



MINUTES REGULAR MEETING

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, June 9, 2021
6:00 p.m.

Teleconference via Zoom

City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-29-20 and N-63-20 and COVID-19 pandemic protocols.

CALL TO ORDER

Mayor Addiego called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Councilmembers Coleman, Flores and Nicolas, Vice Mayor Nagales, and Mayor Addiego

AGENDA REVIEW

No changes

ANNOUNCEMENTS FROM STAFF

None

PRESENTATIONS

Item taken out of order

2. Proclamation celebrating June as Pride Month in California. (James Coleman, Councilmember)

Councilmember Coleman read into the record a proclamation celebrating June as Pride Month in California and presented to Parks and Recreation Commissioner Michael Aires. Commissioner Aires accepted the proclamation on behalf of the LGBTQ Community in South San Francisco and thanked the Council for the recognition.

1. Presentation by California State Senator Josh Becker.

California State Senator Josh Becker provided an update on current legislative activities and accomplishments during his term in office. Vice Mayor Nagales inquired whether there were any mechanisms in place to assist affordable housing projects in securing state funding and information on the eviction moratorium. Senator Becker provided an overview of the state funding process and stated it was a top priority. He stated he did not have an update on the eviction moratorium. Councilmember Coleman inquired on surplus funds that the state would dedicate to universal preschool. Senator Becker stated there would be a massive investment in early childhood development and would provide an update when more information is known.

3. Presentation on the Redistricting Process for South San Francisco by Kristen Parks of National Demographics Corporation (NDC). (Rosa Govea Acosta, City Clerk; Kristen Parks, National Demographics Corporation)

City Clerk Govea Acosta introduced Kristen Parks from National Demographics Corporation. Ms. Parks provided background information on the California Voting Rights Act and an overview of the redistricting process for the City of South San Francisco. She stated that the statutory deadline to adopt a map was April 17, 2022, and the first election with a new map would be held on November 8, 2022. Ms. Parks requested direction from Council on whether to form a commission and the type of public mapping tools to be used.

Vice Mayor Nagales inquired whether a commission had been formed for the districting process and whether it was required. Ms. Parks stated the past districting process did not have a commission and it was not required to form a commission for the redistricting process.

The consensus of the Council was not to form a commission for the redistricting process and use of the same mapping tools used for the districting process.

PUBLIC COMMENTS

Members of the public were encouraged to submit public comments in writing in advance of the meeting via eComment by 4:00 p.m. on the day of the meeting.

Assistant City Clerk Avila read into the record one public comment from an anonymous resident and the following individuals:

- Richard Garbarino
- Maude Iggstrom

COUNCIL COMMENTS/REQUESTS

Councilmember Flores thanked city staff and volunteers for their work at the vaccination clinics. He encouraged the community to get vaccinated, especially the youth. He recognized the South San Francisco Improving Public Places for winning two first-place ribbons at the San Mateo County Fair.

Councilmember Nicolas thanked members of the Historic Old Town Homeowners and Renters Association, Friends of Old Town, and city staff for a successful community meeting on Reimagine SamTrans. She informed the community that last Friday's power outage resulted in Cal Water issuing an advisory letter for some residents. However, the advisory letter did not contain a timeline and other information needed for the residents. She ensured that the city would work with Cal Water to provide more timely information to the community in the future.

Vice Mayor Nagales acknowledged the public comment from Maude Iggstrom and stated we would be meeting with Caltrans to address the issues. He requested information on the Great Plates program and the possibility of having a similar program at a local level. Vice Mayor requested that a pop-up table be stationed at future events to inform the community about the County Rent Relief program.

Mayor Addiego thanked Councilmember Nicolas and Councilmember Coleman for joining him to celebrate Memorial Day. He provided information on Senate Bill 9 and requested an update from the City Manager. City Manager Futrell stated that Senate Bill 9 was in the State Assembly, and it had to go through two committees. Mayor Addiego requested the meeting be adjourned in memory of Paul Domeniconi.

CONSENT CALENDAR

The City Clerk duly read the Consent Calendar, after which Council voted and engaged in discussion of specific item as follows. Items 5, 7, 12, and 14 were pulled for further discussion.

4. Motion to approve the Minutes for the meeting of April 20, 2021.
5. Report regarding Resolution No. 103-2021 approving Budget Amendment 22.001 appropriating \$115,000 in the Information Technology Department budget in fiscal year 2021-2022 for consulting services with AGS Geospatial, LLC, and approving a two-year contract (with two two-year options to extend) in an amount not to exceed \$690,000 and authorizing the City Manager to execute the agreement. (Tony Barrera, Director of Information Technology)
6. Report regarding Resolution No. 104-2021 determining the continued existence of an emergency and the need to continue emergency repairs in response to the Sign Hill Diamond Fire. (Greg Mediati, Deputy Director of Parks and Recreation)
7. Report regarding Resolution No. 105-2021 authorizing the acceptance of \$19,950 in grant funding from the County of San Mateo to support COVID-19 outreach throughout South San Francisco and approving Budget Amendment 22.005. (Adam Elsholz, Assistant Library Director)
8. Report regarding Resolution No. 106-2021 authorizing acceptance of \$5,000 grant from the Max and Victoria Dreyfus Foundation, Inc., via the South San Francisco Public Library Foundation, to support the purchase of 3D printers for Library Makerspace programming and accepting Budget Amendment 21.054. (Adam Elsholz, Assistant Library Director)
9. Report regarding Resolution No. 107-2021 authorizing the acceptance of \$3,750 in grant funding from David and Lucile Packard Foundation to be used in implementing the Stay & Play Program for Family, Friends and Neighbors (FFN) informal caregivers of young children at South San Francisco Public Library and approving Budget Amendment 21.053. (Adam Elsholz, Assistant Library Director)
10. Report regarding Resolution No. 108-2021 approving the renewal of a Consulting Services Agreement with Townsend Public Affairs for grant writing services on various capital improvements, development, and social service projects for a one-year term in an amount not to exceed \$60,000. (Christina Fernandez, Assistant to the City Manager)
11. Report regarding Resolution No. 109-2021 approving the acceptance of grant funds from the California Department of Education's After School Education and Safety Program to be granted over a three-year term in the amount of \$247,695 per year for a total grant amount of \$743,085, and amending the Parks and Recreation Department and Library Department Fiscal Year 2021-22, 2022-23 and 2023-24 Operating Budgets pursuant to budget amendment #22.004. (Greg Mediati, Parks and Recreation Deputy Director)

12. Report regarding Resolution No. 110-2021 authorizing the acceptance of \$217,980 in grant funding from the California Department of Housing and Community Development through the Permanent Local Housing Allocation (PLHA) program, approving Budget Amendment 21.052, and approving Budget Amendment 21.055 for associated administrative costs. (Deanna Talavera, Management Analyst II)
13. Report regarding adoption of Resolution No. 111-2021 authorizing the City Manager to execute a Letter of Engagement with the law firm Squire Patton Boggs to extend an existing contract for national advocacy and policy services, for a term through June 2022 and for an amount not to exceed \$150,000 (Christina Fernandez, Assistant to the City Manager)
14. Report regarding an adoption of Ordinance No. 1623-2021 amending Title 15 (Buildings and Construction) of the South San Francisco Municipal Code to adopt certain modifications and additions to the California Energy Code/Building Energy Efficiency Standards and the California Green Building Standards Code which serve as Reach Codes to increase building efficiency and increase requirements related to electric vehicle charging stations. (Alex Greenwood, Director of Economic and Community Development)

Item No. 5: Councilmember Nicolas inquired whether there was a backup for Mr. Anderson. Information Technology Director Barrera stated there was a backup in place should Mr. Anderson not be available.

Item No. 7: Councilmember Flores inquired on the planned outreach to encourage youth vaccinations. Assistant Library Director Elsholz stated they have been working with the County on outreach and provided an update on their current partnerships.

Item No. 12: Vice Mayor Nagales inquired whether the funding would be sufficient till the end of the year. Management Analyst Talavera stated that the need was evident and that the funding would be sufficient till the end of the fiscal year.

Item No. 14: Councilmember Coleman provided some comments on the Ordinance and would like to see a commercial component included in the code.

The following individual provided public comment:

- Dashiell Leeds

Motion —Vice Mayor Nagales/Second – Councilmember Nicolas: To approve Consent Calendar items 4 - 14, by roll call vote: AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales and Mayor Addiego; NAYS: None; ABSENT: None; ABSTAIN: None.

PUBLIC HEARING

15. Report regarding consideration of a Development Agreement, a Relocation Agreement, and Sign Permit to allow the installation of an 80-foot tall, double-faced, digital billboard on property located at 345 Shaw Road, and determining that the 2015 IS/MND continues to serve as the applicable environmental review document pursuant to CEQA. (Billy Gross, Senior Planner)

Public Hearing opened: 7:25 p.m.

Public Hearing closed: 7:51 p.m.

Senior Planner Gross provided background information on the existing digital billboards and the proposed new digital billboard. Clear Channel Outdoor LLC (Clear Channel) applied to construct a digital billboard on the property at 345 Shaw Road. This would be the third digital billboard currently allowed by the Zoning Ordinance. The proposed digital billboard would consist of a new, double-faced V-shaped outdoor advertising sign, with digital message center displays measuring 17 feet high and 59 feet wide, and with minimal frame around the signs. As such, the sign would be the same size as the Clear Channel sign approved in 2015.

He stated that light sensors would be installed to measure ambient light levels and to adjust light intensity to respond to any change in ambient light conditions. Lighting levels on the digital billboard would not exceed 0.3-foot candles over ambient levels, as measured using a foot candle meter at a pre-set distance (350 feet for the proposed 17-foot x 59-foot face size). The brightness of the LED display is subject to adjustment based on ambient conditions, so the display may be brighter in the daytime than at night.

Clear Channel's application was originally scheduled to be heard by the City Council on February 12, 2020, but the applicant requested that additional time be provided before final action was taken. The item was rescheduled, but subsequently the application was put on hold due to the COVID-19 pandemic.

Vice Mayor Nagales inquired on the advertisement content of the billboard. Mr. Qualls from Clear Channel provided an overview of the process for billboard content.

Councilmember Flores inquired on the process for relocating the existing billboard. Senior Planner stated the existing billboard would be removed prior to the new one becoming operational.

Councilmember Coleman expressed his concerns with the brightness of billboards. Mr. Qualls provided an overview of the lighting features and ensured they would address any issues with the lighting of their billboards.

Mayor Addiego requested information on an incident that occurred with an offensive advertisement last year. Mr. Qualls stated he would provide Council with the information.

15a.Resolution No. 112-2021 determining that the 2015 IS/MND continues to serve as the applicable environmental review document pursuant to California Environmental Quality Act (CEQA) Guidelines Sections 15162 and 15164 for the proposed Digital Billboard Project at 345 Shaw Road and approving a Relocation Agreement, and Sign Permit to allow for the installation of an 80-foot tall, double-faced, digital billboard on property located at 345 Shaw Road.

Motion — Vice Mayor Nagales/Second – Councilmember Nicolas: To approve Resolution No. 112-2021 determining that the 2015 IS/MND continues to serve as the applicable environmental review document pursuant to California Environmental Quality Act (CEQA) Guidelines Sections 15162 and 15164 for the proposed Digital Billboard Project at 345 Shaw Road and approving a Relocation Agreement, and Sign Permit to allow for the installation of an 80 foot tall, double-faced, digital billboard, by roll call vote: AYES: Councilmembers Coleman, Flores, and Nicolas, Vice-Mayor Nagales and Mayor Addiego; NAYS: None; ABSENT: None; ABSTAIN: None.

15b. Ordinance adopting a Development Agreement to allow for the installation of an 80-foot tall, double-faced, digital billboard on property located at 345 Shaw Road.

Motion — Councilmember Flores/Second – Vice Mayor Nagales: To introduce and waive further reading of an ordinance adopting a Development Agreement to allow for the installation of an 80-foot tall, double-faced, digital billboard on property located at 345 Shaw Road, by roll call vote: AYES: Councilmembers Coleman, Flores, and Nicolas, Vice-Mayor Nagales and Mayor Addiego; NAYS: None; ABSENT: None; ABSTAIN: None.

ADMINISTRATIVE BUSINESS

16. Report regarding Resolution No. 113-2021 approving Budget Amendment 22.003 appropriating \$665,900 in the Public Works Department operating budget for Fiscal Year 2021-2022 for the Free South City Shuttle Program. (Marissa Garren, Department of Public Works)

Administrative Assistant Garren provided the presentation and background information on the South City Shuttle program. She provided ridership numbers from 2019-2021 and an overview of the funding for the program. Some of the objective for FY 2021-2022 would be to conduct a community survey, improvements to the shuttle stops and expanding on marketing.

Councilmember Nicolas requested clarification on reimbursement from the San Mateo County Transportation Authority. Administrative Assistant Garren provided an overview of the reimbursement process.

Councilmember Flores inquired on COVID-19 protocols for the shuttle program. Administrative Assistant Garren provided an overview of the protocols and would request additional information from the operator.

Councilmember Coleman stated he would like the city to provide a free on-demand shuttle service similar to those on college campuses.

Motion — Vice Mayor Nagales/Second – Councilmember Nicolas: To approve Resolution No. 113-2021 approving Budget Amendment 22.003 appropriating \$665,900 in the Public Works Department operating budget for Fiscal Year 2021-2022 for the Free South City Shuttle Program, by roll call vote: AYES: Councilmembers Coleman, Flores, and Nicolas, Vice Mayor Nagales and Mayor Addiego; NAYS: None; ABSENT: None; ABSTAIN: None.

17. Report regarding Resolution No. 114-2021 to approve the expanded Holiday Decorations Program and execute a professional services contract for the new decorations, installation, rotation, and storage of the holiday decorations. (Jennifer Rosas, Administrative Assistant II)

Administrative Assistant II Rosas presented on the expanded Holiday Decorations program and provided background information on the existing program. On March 19, 2021, staff issued a Request for Proposals (RFP) to seeking a new vendor for an expanded Holiday Decorations program that could also take on the installation, rotation, and storage of the existing wreath supply.

She stated that four proposals were received in response to the RFP. The Holiday Decorations Ad Hoc Subcommittee was reconvened on May 7, 2021, to review the proposals. After careful

consideration, the Dekra-Lite vendor selected as the vendor. The Subcommittee directed staff to move forward with negotiations with the vendor to adjust some of the elements initially proposed in the RFP to place decorations at the following locations: Westborough Park, Orange Memorial Park/Pool, the Fernekes Building, Buri Buri Park, the Municipal Services Building, and City Hall.

Councilmember Nicolas provided comments on her inspiration for the holiday decorations.

Vice Mayor Nagales thanked Councilmember Nicolas for joining him on the subcommittee.

Mayor Addiego thanked staff and the subcommittee members. He requested a total cost of all holiday decorations be provided to Council.

Motion —Councilmember Flores/Second – Councilmember Coleman: To approve Resolution No. 114-2021 to approve the expanded Holiday Decorations Program and execute a professional services contract for the new decorations, installation, rotation, and storage of the holiday decorations, by roll call vote: AYES: Councilmembers Coleman, Flores, and Nicolas, Vice-Mayor Nagales and Mayor Addiego; NAYS: None; ABSENT: None; ABSTAIN: None.

18. Report regarding Resolution No. 115-2021 confirming the change in solid waste collection rates to be collected by the South San Francisco Scavenger Company effective July 1, 2021. (Janet Salisbury, Director of Finance)

Finance Director Salisbury presented the report and provided background information on the contract between the city and South San Francisco Scavenger Company. She introduced Paul Formosa, CEO and Doug Button, President of South San Francisco Scavenger Company.

Councilmember Nicolas inquired whether South San Francisco Scavenger Company had a low-income program for residents. Mr. Formosa stated they did not have a program for low-income residents.

Councilmember Flores inquired whether South San Francisco Scavenger Company provided free hauling services for renters. Mr. Formosa provided an overview of the free hauling services and had partnered with the city on free hauling events for all residents.

Councilmember Coleman requested clarification on a commercial component of the hauling services and inquired whether the free hauling services could be per unit. Mr. Formosa provided an overview of the commercial hauling services and stated we would work with staff. There would need to be a significant operation analysis conducted by the company.

Mayor Addiego requested clarification on the services and the increase of pricing. Ms. Formosa provided clarification on the services and pricing. Mayor Addiego inquired on international recycling services and how it had impacted their business. Mr. Button provided an overview of recycling services and thanked his employees for their work during the pandemic.

Motion —Councilmember Nicolas/Second – Vice Mayor Nagales: To approve Resolution No. 115-2021 confirming the change in solid waste collection rates to be collected by the South San Francisco Scavenger Company effective July 1, 2021, by roll call vote: AYES: Councilmembers Coleman, Flores, and Nicolas, Vice-Mayor Nagales and Mayor Addiego; NAYS: None; ABSENT: None; ABSTAIN: None.

19. Report regarding the status of statewide residential eviction moratorium legislation and consideration of future action. (Alex Greenwood, Economic and Community Director).

Economic and Community Director Greenwood introduced Deputy Director Selander to provide the report out. Deputy Director Selander provided background information on the statewide residential eviction moratorium set to expire on July 1, 2021. She requested direction from Council on whether the city should send any formal communication to the State legislature, urging an extension of the residential eviction moratorium beyond July 1, 2021. An extension of the moratorium will allow more time for the State to disburse funds to renters and cover renters' unpaid debt. Should Council opt to do nothing, and the moratorium expires, staff anticipates that there could be mass evictions and millions of dollars of unpaid debt from renters that have yet to be paid under SB 91 as well as rent payment due for this coming July 1st.

She stated that staff was preparing a local eviction moratorium for Council to consider at the end of the month if the state does not act. The County of San Mateo and City of Redwood City were considering doing the same.

Vice Mayor Nagales provided additional information on the overall efforts of the eviction moratorium. He requested clarification on whether a county moratorium would cover the South San Francisco. City Attorney Woodruff provided clarification and stated that the city should consider their own local moratorium. Vice Mayor Nagales stated he was in favor of sending the letter to support the extension.

Councilmember Flores inquired whether the application had been simplified for renters applying for assistance from the state. Deputy Director Selander stated the application was still lengthy. Councilmember Flores stated he would be in favor of adding language in the letter to simplify the state application.

Councilmember Coleman suggested strengthening the letter by including the following: one hundred percent of the payment to eligible landlords, one hundred percent of the payment to tenants (should their landlord not participate in the program), a clause to protect long-term debt and credit damage, and relief for utility payments.

Vice Mayor Nagales stated that the state funding already included assistance with utility payments.

Motion —Vice Mayor Nagales/Second – Councilmember Nicolas: by motion to support sending a letter in favor of extending the moratorium, by roll call vote: AYES: Councilmembers Coleman, Flores, and Nicolas, Vice-Mayor Nagales and Mayor Addiego; NAYS: None; ABSENT: None; ABSTAIN: None.

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

Councilmember Nicolas stated that the South San Francisco Commission on Racial and Social Equity would not meet in June due to preparation and review of the draft report.

Mayor Addiego stated he had a productive meeting with Ethan Mizzi from the Youth Advisory Council and was pleased to report the transition of a full commission coming for Council adoption at a future meeting.

Councilmember Flores acknowledged the numerous concerns of catalytic converter thefts in the city and inquired whether an announcement would be coming soon from the city about a program to deter the thefts. City Manager Futrell stated an announcement of a program would be release shortly from the Communications Director.

ADJOURNMENT

Being no further business Mayor Addiego adjourned the meeting in memory of Paul Domeniconi at 9:10 p.m.

Respectfully submitted by:

Approved by:

Cindy Avila
Assistant City Clerk

Mark Addiego
Mayor

Approved by the City Council: ____ / ____ / ____