



MINUTES
REGULAR MEETING
YOUTH COMMISSION
CITY OF SOUTH SAN FRANCISCO

MONDAY, October 6, 2025
6:30 PM

LIBRARY PARKS & RECREATION, YOUNG ADULT LIBRARY
901 Civic Campus Way, South San Francisco, CA

CALL TO ORDER

Co-Chair Ally Tunque called the meeting to order at 6:36 p.m.

ROLL CALL

Present: Sania Gulati
 Yunn Lee
 Jon Liangco
 Saoirse Price
 Ally Tunque
 Lorraine Yin
 Nikaella Mariano

Absent: Nataly Quinteros
 Alejandra Ramirez
 Edward Tian
 Julia Tsuei
 Vivek Narratom

AGENDA REVIEW

- No changes made

PUBLIC COMMENTS

- None

Written Comments Submitted:

- None

ITEMS FROM STAFF

**1. Discussion of Youth Commission's Activities and Recommendations to City Council
(Mayor Eddie Flores)**

Mayor Eddie Flores thanked the Youth Commission for their active involvement and engagement with the City. He acknowledged and addressed concerns and answered questions. He encouraged the Youth Commission to send emails to inform/invite the Mayor to events hosted by youth, and to attend City Council meetings to further their engagement and bring

creativity and newness to the meetings. He also invited the Youth Commission to further the conversation through a potential meet-up with SSF youth and the Mayor, similar to Cafecito with the Mayor (possibly boba with the Mayor).

2. Discussion of social media policy and practices; review of email distribution group for social media notifications

The Youth Commission discussed the new Social Media Policy and the email distribution group. Adam Elsholz will meet with the Social Media Committee to assist with access to City email accounts to be able to give the Youth Commission access to the Youth Commission Instagram account.

3. Discussion regarding a proposed change of the Youth Commission meeting date and time

Youth Commission Chair Julia Tsuei is no longer able to attend Youth Commission meetings on Monday nights. The Youth Commission discussed alternative meeting times. The Commission will reach out to the City Attorney for assistance with amending the bylaws and then move to vote for a new meeting time, potentially the first Sunday of the month at 3:30 p.m.

4. Update from the South San Francisco School District and City of South San Francisco Special Subcommittee Meeting of September 30 2025.

Adam Elsholz attended the school district meeting on September 30 and presented on behalf of the Youth Commission. The Youth Commission is invited to attend future meetings.

MATTERS FOR CONSIDERATION

1. Review and approval of draft minutes from the September 8, 2025 Youth Commission meeting

Motion to approve the minutes with revisions from the September 8, 2025 meeting was made by Commissioner Yunn Lee and seconded by Commissioner Lorraine Yin. All members were in favor.

2. Motion to approve bylaws as amended regarding subcommittees, attendance, requirements, and other changes from City Attorney's Office

Motion to approve bylaws as amended regarding subcommittees, attendance, requirements, and other changes from City Attorney's Office was made by Commissioner Saia Gulati and seconded by Commissioner Yunn Lee. All members were in favor.

ITEMS COMMISSIONERS

Civic Engagement Committee: The committee shared a sign-on letter they drafted similar to the letter they recently sent to the City, and a resolution. They would like to add a resolution as a discussion and motion item to next month's agenda.

Community Engagement Committee: None

Social Media Committee: None

ADJOURNMENT

Being no further business, Co-Chair Ally Tunque adjourned the Youth Commission meeting at 8:06pm.

Submitted by:

Approved by:

Erika Madriz
Administrative Assistant

Ally Tunque
Co-Chair

Approved by the [Body Name]: ____ / ____ / ____