



REGULAR MEETING MINUTES
October 8, 2024
CITY OF SOUTH SAN FRANCISCO
REGULAR MEETING
TRAFFIC SAFETY COMMISSION

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chairperson Hermes Monzon.

ROLL CALL:

Present: Hermes Monzon, Chairperson
Justin Yuen, Vice Chairperson (*arrived at 5:50 p.m.*)
Brandon Chan, Commissioner
Dana Abarca, Commissioner
David Cabone, Commissioner

Absent: None.

City Staff: Marissa Garren, Secretary to the Traffic Safety Commission
Morena Gallagher, Clerk to the Traffic Safety Commission
Dave Bockhaus, Public Works Deputy Director
Alex Henry, Public Works Maintenance Supervisor

AGENDA REVIEW: No changes.

PUBLIC COMMENT: None.

CONSENT CALENDAR:

- 1. Approval of the Regular Meeting Minutes of the Traffic Safety Commission for August 13, 2024.**

Motion Commissioner Carbone / Second Commissioner Chan — to approve the August 13, 2024 meeting minutes as submitted. Approved by voice vote (4-0-0).

- 2. Approval of the Joint Special Meeting Minutes of the Parking Place Commission and Traffic Safety Commission for September 10, 2024.**

Approval of the Joint Special Meeting Minutes of the Parking Place Commission and Traffic Safety Commission for September 10, 2024 will be deferred to the meeting on November 12, 2024.

ADMINISTRATIVE ITEMS: None.

ITEMS FROM THE COMMISSION:

1. Lane Configuration of westbound Chestnut Avenue between El Camino Real and Mission Road (Commissioner Carbone)

- Commissioner Carbone raised concerns about the traffic markings on Chestnut Avenue between El Camino Real and Mission Road, particularly for drivers unfamiliar with the area, as he believes it may cause confusion.
- Alex Henry, Public Works Program Manager, highlighted the importance of having two left turning lanes from Chestnut Avenue onto El Camino Real, clarifying that the straight arrow markings on Antoinette Lane apply only to drivers on Antoinette Lane.
- Dave Bockhaus, Public Works Deputy Director, acknowledged Commissioner Carbone's concerns and explained that traffic arrows are designated for individual intersections and cannot be used to indicate conditions at multiple intersections ahead.
- Secretary Garren proposed submitting a Traffic Advisory request form for the Committee's review to explore additional recommendations. Dave Bockhaus suggested adding another left turn sign for improved visibility. He will discuss internally with maintenance staff on potentially adding additional signage.

ITEMS FROM THE STAFF:

1. August 2024 TAC 2408 Agenda Minutes and September 2024 TAC 2409 Agenda Minutes.

- Commissioner Carbone sought clarification on the Traffic Advisory Committee (TAC) minutes and the follow-up process on TAC recommendations. Secretary Garren explained that a service request is typically submitted to the maintenance and operations division, which handles it and informs TAC for closure. Dave Bockhaus, Public Works Deputy Director, added that TAC serves as an advisory body that makes recommendations but does not take action; the City Engineer reviews and signs off on those recommendations.
- Secretary Garren noted that in the TAC 2408 agenda minutes, it was stated that maintenance lacks the capacity to complete certain requests. In such cases, TAC would consider whether a contractor could perform the work. She also mentioned that TAC follows up on these items at the next month's meeting, referring to the TAC 2409 agenda minutes, which included a follow-up action from the September meeting.
- Chair Monzon inquired about who reports back to residents. Secretary Garren replied that once TAC has reviewed a matter and reached a final response, they will communicate the outcome to the resident via email or mail, depending on how the request was submitted.
- **2409-4** – Chair Monzon asked about the term "daylighting." Secretary Garren explained that a new daylighting law will come into effect in January 2025, which mandates that vehicles must not park within 20 feet of standard crosswalks to improve visibility for both pedestrians and oncoming vehicles.
- Dave Bockhaus, Public Works Deputy Director, clarified that under the new law effective in 2025, parking will be prohibited near intersections,

regardless of signage or red curbs. This topic will be presented to the City Council at the October 23, 2024 meeting to determine the preferred course of action. Meanwhile, the Police Department (PD) has begun issuing warnings to inform drivers parking too close to intersections before the law takes effect.

- Commissioner Carbone recalled previous discussions about whether the daylighting law applied to all intersections or just two. Vice Chair Yuen clarified that the law applies only to the approach side of a two-way street, meaning it affects only the right-hand side. At four-way intersections, all four approaches would have a 20-foot daylighting zone. Secretary Garren and Dave Bockhaus, Public Works Deputy Director confirmed this understanding.
- Commissioner Abarca inquired about the color for curb painting, to which Dave Bockhaus, Public Works Deputy Director, responded that the curbs will be painted red. He estimated that painting the curbs would cost around \$1.8 million, with an additional \$100,000 for maintenance every five years. Given that there are over 900 intersections in the City, painting presents operational challenges. Alternatives include installing signs, which are less costly and require lower maintenance, or doing nothing and simply enforcing the law.
- Secretary Garren noted that PD has recently had a contract approved with LAZ Parking, which will assist in enforcing the new daylighting law.
- Commissioner Abarca expressed concern that many people are unaware of the new daylighting law. Secretary Garren explained that PD have started placing warnings and informational notices on vehicles parked within 20 feet of an approach. She emphasized the importance of outreach and public education as the effective date approaches.

- **Review of Traffic Safety Commission presentation to City Council**
 - Secretary Garren mentioned she still has some further edits to make to the presentation.
 - Secretary Garren asked who will be presenting on behalf of the Traffic Safety Commission to which Chair Monzon suggested Vice Chair Yuen. Vice Chair Yuen confirmed that he will present on behalf of the Commission.
 - Secretary Garren reminded the group that she will need to take photos of everyone after the meeting.
 - Commissioner Carbone suggested clarifying that the Traffic Safety Commission and the Traffic Advisory Committee are two distinct subcommittees. Secretary Garren confirmed that this clarification will be included in the speaker notes that she will send to Vice Chair Yuen.
 - Commissioner Carbone inquired if the Local Roadway Safety Plan (LRSP) is an official document of the City. Vice Chair Yuen confirmed that the LRSP does exist.
 - Secretary Garren mentioned she will email the presentation out to everyone and if anyone has comments, to send them directly to her to not violate the Brown Act.
 - Commissioner Carbone suggested adding the Daylighting Law to which Vice Chair Yuen responded he will keep it brief in the presentation.
 - Commissioner Carbone noted that City Council might question the combination of the Parking Place Commission and the Traffic Safety

Commission, suggesting they prepare an answer. Chair Monzon pointed out that both commissions were formed in 2020. Dave Bockhaus, Public Works Director, advised that if City Council raises the question, they could respond that it predates their time and defer to the City Attorney for further clarification.

- Vice Chair Yuen asked about the start time of City Council meetings, and Secretary Garren replied that they begin at 6:30 p.m., with presentations scheduled at the start of the agenda.
- Commissioner Carbone observed that during the Bicycle and Pedestrian Advisory Committee (BPAC) City Council presentation, City Council did not ask any questions afterward. Secretary Garren explained that these presentations are typically informational in nature.
- Chair Monzon expressed gratitude to the staff for participating in the downtown walk last month and appreciated everyone who was able to attend.
- Commissioner Carbone thanked staff for preparing the meeting minutes from last month's walk and talk.

Chair Monzon adjourned the meeting at 6:11 p.m.

Respectfully submitted,

Marissa Garren
Traffic Safety Commission Secretary

Hermes Monzon
Traffic Safety Commission Chairperson