

1. GRANT TITLE FY26/27 CTFGP Law Enforcement - South San Francisco Police Department	
2. NAME OF ORGANIZATION/AGENCY South San Francisco Police Department	
3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT South San Francisco Police Department/ Investigations	
4. PROJECT PERFORMANCE PERIOD From: 07/01/2026 To: 06/30/2027	5. PURCHASE ORDER NUMBER
6. GRANT OPPORTUNITY INFORMATION DESCRIPTION Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.	
7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$250,398.57	
8. TERMS AND CONDITIONS The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference. The parties hereto agree to comply with the Terms and Conditions of the following attachments: • Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure • Schedule B – Detailed Budget Estimate • Schedule B-1 – Budget Narrative We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions. IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.	
9. APPROVAL SIGNATURES A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY Name: Scott Campbell Title: Chief of Police Phone: (650) 877-8931 Address: 1 Chestnut Avenue South San Francisco, CA 94080 E-Mail: scott.campbell@ssfca.gov _____ (Signature) _____ (Date)	B. AUTHORIZED OFFICIAL OF CHP Name: Elliotte Johnson Phone: (916) 843-4360 Title: Captain Fax: (916) 322-3169 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: ElJohnson@chp.ca.gov _____ (Signature) _____ (Date)
C. ACCOUNTING OFFICER OF CHP Name: M. V. Fojas Phone: (916) 843-3531 Title: Commander Fax: (916) 322-3159 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: Michelle.Fojas@chp.ca.gov _____ (Signature) _____ (Date)	10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS Name: Laura Soto Title: Management Analyst Phone: (650) 877-8931 Address: 1 Chestnut Avenue South San Francisco, CA 94080

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

TERMS AND CONDITIONS

C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

TERMS AND CONDITIONS

O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

South San Francisco Police Department

The Grantor determined awards and adjustments based on the Project's merit, operational scale, compliance with the Request for Application (RFA), and program regulations. Certain activities or budget items proposed in Schedule A may have been deemed ineligible for funding. The final, binding list of authorized activities and expenses is set forth in Schedule B - Detailed Budget Estimate.

Project Description

The South San Francisco Police Department will use Cannabis Tax Fund Grant Program funding to expand DUI enforcement efforts and build on progress made in FY 2025–2026. The department currently conducts four DUI checkpoints and sixteen DUI saturation patrols annually, funded through the Cannabis Tax Fund Grant Program and the California Office of Traffic Safety.

This proposal will maintain two CTFGP-funded DUI checkpoints and add eight additional DUI saturation patrols, increasing CTFGP-funded saturation patrols to sixteen per year (bringing the total to 24 DUI saturation patrols). These high-visibility operations are designed to identify and remove impaired drivers before they cause injury or loss of life.

The department is also requesting two dedicated DUI Enforcement Motorcycles to support saturation patrols, checkpoints, and traffic enforcement operations. Clearly marked "DUI Enforcement", the motorcycles will be readily available for impaired-driving operations and serve as a visible deterrent to those considering driving under the influence.

Additionally, the department seeks funding for a TruNarc Narcotics Analyzer for use during DUI checkpoints and saturation patrols. This device allows officers to quickly and safely identify suspected controlled substances encountered during DUI investigations, reducing exposure to dangerous materials such as fentanyl while providing reliable presumptive testing to support prosecution.

Together, these resources will enhance enforcement capacity, increase deterrence, improve officer safety, and strengthen the department's ongoing commitment to reducing impaired driving and improving roadway safety throughout the community.

Problem Statement

The South San Francisco has a residential population of 66,185 (2023). Known as the "Biotech Capital of the World," the city is home to more than 250 biotechnology companies occupying over 12 million square feet of laboratory and research space. South San Francisco borders the San Francisco International Airport and is home to more than 20 hotels and motels. As a result of its thriving biotech industry and steady influx of visitors, the city's daytime population regularly exceeds 100,000.

The city maintains 156 centerline miles of roadway, which accommodate an average daily traffic volume of more than 300,000 vehicles. These roadways serve both residents and commuters traveling to major freeways and neighboring communities, including Daly City, San Bruno, Pacifica, Colma, Brisbane, and the San Francisco International Airport. Ongoing development, including high-density housing projects and millions of square feet of additional commercial and office space, continues to increase traffic demand throughout the city.

With rising traffic density, reducing fatal, injury, and DUI-related collisions remains a priority and ongoing challenge. The City of South San Francisco is committed to the Vision Zero initiative, with the goal of eliminating all traffic fatalities and severe injury collisions. While measurable progress has been made, continued efforts are necessary to achieve this objective.

In 2025, the South San Francisco Police Department recorded notable reductions compared to 2024. Injury collisions decreased by 11% (205 in 2025 compared to 230 in 2024), fatal collisions decreased by 100% (zero fatalities in 2025 compared to 1 fatality in 2024), and DUI-related collisions declined by 47% (44 in 2025 compared to 83 in 2024). DUI arrests also fell by 21%, down from 131 in 2024 to 103 in 2025. Although these improvements are encouraging, sustained efforts in visibility, education, and enforcement are essential to further reduce DUI incidents and overall collisions.

Schedule A

With support from the Cannabis Tax Fund Grant Program, the South San Francisco Police Department will expand and strengthen its impaired-driving enforcement efforts. Grant funding will support the purchase of two dedicated DUI Enforcement Motorcycles and a TruNarc Narcotics Analyzer which are critical tools to enhance DUI enforcement and education initiatives.

The DUI Enforcement Motorcycles will be deployed for DUI saturation patrols, checkpoint operations, and as "chase" vehicles during enforcement operations. Specially marked with "DUI Enforcement" and the slogan "Drive High Get a DUI," these motorcycles will increase visibility and serve as a proactive deterrent to driving under the influence. As the department's Motorcycle Unit continues to grow, dedicated DUI motorcycles will ensure consistent availability for targeted DUI enforcement operations. Motorcycles also provide greater maneuverability and efficiency in traffic environments, improving officers' ability to identify and apprehend impaired drivers.

The TruNarc Narcotics Analyzer will significantly enhance officer safety and investigative capabilities. Used during grant-funded saturation patrols and DUI checkpoints, the device enables officers to conduct presumptive testing of suspected controlled substances safely and efficiently, minimizing exposure to hazardous materials such as fentanyl. The analyzer will also provide critical presumptive evidentiary support to assist the District Attorney's Office when making filing decisions in cases.

Additionally, grant funding will support two DUI checkpoints and sixteen DUI saturation patrols within the city. These operations will increase DUI saturation patrol activity by 50% while maintaining existing checkpoint efforts. Beyond enforcement, these initiatives will promote public education and awareness, deter impaired driving, and reinforce the department's commitment to roadway safety.

In conclusion, the proposed Cannabis Tax Fund Grant will enable the South San Francisco Police Department to enhance DUI enforcement operations and acquire essential equipment to effectively carry out these initiatives. These efforts will directly support the overarching goal of improving safety for all roadway users within the City of South San Francisco.

Performance Measures/Scope of Work (Proposed Solution)

2 DUI Enforcement Motorcycles for DUI enforcement operations (Q1= Purchase, Q2= Receive/Outfit, Q3-Q4= Use to complete DUI Saturation Patrol operations and other related operations to include "chase" vehicle at DUI Checkpoints). The DUI Enforcement motorcycles will be clearly marked as "DUI Enforcement" and will increase public education and awareness of DUI related crimes with the goal of a reduction of DUI related collisions.

1 TruNarc Narcotics Analyzer (Q1=Purchase, Q2= Receive/Train/ Deploy, Q3-Q4= Deploy on DUI Saturation Patrols, DUI Checkpoints, and other enforcement operations). The TruNarc Narcotics Analyzer will be utilized during DUI operations and will allow officers to conduct presumptive tests of controlled substances located during those operations safely and effectively while increasing officer safety by reducing the potential exposure risk to hazardous substances including fentanyl.

2 DUI Checkpoint Operations (Q2=1, Q4=1): We aim to apprehend offenders of DUI/DUID related offenses while also increasing awareness of DUI/DUID related incidents with goal of reducing impaired drivers within the community and the reduction of DUI related collisions by 10% (in conjunction with the DUI Saturation Patrols).

16 DUI Saturation Patrols (Q1=4, Q2=4, Q3=4, Q4=4): We aim to reduce DUI/DUID related collisions by 10% (in conjunction with the DUI Checkpoints) by apprehending and reducing the number of impaired drivers in the community. This will result in the improvement of the safety of all roadway users within the community.

Project Performance Evaluation

The South San Francisco Police Department Investigations Captain will monitor and evaluate the statistical data, including reported collisions, collisions with DUI as the Primary Collision Factor, DUI arrests, and Impaired Driving Operations. This data will be compared to previous years to measure the impact on public safety. Memorandums will be authored documenting the data points and the effectiveness of the grant that will be shared internally and with external stakeholders.

Schedule A

Program Sustainability

Reliance on future grant funding for the DUI Enforcement Motorcycles and TruNarc Narcotics Analyzer can be reduced in the event the grant funds become unavailable or are significantly reduced. The DUI Enforcement Motorcycles are a one time purchase, and will remain in service for the standard police motorcycle life. This is generally based on years of service and mileage, which average between 6-8 years and approximately 30,000 miles. The TruNarc Narcotics Analyzer is also a one time purchase, and includes a five year warranty but it is expected to remain in service beyond the warranty period. At the time the DUI Enforcement motorcycles and Narcotics Analyzer become due for replacement, optional funding sources will be explored to include asset forfeiture, public safety impact fees, or the general fund (if grant funding is reduced or eliminated). Funding for future DUI Checkpoints and DUI saturation patrols may possibly be integrated into annual budgets to allow for reduced reliance on Cannabis Tax Fund Grant Programing funding. Additional funding for these operations and training may also be sought through the Office of Traffic Safety grant programs.

Administrative Support

The South San Francisco Police Department has received and managed grants for over 16 years. The Investigations Division Captain will manage the proposed grant with administrative support from our Management Analyst, Laura Soto. Although the Investigations Captain managed the CTFGP in FY 25/26 and has overseen personnel who have managed grants in the past. These grants have included the ABC and Tobacco grant. Our Management Analyst has provided administrative support on grant management for many years and has assisted with the management of the above-mentioned ABC and Tobacco grants, CTFGP grant, OTS grant, and bullet proof vest replacement program. Her role includes the financial management of the grant. It should be noted our management analyst also manages the police department's 42-million-dollar budget.

The City of South San Francisco is very experienced in grant management and adopted a grant management policy in 2021. The program has full administrative support, and every effort will be made to continue grant activities after the grant conclusion.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
30978	South San Francisco Police Department	\$250,398.57

Cost Category	Line Item Name	Total Cost to Grant
Personnel	DUI Saturation Patrol	\$80,424.96
	DUI Checkpoint	\$33,950.88
	Category Sub-Total	\$114,375.84
Equipment	DUI Motorcycles	\$85,386.84
	TruNarc Narcotics Analyzer	\$50,635.89
	Category Sub-Total	\$136,022.73

Grant Total	\$250,398.57
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Schedule B-1 Budget Narrative

South San Francisco Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Personnel

DUI Checkpoint

\$33,950.88

Two DUI Checkpoint Operations. Each Checkpoint will be eight (8) hours long. Personnel include three (3) Sergeants, eight (8) Corporals/Officers, Five (5) Police Service Technicians (PST/CSO), One (1) dedicated dispatcher or dispatcher supervisor.

Max SGT OT rate of \$157.08 X 3 X 8 hours = \$3,769.92.

Max CPL/ OFC OT rate of \$148.86 X 8 X 8 hours = \$9,527.04.

Max PST OT rate of \$70.87 X 5 X 8 hours = \$2,834.80.

Max dispatcher/ dispatcher sup OT rate of \$105.46 X 1 X 8 hours = \$843.68.

SGT OT range \$120.12- \$157.08, CPL OT range \$111.94- \$148.86, OFC OT range \$83.60- \$135.30, PST OT range \$53.00- \$70.87, Dispatcher OT range \$68.40- \$83.14, Dispatcher (Supervising) OT range \$80.71- \$103.01.

Total max cost per checkpoint is \$16,975.44 X 2 = \$33,950.88

DUI Saturation Patrol

\$80,424.96

16 DUI Saturation Patrols. Each Saturation Patrol will have up to 4 Officers/CPL/SGT for 6-10 hours at \$157.08 per hour (highest hourly rate).

SGT OT Rate \$120.12-\$157.08 per hour

CPL OT Rate is \$111.94- \$148.86 per hour

Officer OT Rate is \$83.60-\$135.30 per hour

The total maximum cost per operation is \$5,026.50 and the total maximum costs for 16 saturation patrols is \$80,424.96

(512 hours X \$157.08 an hour (highest hourly rate) =\$80,424.96)

Equipment

DUI Motorcycles

\$85,386.84

Two (2) DUI Enforcement Motorcycles (Harley Davidson or similar style of law enforcement motorcycle) and outfitting. Motorcycles come standard with emergency lights and siren, but need to be outfitted with police radio, Bluetooth, associated wiring, brackets, rifle mount, graphics etc. Motorcycle cost \$31,532.11 X 2= \$63,064.22 + outfitting with radio/brackets @ \$9,361.31 X 2= \$18,722.62= total cost of \$81,786.84. Motorcycles to be used during grant funded DUI Saturation Patrols and DUI Checkpoints as chase vehicles.

Saddle Bag Rifle Mount/ Lock for the two (2) DUI Enforcement Motorcycles and associated wiring. Estimated \$1,000 X 2 = \$2,000 with installation.

Graphics for two (2) DUI enforcement motorcycles with SSFPD logo and "DUI Enforcement" and "Drive High Get a DUI" slogans affixed to the motorcycle. Estimated \$800 per motorcycle X 2 = \$1,600

Total = \$85,386.84

*NOTE: CGU WILL ONLY COVER 1 YEAR RADIO ESSENTIAL SERVICE- AGENCY IS RESPONSIBLE FOR REMAINING WARRANTY COSTS

Schedule B-1 Budget Narrative

South San Francisco Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

TruNarc Narcotics Analyzer

\$50,635.89

TruNarc Narcotics analyzer to be used during DUI Saturation Patrols and DUI checkpoint operations to safely and quickly identify controlled substances during DUI investigations. Cost= \$50,635.89

NOTE: CGU WILL ONLY COVER 1 YEAR WARRANTY- AGENCY IS RESPONSIBLE FOR REMAINING WARRANTY COSTS