion, etc. (attach schedule)	<u>                    </u>
Advertising	<u>                    </u>
Bank Charges	<u>                    </u>
Registration Fees Paid	<u>                    </u>
Equipment/Supplies	<u>                    </u>
Promotion	<u>                    </u>
Subcontractors	<u>                    </u>
Team Clothing, etc.	<u>                    </u>
Repairs & Maintenance	<u>                    </u>
Value of Inventory	<u>                    </u>
Liability Insurance	<u>5,426.72</u>
Other (itemize):	
Dues & California Tax	<u>125.00</u>
Co-sponsorship w/SSF fee	<u>406.35</u>
Po Box, Utilities & Wifi	<u>2,459.25</u>
<b>TOTAL</b>	<u><b>24,948.09</b></u>

H



## ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO

REPORT FOR YEAR ENDING 12/31/2024

**STATEMENT OF EQUITY**  
**For the Year ending 12/31/2024**

	CHANGES	BALANCE
① Beginning Balance (01/01/2024).....		\$ 49,903.59
CONTRIBUTIONS, gifts, grants	1,100.00 A	
PROGRAM revenue	8,195.34 B	
MEMBERSHIP fees/dues	21,775.00 C	
Gross Profit from Sales	0 D	
SPECIAL EVENTS/fundraisers	16,000.21 E	
OTHER	1,462.15 F	
SUBTOTAL of REVENUE	38,542.70 G	
	SUBTOTAL	88,446.29
	Total Liabilities Paid	24,948.09 H
② Ending Balance (12/31/2024).....		63,548.20
TRANS TO CD ACCOUNT		40,000.00
ENDING CHECKING BAL		23,548.20

☐ I certify that this report and the attached Financial Statement(s) are correct and true, and agree to a review of the records of the club by a representative of the City of South San Francisco, if requested.

  
 Treasurer

  
 President

5/21/25  
 Date

I understand that I, or an organization representative, shall attend the Parks and Recreation Commission meeting for the month our organization is agenized for renewal.

The date for this meeting is June 17, 2025

ITALIAN AMERICAN CITIZENS CLUB OF SOUTH SAN FRANCISCO

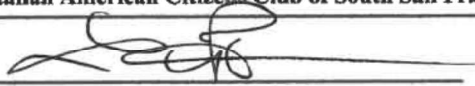
REPORT FOR YEAR ENDING 12/31/2024

**CO-SPONSORSHIP ANNUAL STATEMENT OF COMPLIANCE**

I (we) have reviewed the executed Co-Sponsorship Agreement and hereby certify that the Organization remains in compliance with all obligations under the Co-Sponsorship Agreement.

I (we) certify that the information provided in to the City is accurate. I acknowledge that I will promptly provide the City with any changes from what was originally provided in the Application for Co-Sponsorship. I hereby acknowledge that any material misrepresentations will result in immediate termination of the Co-Sponsorship Agreement and any related privileges.

Club/Organization Name: Italian American Citizens Club of South San Fran

Signature: 

Print Name: LEO PIERINI

Title: PRESIDENT