

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, March 9, 2022**

**6:00 PM**

**HYBRID IN-PERSON/VIRTUAL MEETING**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

**HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nicolas and Mayor Nagales and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

**ZOOM LINK BELOW -NO REGISTRATION REQUIRED**

Join Zoom meeting

<https://ssf-net.zoom.us/j/86438688776>

(Enter your email and name)

Join by One Tap Mobile :

US: +16699006833,,86438688776# or +12532158782,,86438688776#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 864 3868 8776

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26 or Comcast, Channel 27
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:**

- 1) By Phone: (669) 900-6833. Webinar ID is 864 3868 8776. Click \*9 to raise a hand to speak. Click \*6 to unmute when called.

By One tap mobile: US: +16699006833,,86438688776# or +12532158782,,86438688776#

- 2) Online at: <https://ssf-net.zoom.us/j/86438688776>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

## PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK NAGALES, Mayor (District 2)  
BUENAFLORE NICOLAS, Vice Mayor (At-Large)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (At-Large)  
MARK ADDIEGO, Councilmember (At-Large)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation regarding the Promotores Program and Promotores Team: Marisol Durand, Ernest Garcia, and Hildebrando Romero. \(Tamiko Huey, Management Fellow\)](#)
2. [Proclamation recognizing March as Women's History Month. \(Mark Nagales, Mayor\)](#)
3. [Proclamation celebrating Irish-American Heritage Month. \(Mark Nagales, Mayor\)](#)

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing \*9 and \*6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

4. [Motion to approve the Minutes for the meetings of February 16, 2022 and February 23, 2022.](#)

5. [Report regarding a resolution authorizing the acceptance of \\$7,911.04 in grant funding from the Department of Justice for soft armor vests for South San Francisco Police Department and approving Budget Amendment 22.051. \(Ken Chetcuti, Police Lieutenant\)](#)
- 5a. [Resolution authorizing the acceptance of \\$7,911.04 in grant funding from the Department of Justice for soft armor vests for the South San Francisco Police Department and approving Budget Amendment 22.051.](#)
6. [Report regarding the consideration of a resolution appropriating \\$1,133,732 in grant funding from the U.S. Department of Commerce's Economic Development Administration, through budget amendment number 22.054, towards services provided by Renaissance Entrepreneurship Center located at the Economic Advancement Center in South San Francisco, and authorizing the City Manager to execute the administration of the grant. \(Ernesto Lucero, Economic Development Coordinator\)](#)
- 6a. [Resolution approving the appropriation of grant funding in the amount of \\$1,133,732 from the U.S. Department of Commerce's Economic Development Administration, through budget amendment number 22.054 towards services provided by Renaissance Entrepreneurship Center located at the Economic Advancement Center in South San Francisco, and authorizing the City Manager to execute the administration of the grant.](#)
7. [Report regarding a resolution awarding a construction contract to McGuire and Hester for the Caltrain Access & Bay Trail Gap Closure Project \(No. ST2003\) in an amount not to exceed \\$565,646, authorizing a total construction contract authority budget of \\$650,493. \(Jason Hallare, Senior Civil Engineer; Jeffrey Chou, Associate Civil Engineer\)](#)
- 7a. [Resolution awarding a construction contract to McGuire and Hester of Alameda, California for the Caltrain Access & Bay Trail Gap Closure Project \(No. ST2003, Bid No. 2668\) in an amount not to exceed \\$565,646.00, authorizing a total construction contract authority budget of \\$650,493.00, and authorizing the City Manager to execute the agreement on behalf of the City](#)

#### PUBLIC HEARING

8. [Report regarding a fifth public hearing to receive a report from the city's demographer, National Demographic Corporation \(NDC\) on the redistricting process to consider adoption and introduction of an ordinance for a voting district map for the City of South San Francisco. \(Rosa Govea Acosta, City Clerk and Kristen Parks, National Demographics Corporation\)](#)

- 8a. [An Ordinance amending South San Francisco Municipal Code Chapter 2.16 Municipal Elections adopting a map describing voting district boundaries to for five council districts.](#)
- 9. [Report regarding holding a Public Hearing on the City's housing, community, and economic development needs for the Fiscal Year 2022-2023 One Year Action Plan and providing direction to the Community Development Block Grant Subcommittee regarding funding priorities. \(Heather Ruiz, Management Analyst II\)](#)

#### ADMINISTRATIVE BUSINESS

- 10. [Report regarding a resolution approving a consulting services agreement with ELS Architecture and Urban Design of Berkeley, California for the Orange Memorial Park Aquatic Center Project \(Project No. pk2201\) in an amount not to exceed \\$2,936,542, authorizing the City Manager to execute the agreement, and authorizing a total budget including contingency for a total not to exceed \\$3,320,197. \(Philip Vitale, Deputy Director of Capital Projects\)](#)
- 10a. [Resolution approving a consulting services agreement with ELS Architecture and Urban Design of Berkeley, California for the Orange Memorial Park Aquatic Center Project \(Project No. pk2201\) in an amount not to exceed \\$2,936,542, authorizing the City Manager to execute the agreement, and authorizing a total budget of \\$3,320,197.](#)
- 11. [Report regarding approval by the City of South San Francisco of a resolution authorizing the issuance of bonds to refund and prepay certain Pension Obligations of the City and authorizing judicial validation proceedings relating to the issuance of such bonds. \(Jason Wong, Acting Director of Finance\)](#)
- 11a. [Resolution of the City Council of the City of South San Francisco authorizing the issuance of bonds to refund and prepay certain Pension Obligations of the City; approving the Form and Authorizing the Execution of a Trust Agreement and Bond Purchase Agreement; authorizing Judicial Validation proceedings relating to the Issuance of such Bonds; and approving Additional Actions Related Thereto.](#)
- 12. [Report regarding an ordinance amending Title 14, Chapter 14.14, Section 14.14.190 of the South San Francisco Municipal Code to require sewer lateral inspection and correction upon property transfer due to a sale. \(Eunejune Kim, Director of Public Works and Dave Bockhaus, Deputy Director of Public Works\)](#)
- 12a. [An ordinance amending Title 14, Chapter 14.14, Section 14.14.190 of the South San Francisco Municipal Code to require sewer lateral inspection and correction upon property sale](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTSCLOSED SESSION

13. [Conference with Labor Negotiators](#)  
[\(Pursuant to Government Code Section 54957.6\)](#)  
[Agency designated representatives: Mike Futrell, City Manager; Leah Lockhart,](#)  
[Director of Human Resources, Donna Williamson and Lisa Charbonneau, Liebert](#)  
[Cassidy Whitmore](#)  
[Employee organizations: AFSCME Local 829, IUOE Local 39, IAFF Local 1507,](#)  
[Police Association, Public Safety Managers, Teamsters Local 856 - Confidential,](#)  
[Teamsters Local 856 - Mid-management](#)  
[Unrepresented employees: Executive Management](#)

ADJOURNMENT