



MINUTES **REGULAR MEETING**

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, NOVEMBER 13, 2024
6:30 p.m.

**Library Parks and Recreation Building
Council Chambers
901 Civic Campus Way, South San Francisco, CA**

**Teleconference Location: Hilton Tampa Downtown, Lobby
211 North Tampa St. Tampa, FL 33602**

CALL TO ORDER

Mayor Coleman called the meeting to order at 6:30 p.m.

ROLL CALL

Councilmember Addiego, present
Councilmember Nagales, present
Councilmember Nicolas, present
Vice Mayor Flores, present
Mayor Coleman, present

PLEDGE OF ALLEGIANCE

Assistant City Manager Lee led the pledge.

AGENDA REVIEW

No changes.

LEVINE ACT DISCLOSURES (SB 1181)

Following an inquiry, the Council reported no disclosures.

ANNOUNCEMENTS FROM STAFF

Parks and Recreation Director Mediati invited the community to the following community events:

- **51st Annual Thanksgiving Fun Run** on Saturday, November 23, 2024, at 9:00 a.m. at the Oyster Point Marina Park.
- **Santa Comes to Town** on Saturday, December 7, 2024, from 10:00 a.m. to 2:00 p.m. at City Hall, 400 Grand Avenue.

Management Analyst Donner apprised the Council and the community on Holiday Decorations and the **Biotech Speaker Series** scheduled for Friday, November 15, 2024, from 7:00 p.m. – 8:00 p.m. at the Council Chambers in the Library | Parks & Recreation Building.

Library Director Sommers invited the community to the following event:

- **Time has Many Voices: Excavation of a Muwekma Ohlone Village** film on Monday, November 18, 2024, at 6:00 p.m. in the Council Chambers - Library | Parks & Recreation Center.

Management Analyst Donner provided an update on the Holiday Decorations throughout the community. She invited the community to join the **Biotech Speaker Series 4th session** on Friday, November 15, 2024, at 6:00 p.m. at the LPR

Executive Assistant to the City Manager Patea solicited volunteers for the **Thanksgiving Food Distribution** event on Tuesday, November 26, 2024. For more information, contact the City Manager's office at (650) 877-8502. She invited the community to the following community events:

- Sign Hill Tree Lighting Ceremony on Monday, December 2, 2024, from 5:00 p.m. - Library | Parks & Recreation Center.
- City Council Reorganization on Tuesday, December 10, 2024, at 6:30 p.m. at the South San Francisco Conference Center.

PRESENTATIONS

1. Proclamation recognizing November 14, 2024, as Ruby Bridges Walk to School Day. (James Coleman, Mayor)

Martin School Elementary scholars read a proclamation in honor of the Ruby Bridges and expressed their gratitude for the Council's support.

2. Proclamation recognizing Shop Small Business Saturday, November 30, 2024. (James Coleman, Mayor)

Chief Executive Officer of the South San Francisco Chamber of Commerce, Mary Prem, accepted the proclamation on behalf of the downtown merchants and thanked the Council for their continued support.

3. Proclamation celebrating November as Native American Heritage Month. (James Coleman, Mayor)

Councilmember Addiego read into the record a proclamation recognizing Native American Heritage Month. Charlene Nijmeh, Muwekma Ohlone Tribal Chairwoman, accepted the proclamation and thanked the Council for their support and recognition.

4. Certificate congratulating Assistant City Clerk Miranda for achieving her Certified Municipal Clerk designation (CMC) from the International Institute of Municipal Clerks. (James Coleman, Mayor)

Mayor Coleman presented Assistant City Clerk Miranda with a Certificate of Recognition for obtaining her Certified Municipal Clerk (CMC) designation from the International Institute of Municipal Clerks. Assistant City Clerk Miranda thanked the Council for the recognition.

5. Planning Commission Presentation regarding the role of the Commission and recent work

Chair Faria provided an overview of the Planning Commission's role and current projects. Councilmember Nagales thanked Chair Faria and the Planning Commission for their work and suggested a joint meeting with the City Council to discuss projects.

COUNCIL COMMENTS/REQUESTS

Councilmember Nicolas apprised the community of the events attended and congratulated the South San Francisco Women’s Club on its 110th Anniversary celebration. She requested that the meeting be adjourned in memory of Emily Uccelli, Vince Martinucci, and Gloria Pacis.

Vice Mayor Flores apprised the community of the events attended and the resources available. He invited the community to the North County Center Open House with the National Alliance on Mental Illness (NAMI) of San Mateo County on Monday, November 18, 2024, from 6:00 p.m. to 7:30 p.m. at the Roberta Cerri Teglia Center, 601 Grand Avenue (3rd floor).

Councilmember Addiego apprised the community of the events attended and encouraged the community to join the Sister Cities Committee. He congratulated Vicky Lau Kim, owner of Cable Car Café, for their upcoming 30th anniversary celebration on Saturday, November 16, 2024. He congratulated Councilmember Mark Nagales and Mayor James Coleman on their re-election and requested that the meeting be adjourned in memory of Emily Uccelli.

Councilmember Nagales apprised the community of an event involving PG&E in the District 2 Westborough neighborhood. Fire Chief Samson provided an update on the event and conversations with PG&E representatives. He thanked the community for their vote of confidence in re-electing him to the City Council and expressed his gratitude to all candidates of this election. He requested information on the EV chargers and the left turn signal at the intersection of El Camino Real/Chestnut Avenue.

Mayor Coleman invited the community to the Grand Opening of Nations on Monday, November 18, 2024, at noon. He apprised the community of the events attended. He thanked the voters for their support and his campaign committee for making it possible for him to continue serving the South San Francisco community and for approving Measure W. He congratulated Councilmember Nagales, South San Francisco School Board Trustees Pat Murray and Amy Lam, Avin Sharma, and Vivian Ramos for their commitment to the community.

PUBLIC COMMENTS – NON-AGENDA ITEMS

The following individuals addressed the City Council:

- Cory David
- Jennifer Garstang
- Norm Torello
- Cynthia Marcopulos
- Amanda Parker Govea

CONSENT CALENDAR

The City Clerk duly read the Consent Calendar, after which the Council voted.

6. Motion to approve the Minutes for October 23, 2024. (Rosa Govea Acosta, City Clerk)
7. Informational report regarding update on the City of South San Francisco's investment portfolio as of September 30, 2024 (Frank Rizzo, Treasurer, Karen Chang, Director of Finance, Carlos Oblites, Chandler Asset Management)
8. Report regarding a Resolution No. 168-2024 accepting \$5,073.37 from the South San Francisco Friends of the Library to support Library collections, programs and services, amending the Library Department's Fiscal Year 2024-25 Operating Budget and approving Budget Amendment Number 25.026. (Valerie Sommer, Library Director)
9. Report regarding Resolution No. 169-2024 authorizing the City Manager to execute an agreement with Metro Mobile Communications for the purchase of 145 public safety portable radios and 65 mobile radios in an amount not to exceed \$500,842.62 (Scott Campbell, Chief of Police)
10. Report regarding Resolution No. 170-2024 authorizing the acceptance of a donation of 125 boxes of chocolates from See's Candies, valued at \$3,750, for the League of California Cities annual conference held on October 15 - 18, 2024 (Rich Lee, Assistant City Manager)

Motion – Councilmember Nagales /Second – Councilmember Addiego: To approve Consent Calendar items 6-10 by roll call vote: AYES: Mayor Coleman, Councilmembers Addiego, Nicolas, Nagales, and Vice Mayor Flores; NAYS: None; ABSENT: None; ABSTAIN: None

ADMINISTRATIVE BUSINESS

11. Report regarding introduction of an ordinance amending Chapter 2.85 of the South San Francisco Municipal Code to clarify the protocol for filling vacancies on the Equity and Public Safety Commission. (Schuyler Schwartz, Assistant City Attorney)

City Attorney Woodruff presented the report. The council engaged in discussion and expressed his support.

Motion – Councilmember Nagales /Second – Councilmember Addiego: To introduce an Ordinance amending Chapter 2.85 of the South San Francisco Municipal Code to clarify the protocol for filling vacancies on the Equity and Public Safety Commission by roll call vote: AYES: Mayor Coleman, Vice Mayor Flores, Councilmembers Nicolas, Addiego, Nagales; NAYS: None; ABSENT: None; ABSTAIN: None.

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

Mayor Coleman invited the community to join the City Council Reorganization event on Tuesday, December 10, 2024, at 6:30 p.m. at the South San Francisco Conference Center.

CLOSED SESSION

Entered into Closed Session: 7:45 p.m.

- 12. Conference with Legal Counsel-Existing Litigation
(Pursuant to Government Code Section 54956.9(d)(1))
Name of case: Marisol Arrez Cabrera v. Krishna Maharaj, et al.
(San Mateo County Superior Case No. 23-CIV-04871)

Resumed from Closed Session: 8:04 p.m.

ADJOURNMENT

Being no further business, Mayor Coleman adjourned the City Council meeting at 8:05 p.m.

Adjourned in Memory of
Emily Uccelli, Vince Martinucci, and Gloria Pacis

Submitted by:

Approved by:

Rosa Govea Acosta
City Clerk

James Coleman
Mayor

Approved by the City Council: ____ / ____ / ____

NOTE: The Meeting Minutes represent actions taken during the meeting of the City Council. Complete Council member's discussions of meeting items can be viewed in archived video/audio recordings on the City's website at <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council> Public comments submitted via the eComment portal can be viewed in the City Clerk's repository at <https://ci-ssf-ca.granicusideas.com/meetings?scope=past>