

# City of South San Francisco

P.O. Box 711  
South San Francisco, CA



## Regular Meeting Agenda

Wednesday, March 25, 2026

6:30 PM

Library Parks & Recreation Building, Council Chambers  
901 Civic Campus Way, South San Francisco, CA

### City Council

MARK ADDIEGO, Mayor (District 1)  
MARK NAGALES, Vice Mayor (District 2)  
BUENAFLORES NICOLAS, Councilmember (District 3)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (District 5)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
LAURA SNIDEMAN, City Manager  
SKY WOODRUFF, City Attorney

**How to observe the Meeting (no public comment, including via Zoom):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/88928221854>  
Webinar ID: 889 2822 1854 Join by Telephone: +1 669 900 6833

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation from The San Francisco Peninsula on their strategic plan. \(Nova Maldonado, SF Peninsula Chief Advocacy Officer\)](#)
2. [Presentation from the Commission on Equity and Public Safety \(Devin Stenhouse, Management Analyst II\)](#)

COUNCIL COMMENTS/REQUESTSPUBLIC COMMENTS

*Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.*

*If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.*

CONSENT CALENDAR

*Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.*

3. [Proclamation for Government Finance Professionals Week \(Mayor Mark Addiego\)](#)
4. [Motion to approve the Minutes of March 11, 2026. \(Office of the City Clerk\)](#)
5. [Motion to approve the re-appointment of one \(1\) Library Boardmember, and one \(1\) Parking Place /Traffic Advisory Committee member. \(Rosa Govea Acosta, City Clerk\)](#)
6. [Motion to receive and file the City's Housing Successor Agency Annual Report for Fiscal Year 2024-25. \(Elia Moreno, Management Analyst I\)](#)
7. [Report regarding a resolution approving a side letter agreement amending Article 4 of the Memorandum of Understanding between the City and AFSCME Local 829 \(Leah Lockhart, Human Resources Director\)](#)
- 7a. [Resolution approving a side letter agreement amending Article 4 of the Memorandum of Understanding between the City and AFSCME Local 829](#)

PUBLIC HEARING

8. [Report regarding a public hearing on the status of vacancies and recruitment and retention efforts for the City of South San Francisco in Calendar Year 2025 in accordance with Government Code Section 3502.3 \(Leah Lockhart, Human Resources Director and Darryel Mickens, Human Resources Manager\)](#)

#### ADMINISTRATIVE BUSINESS

9. [Report regarding a resolution approving the acceptance of additional grant funds from the San Mateo County Aging and Adult Services Division in the amount of \\$13,123 for the Parks and Recreation Department's Adult Day Care and Congregate Nutrition Programs, and amending the Parks and Recreation Department Fiscal Year 2025-26 Operating Budget pursuant to Budget Amendment Number 26.058. \(Angela Duldulao, Deputy Director of Parks and Recreation\)](#)
- 9a. [Resolution approving the acceptance of additional grant funds from the San Mateo County Aging and Adult Services Division in the amount of \\$13,123 for the Parks and Recreation Department's Adult Day Care and Congregate Nutrition Programs, and amending the Parks and Recreation Department Fiscal Year 2025-26 Operating Budget pursuant to Budget Amendment Number 26.058.](#)
10. [Report regarding a resolution awarding a construction agreement to B.E.A.M. Construction, Inc. of San Francisco, California for the Orange Memorial Park Restroom Renovation Project in an amount not to exceed \\$258,587. \(Joshua Richardson, Parks Division Manager\)](#)
- 10a. [Resolution awarding a construction agreement to B.E.A.M. Construction, Inc. of San Francisco, California for the Orange Memorial Park Restroom Renovation Project in an amount not to exceed \\$258,587 and authorizing the City Manager to execute the agreement on behalf of the City.](#)
11. [Report regarding the 2025 General Plan and Housing Element Annual Progress Reports \(Billy Gross, Principal Planner and Stephanie Skangos, Senior Planner\)](#)
12. [Report regarding requests for policy advocacy including letters of support or opposition for State and Federal legislation \(Megan Wooley-Ousdahl, Deputy City Manager\)](#)

#### ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

#### CLOSED SESSION

13. [Conference with Real Property Negotiators](#)  
[\(Pursuant to Government Code Section 54956.8\)](#)  
[Property: Vacant City property located at 356 Grand Avenue \(APN: 012-312-300\)](#)  
[Agency Negotiators: Ernesto Lucero, Economic Development Manager and Nell Selander, Economic and Community Development Director](#)  
[Negotiating Party: Ben Tre Group](#)  
[Under Negotiation: Price and Terms](#)
14. [Conference with Real Property Negotiators](#)  
[\(Pursuant to Government Code Section 54956.8\)](#)  
[Property: 901 Civic Campus Way, 3rd Floor](#)  
[City Negotiators: Han-Ching Wong, Management Analyst II; Greg Mediati, Parks & Recreation Director; Valerie Sommer, Library Director; Angela Duldulao, Parks & Recreation Deputy Director; Adam Elsholz, Library Assistant Director; Ernesto Lucero, Economic and Community Development Manager; Prax Duarte, Facilities Manager](#)  
[Negotiating Parties: Mata MV Corporation \(d.b.a. Morning Vibes Café\)](#)  
[Under Negotiations: Price and Terms](#)

ADJOURNMENT