

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, August 12, 2026

6:30 PM

**Teleconference Location: The Citizen Hotel
926 J St. Sacramento, CA 95814, (Room # at Front Desk)
Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA**

City Council

**MARK ADDIEGO, Mayor (District 1)
MARK NAGALES, Vice Mayor (District 2)
BUENAFLORE NICOLAS, Councilmember (District 3)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (District 5)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
LAURA SNIDEMAN, City Manager
SKY WOODRUFF, City Attorney**

How to observe the Meeting:

Television: Astound Channel 26, Comcast Channel 27, or AT&T Channel 99

City Website: <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>

YouTube: <https://www.youtube.com/@CityofSouthSanFrancisco/streams>

Zoom Webinar: <https://ssf-net.zoom.us/j/88928221854>

How to submit written Public Comment before the City Council Meeting:

eComment Portal:

<https://ci-ssf-ca.granicusideas.com/meetings>

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Comments received by the deadline will be provided to the City Council and made part of the public record.

How to provide Public Comment during the City Council Meeting:

In Person: Complete a Digital Speaker Card located at the entrance. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name (optional) for the Minutes.

Via Zoom: <https://ssf-net.zoom.us/j/88928221854>

By Telephone: (669) 900-6833

Webinar ID is 889 2822 1854.

Click *9 to raise a hand to speak.

Click *6 to unmute when called.

Public comments are limited to three (3) minutes per speaker. The Mayor may adjust speaking times as needed. Individuals not complying with the City Council's Rules of Decorum may be muted.

American Disability Act (ADA) & Accommodations:

In compliance with the Americans with Disabilities Act (ADA), the City will provide agenda materials in appropriate alternative formats and reasonable accommodations, including interpretation services, to individuals with disabilities. Requests for alternative formats, disability-related modifications, accommodations, or interpretation services should be submitted in writing to the Office of the City Clerk at least 72 hours prior to the meeting. Please include your name, contact information, a brief description of the requested materials or accommodation, and your preferred format or service.

Email: all-cc@ssfca.gov

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFFPRESENTATIONS

1. [Certificate of Recognition honoring Kaiser Permanente South San Francisco for earning Magnet Recognition with Distinction. \(Mark Addiego, Mayor\)](#)

COUNCIL COMMENTS/REQUESTS/HONORING THE LIFE OF REQUESTSPUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion, without discussion, and are not read individually. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

2. [Motion to approve the Minutes from the meetings of July 8, 2026, July 13, 2026, and July 20, 2026. \(Office of the City Clerk\)](#)
3. [Motion to accept the Local Agency Biennial Notice for 2026 pursuant to the California Political Reform Act as regulated by the Fair Political Practices Commission and issued by the City Clerk. \(Rosa Govea Acosta, City Clerk\)](#)
4. [Report regarding a resolution authorizing the acceptance of one Spectrum Light Lab table valued at \\$2,300.00 from the EmPOWERing Access Project, a collaborative initiative supported by the Southern California Library Cooperative and the California State Library. \(Valerie Sommer, Library Director\)](#)
- 4a. [Resolution authorizing the acceptance of one Spectrum Light Lab table valued at \\$2,300.00 from the EmPOWERing Access Project, a collaborative initiative supported by the Southern California Library Cooperative and the California State Library.](#)
5. [Report regarding a resolution authorizing the City Manager or authorized designee to enter into a services agreement with Bureau Veritas Technical Assessments LLC to deliver the Americans with Disabilities Act Self Evaluation and Transition Plan in an amount not to exceed \\$281,127.58 \(Rich Lee, Assistant City Manager\)](#)
- 5a. [Resolution authorizing the City Manager or authorized designee to enter into a services agreement with Bureau Veritas Technical Assessments LLC to deliver the Americans with Disabilities Act Self-Evaluation and Transition Plan in an amount not to exceed \\$281,127.58.](#)

6. [Report regarding a resolution accepting \\$250,398.57 from the California Highway Patrol \(CHP\) in grant funding made available through the Cannabis Tax Fund Grant Program \(CTFGP\) to be used for personnel overtime and equipment expenses and amend the Police Department's Operating Budget for Fiscal Year 2026-27 by approving Budget Amendment Number 27.003. \(Anthony Pinell, Police Captain\)](#)
- 6a. [Resolution accepting \\$250,398.57 from the California Highway Patrol in grant funding made available through the Cannabis Tax Fund Grant Program to be used for personnel overtime and equipment expenses and to amend the Police Department's Operating Budget for Fiscal Year 2026-27 by approving Budget Amendment Number 27.003.](#)
7. [Report recommending that the City Council adopt a resolution approving an updated Memorandum of Understanding between the City of South San Francisco and the County of San Mateo that continues utilizing Justice Assistance Grant funding for the City's Crisis Response Clinician from July 1, 2026, to December 31, 2026. \(Adam Plank, Police Captain\)](#)
- 7a. [Resolution approving an updated Memorandum of Understanding between the City of South San Francisco and the County of San Mateo that continues utilizing Justice Assistance Grant funding for the City's Crisis Response Clinician from July 1, 2026, to December 31, 2026.](#)
8. [Report regarding a proposed amendment to the School Liaison Officer Memorandum of Understanding between the City of South San Francisco and the South San Francisco Unified School District modifying the review period from an annual to a triennial basis for school years 2026-2027, 2027-2028, and 2028-2029. \(Fahmida Murphy, Police Lieutenant\)](#)
- 8a. [Resolution authorizing the City Manager or designee to execute a revised amendment of the Memorandum of Understanding for the 2026-2027, 2027-2028, and 2028-2029 school years between the City of South San Francisco and the South San Francisco Unified School District.](#)
9. [Report regarding a resolution approving a Fifth Amendment to the South San Francisco Fire Department's Professional Services Contract for Third-Party Plan Review Services with West Coast Code Consultants, Inc. \(WC3\) to increase the not-to-exceed limit from \\$1,000,000 to \\$1,500,000, provide a one-year extension, and align contract expiration dates with the Building Division to facilitate a coordinated procurement process. \(Ian Hardage, Fire Marshal\)](#)

- 9a. Resolution approving a Fifth Amendment to the South San Francisco Fire Department's Professional Services Contract for Third-Party Plan Review Services with West Coast Code Consultants, Inc. (WC3) to increase the not-to-exceed limit from \$1,000,000 to \$1,500,000, provide a one-year extension, and align contract expiration dates with the Building Division to facilitate a coordinated procurement process.
- 10. Report regarding a resolution authorizing the City Manager or designee to execute a Consulting Services Agreement with Digitech Computer LLC for ambulance billing and revenue cycle management services for an initial term of five (5) years, with the option to extend the agreement for up to three (3) additional two-year terms, for compensation equal to 3.75 percent of collected revenue. (Richard Walls, EMS Battalion Chief)
- 10a. Resolution authorizing the City Manager or designee to execute a Consulting Services Agreement with Digitech Computer LLC for ambulance billing and revenue cycle management services for an initial term of five (5) years, with the option to extend the agreement for up to three (3) additional two-year terms, for compensation equal to 3.75 percent of collected revenue.
- 11. Report regarding a resolution authorizing the acceptance of grant funding from the American Association of Retired Persons Community Challenge Microgrant Program in the amount of \$2,500 and amending the Parks and Recreation Department Fiscal Year 2026-27 Operating Budget pursuant to Budget Amendment Number 27.006. (Laura Armanino, Recreation Manager)
- 11a. Resolution authorizing the acceptance of grant funding from the American Association of Retired Persons Community Challenge Microgrant Program in the amount of \$2,500 and amending the Parks and Recreation Department Fiscal Year 2026-27 Operating Budget pursuant to Budget Amendment Number 27.006.
- 12. Report regarding a resolution awarding a landscape maintenance services agreement to Gothic Landscaping of San Jose, California for Common Greens Landscape Maintenance Services in an amount not to exceed \$794,262.32 and for Right-of-Way Landscape Maintenance Services in an amount not to exceed \$752,017.32, for a total not to exceed amount of \$1,546,279.64 for a twenty-four month term beginning September 1, 2026 and authorizing the City Manager or authorized designee to execute the agreement on behalf of the City. (Joshua Richardson, Parks Division Manager)

- 12a. [Resolution authorizing the City Manager or designee to enter into a landscape maintenance services agreement with Gothic Landscaping of San Jose, California for Common Greens Landscape Maintenance Services in an amount not to exceed \\$794,262.32 and a Right-of-Way Landscape Maintenance Services in an amount not to exceed \\$752,017.32, for a total not to exceed amount of \\$1,546,279.64 for a twenty-four month term beginning September 1, 2026.](#)
13. [Report regarding a resolution approving the acceptance of a donation from Genentech, Inc. for its Genentech Gives Back Week program in the amount of \\$49,614.66 and amending the Parks and Recreation Department Operating Budget pursuant to Budget Amendment Number 27.008. \(Joshua Richardson, Parks Division Manager\)](#)
- 13a. [Resolution approving the acceptance of a donation from Genentech, Inc. for its Genentech Gives Back Week program in the amount of \\$49,614.66 and amending the Parks and Recreation Department Operating Budget pursuant to Budget Amendment Number 27.008.](#)
14. [Report regarding a resolution authorizing the sale of a City-owned Below Market Rate \(BMR\) housing unit at 2210 Gellert Boulevard, Unit 5107 \(APN 104-470-070\) and authorizing the City Manager or designee to execute related sale documents. \(Elia Moreno, Management Analyst I\)](#)
- 14a. [Resolution authorizing the sale of a City-owned Below Market Rate \(BMR\) housing unit at 2210 Gellert Boulevard, Unit 5107 \(APN 104-470-070\) and authorizing the City Manager or designee to execute related sale documents.](#)
15. [Report regarding a resolution authorizing designated City officials to execute Community Development Block Grant \(CDBG\) documents required by the U.S. Department of Housing and Urban Development \(HUD\) for current and future program years. \(Alvina Condon, Management Analyst II\)](#)
- 15a. [Resolution authorizing designated City officials to execute Community Development Block Grant \(CDBG\) documents required by the U.S. Department of Housing and Urban Development \(HUD\) for current and future program years.](#)
16. [Report regarding a resolution approving the summary vacation of public storm drain easement for a storm drain main on the property APN 015-113-380 \(100 Produce Avenue\) due to storm drain main relocation. \(Matthew Ruble, Principal Engineer\)](#)
- 16a. [Resolution regarding approving the summary vacation of public storm drain easement for a storm drain main on the property APN 015-113-380 \(100 Produce Avenue\) due to storm drain main relocation.](#)

17. [Report on the second reading and adoption of an ordinance amending Title 20 \(Zoning\) of the South San Francisco Municipal Code, revising Section 20.350.007 \(Animal Keeping\), to update beekeeping regulations. \(Cecelia Mariscal, Associate Planner\)](#)
- 17a. [Ordinance amending Title 20 \(“Zoning”\) of the South San Francisco Municipal Code \(SSFMC\) to make revisions to Section 20.350.007 \(“Animal Keeping”\) related to beekeeping regulations.](#)

ADMINISTRATIVE BUSINESS

18. [Report providing a progress update on the 2026 City Council Priorities Action Plan \(Rich Lee, Assistant City Manager\)](#)
19. [Report regarding a resolution approving a First Amendment to the Product and Services Procurement Purchasing Agreement with Axon Enterprise, Inc. and authorizing the City Manager or designee to execute an agreement. \(Amy Sariotti, Police Lieutenant\)](#)
- 19a. [Resolution approving a First Amendment to the Product and Services Procurement Purchasing Agreement for body-worn cameras \(BWC\), mobile audio and video \(MAV\) equipment, conducted energy devices \(Tasers\), video software, and cloud storage services with Axon Enterprises Inc., in an additional amount of \\$1,937,507.88 and for a new not to exceed total amount \\$2,737,507.88; and authorizing the City Manager or designee to execute the agreement.](#)
20. [Report regarding a resolution authorizing the City Manager to execute a Second Amendment to a Memorandum of Understanding with the San Mateo County Transportation Authority \(SMCTA\), Peninsula Corridor Joint Powers Board \(PCJPB\), and the City of San Bruno, amending the project scope and increasing the local match participation budget for the South Linden Avenue and Scott Street Grade Separation Project \(st1004\) by \\$804,408. \(Angel Torres, Senior Civil Engineer\)](#)
- 20a. [Resolution authorizing the City Manager to execute a Second Amendment to a Memorandum of Understanding \(MOU\) with the San Mateo County Transportation Authority \(SMCTA\), Peninsula Corridor Joint Powers Board \(PCJPB\), and the City of San Bruno, amending project scope and increasing the local match participation budget for the South Linden Avenue and Scott Street Grade Separation Project \(Project No. st1004\).](#)
21. [Report Regarding a Resolution Approving Amendment No. 1 to the Employment Agreement between the City of South San Francisco and Laura Snideman \(Leah Lockhart, Human Resources Director\)](#)

- 21a.** [Resolution approving Amendment No. 1 to the Employment Agreement between Laura Snideman and the City of South San Francisco.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 22.** [Conference with Legal Counsel - Existing Litigation](#)
[\(Pursuant to Government Code Section 54956.9\(d\)\(1\)\)](#)
[Name of case: John Grimaldi v. City of South San Francisco \(Workers' Compensation Appeals Board Case Nos. ADJ15803670, ADJ21643363\)](#)
[Name of case: Jason James v. City of South San Francisco \(Workers' Compensation Appeals Board Case No. ADJ12940432\)](#)
[Name of case: Michael Massoni v. City of South San Francisco \(Workers' Compensation Appeals Board Case No. ADJ15204120\)](#)
[\(Sky Woodruff, City Attorney, Kyle Royer, RTGR Law, and Leah Lockhart, Human Resources Director\)](#)

ADJOURNMENT