



MINUTES **REGULAR MEETING**

**YOUTH COMMISSION
CITY OF SOUTH SAN FRANCISCO**

**MONDAY, FEBRUARY 2, 2026
6:30 PM**

**LIBRARY PARKS & RECREATION, YOUNG ADULT LIBRARY
901 Civic Campus Way, South San Francisco, CA**

CALL TO ORDER

Chair Tsuei called the meeting to order at 6:32 p.m.

ROLL CALL

Julia Tsuei, present
Sania Gulati, present
Jon Liangco, present
Lorraine Yin, present
Yunn Lee, present
Saoirse Price, present
Kunal Gulati, present

Ally Tunque, absent
Nika Mariano, absent
Alejandra Ramirez, absent
Nataly Quinteros absent
Ysabella Tolentino, absent

Valerie Sommer, Library Director
Adam Elsholz, Library Assistant Director
Gaby Rodriguez, Office Specialist

AGENDA REVIEW

1. Welcome Commissioner Tolentino moved to the next meeting on March 2nd, 2026.

11. Discussion of PHS event recap from Commissioner Ramirez moved to next meeting on March 2nd, 2026.

PUBLIC COMMENTS

None.

ANNOUNCEMENTS FROM STAFF

2. Discussion and invitation to Sister-to-Sister Conference on March 26, 2026

Adam Elsholz shared invitation to San Mateo County's Sister to Sister Youth Leadership Conference with commissioners.

3. Discussion of CAYC E-Bike Safety Task Force

Adam Elsholz shared invitation from Eddie Flores to join e-bike safety task force to pass e-bike safety legislation. Youth Commission will consider reposting this information on their social media page.

MATTERS FOR CONSIDERATION

4. Review and approval of draft minutes

Commissioner Lee motioned to approve the minutes from the previous meeting, which was seconded by Commissioner Price. All commissioners were in favor and the motion carried.

5. Subcommittee structure and membership

The members of each subcommittee will be as follows:

Civic Engagement: Lorraine Yin, Sania Gulati, Kunal Gulati

Community Engagement: Alejandra Ramirez, Sania Gulati, Saoirse Price, Yunn Lee

Social Engagement: Sania Gulati, Saoirse Price, Julia Tseui, Jon Liangco

Commissioner Lee motioned to approve these new subcommittee assignments, which was seconded by Commissioner Yin. All were in favor and the motion carried. The Social Engagement subcommittee will review social media guidelines with Adam. Subcommittees may meet after the adjournment of each meeting and will discuss additional subcommittee meeting times outside of the meeting.

6. Discussion and motion on changing meeting date and time

No motion needed.

7. Discussion on attendance policy and adding attendance reports to agendas

Adam will contact City Clerk to send a letter to the Youth Commissioners who have had more than three absences. Youth Commissioners will encourage people to apply for Youth Commission to fill vacancies.

ITEMS FROM BOARD MEMBERS, COMMISSIONERS, COMMITTEE MEMBERS

8. Resolution #26-01 drafted by Commissioner Yin

Following the recommendations from the City Attorney, the resolution will be revised to correct formatting errors and to more clearly align with the scope of Youth Commission as an advisory body to the City of South San Francisco. A revised version will be shared with the City Attorney for review and approval.

9. Discussion of proposal to recommend ICE-Free Zones Ordinance to City Council (Commissioner Yin)

Commissioner Yin encouraged Youth Commissioners to attend and submit a public comment at the City Council meeting on February 4th, 2026, where City Council will discuss a San Mateo County Ordinance prohibiting the use of city-owned property in the activities of ICE without proper judicial warrants. Commissioner Yin encouraged Youth Commission to support language in the ordinance to require ICE to have proper, visible identification when conducting activities. The Youth Commission

will consider drafting a letter to the SSF School Board recommending the adoption of similar policies on school property.

10. Discussion on Donuts for Democracy Proposal (Commissioner Yin)

Commissioners Yin, Price, and Tsuei will work together on a Donuts for Democracy voter pre-registration event on Sunday, February 22nd from 10am-4pm at Serramonte Mall in collaboration with the League of Women Voters. The Youth Commission will also survey young people at this event on what issues they are most concerned about. Photos taken at this event can be included in the Youth Page in the library newsletter and on Youth Commission's social media.

12. Discussion of Homework Hub project (Commissioner Lee)

Commissioner Lee shared updates on the Homework Hub project. Homework Hub will continue with a soft launch on March 4th, 2026.

13. Discussion of Letter Writing event recap (Commissioners S. Gulati and Tolentino)

Commissioner S. Gulati shared a recap of the letter writing event that took place on January 31st, 2026. The letters of support will be sent to UCSF Benioff's Children's hospital.

14. Discussion of Youth Column in Library Newsletter (Commissioner Yin)

An ad hoc subcommittee for the Youth Page in the library newsletter will include Commissioners Yin, Lee, S. Gulati, Price, Liangco, and Tsuei. They aim to have the first edition out by next month.

15. Roundtable discussion of new project ideas and initiatives

Social Engagement Subcommittee would like to create a profile picture for Instagram, a new logo for Youth Commission, and an intro post with commissioner bios. The ad hoc Youth Newsletter Subcommittee will meet on Mondays at 7-8pm every week. Civic Engagement Subcommittee will tentatively meet biweekly on Thursdays. Social Engagement Subcommittee will make a group chat, ensuring that it does not meet quorum. Community Engagement Subcommittee could host a trivia night or game night at the library.

16. Updates from Subcommittees

No updates due to subcommittee restructuring.

17. Agenda building

- ICE-Free Zone letter
- Resolution by Commissioner Yin
- Youth Page in Newsletter
- Instagram Intro post
- Recap donuts for democracy

ADJOURNMENT

Being no further business, Chair Tsuei adjourned the Youth Commission meeting at 7:50pm.

Submitted by:

Approved by:

Gaby Rodriguez
Office Specialist

Julia Tsuei
Chair

Approved by the Youth Commission: _____ / _____ / _____