



MINUTES **REGULAR MEETING**

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, NOVEMBER 9, 2022
6:00 p.m.

HYBRID IN-PERSON/VIRTUAL MEETING

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA
Via Zoom**

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

CALL TO ORDER

Mayor Nagales called the meeting to order at 6:00 p.m.

ROLL CALL

Councilmember Addiego, present in Council Chambers
Councilmember Coleman, present via Zoom
Councilmember Flores, present in Council Chambers
Vice Mayor Nicolas, present in Council Chambers
Mayor Nagales, present in Council Chambers

PLEDGE OF ALLEGIANCE

Mayor Nagales led the pledge.

AGENDA REVIEW

No changes.

ANNOUNCEMENTS FROM STAFF

None.

PRESENTATIONS

1. Proclamation celebrating November 14th as Ruby Bridges Day. (Mark Nagales, Mayor)

Councilmember Flores read the proclamation recognizing November 14th as Ruby Bridges Day. He stated the proclamation would be presented to Mrs. Carlino's class at Martin Elementary School on Monday, November 14, 2022 and invited the community to join the event at the steps of City Hall at 7:30 am.

2. Presentation from PG&E for Tower Safety Project.

William Chiang Local Government Affairs with Pacific Gas & Electric (PG&E) presented an overview of the Tower Safety Project at Leo Circle. Councilmember Flores informed the community of the meeting outcome and shared their concerns outreach efforts and concerns.

PUBLIC COMMENTS

The following individuals provided public comment in-person:

- Charles Whitaker
- Charles Hannan
- Richard Hedges
- Priscilla Paras Huerta
- Lamoin Werlein Jean
- Lorraine Powell

The following individuals provided public comment via Zoom:

- Sean Reese
- Lucia Lachmayr
- Jon Jimenez

COUNCIL COMMENTS

Mayor Nagales thanked all City Council candidates for their participation in this year's election and for being able to stay above the competition and hold successful campaigns. He also shared that he participated in the End Homelessness Summit where the county announced the will be creating a section 8 voucher program.

Vice Mayor Nicolas thanked our Veterans for their sacrifices. She also recognized the Finance Department for their recent recognition from the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Award Program. Additionally, she congratulated the Senior Services staff for their successful 41st Holiday Boutique and shared the Taste of South San Francisco was also a huge success. Lastly, she requested to adjourn the meeting in memory of Fil Da Cunha and Jack Palmer.

Councilmember Addiego congratulated South San Francisco resident, Congressman Kevin Mullin, for winning his election race. He thanked the community for their support during his campaign and thanked his challenger for her willingness to serve the community.

Councilmember Flores noted the importance of democracy and the privilege and right to vote. He also noted that the Parks and Recreation department is proud to announce a free program at Paradise Valley Recreation Center called "Kids Club". The program will run from 3:00 p.m. - 5:00 p.m. once a week and will offer one-on-one baseball classes on Mondays, pending additional classes. More information will be available on ssf.net or at the Parks and Recreation Department located at 33 Arroyo Drive. Lastly, he requested the meeting be adjourned in memory of Marcial Leon Vigo, father in law of Promotora Marisol Durand.

Councilmember Coleman shared his recent experience visiting South San Francisco's Sister City, Kishiwada, Japan, which celebrated its 100th anniversary. He expressed his satisfaction with the voters' approval of Measure AA. He noted that Frank McAuley, President of the Sister Cities Association, will explore a student exchange program in the future.

CONSENT CALENDAR

The City Clerk duly read the Consent Calendar, after which Council voted and engaged in discussion of specific item as follows. Item No. 10, Item No. 16 and Item No. 17 were pulled by Mayor Nagales, Councilmember Flores, and Councilmember Coleman for further discussion.

3. Motion to approve the Minutes for the meetings of September 14, 2022 and September 28, 2022. (*Rosa Govea Acosta, City Clerk*)
4. Report regarding a motion to accept the construction improvements of Police Operations & 911 Dispatch Center Project as complete in accordance with plans and specifications (total construction cost \$52,785,285). (*Jacob Gilchrist, Director of Capital Projects*)
5. Report regarding Resolution No. 184-2022 to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings (*Sky Woodruff, City Attorney*)
6. Report regarding Resolution No. 185-2022 to amend the wage and salary schedule for the City of South San Francisco for Fiscal Year 2022-2023 and approving budget amendment number 23.032 (*Leah Lockhart, Human Resources Director*)
7. Report regarding Resolution No. 186-2022 authorizing the acceptance of \$7,918.09 in grant funding from the Department of Justice for soft armor vests for the South San Francisco Police Department and approving Budget Amendment 23.021. (*Ken Chetcuti, Police Lieutenant*)
8. Report regarding Resolution No. 187-2022 authorizing the acceptance of \$40,000 in grant funding from the Woodlawn Foundation to support Project Read's Learning Wheels Family Literacy Program and amending the Library Department's Fiscal Year 2022 - 2023 Operating Budget via Budget Amendment 23.031. (*Valerie Sommer, Library Director*)
9. Report regarding Resolution No. 188-2022 authorizing acceptance of grant funds from the State of California Budget Act of 2021, SB 129 for Building Forward Library Infrastructure Grant Program funding and execution of an agreement with the State related to the grant. (*Valerie Sommer, Library Director*)
10. Report regarding Resolution No. 189-2022 authorizing the City Manager to execute a grant agreement to the South San Francisco Women's Club for a grant award of \$25,000.00 allocated to facade and tenant improvement repairs to the Women's Club building located at 470 Grand Avenue in South San Francisco. (*Katie Donner, Management Analyst I*)
11. Report regarding Resolution No. 190-2022 for the procurement of library equipment and authorizing the City Manager to execute a purchasing contract with Lyngsoe Systems for the Library | Parks & Recreation facility (pf2103), in the amount not to exceed \$307,846.00. (*Jacob Gilchrist, Director of Capital Projects*)

12. Report regarding Resolution No. 191-2022 authorizing the City Manager to execute the Second Amendment to the purchase and services agreement with Edgeworth Integration, LLC for the replacement of security cameras, video management software and server equipment in an additional amount not to exceed \$139,429.80, and a total not to exceed amount of \$355,546.80. (Tony Barrera, Director of Information Technology)
13. Report regarding Resolution No. 192-2022 approving a purchase agreement for the procurement of information technology (IT) equipment / computer hardware and authorizing the City Manager to execute the agreement with Dell Marketing L.P. in the amount not to exceed \$240,396.66. (Jacob Gilchrist, Director of Capital Projects)
14. Report regarding Resolution No. 193-2022 authorizing the City Manager to execute the First Amendment to the Consulting Services Agreement between the City of South San Francisco with Swinerton Management and Consulting, of San Francisco, California for Construction Management Services of the Orange Memorial Park Sports Field project in an amount not to exceed \$271,850 for consulting services. (Philip Vitale, Deputy Director of Capital Projects)
15. Report regarding Resolution No. 194-2022 approving the grant of utility easement on City of South San Francisco property, APN 093-312-050, for the Civic Campus Phase 2: Library | Parks & Recreation and Community Theater/Council Chamber (pf2103 & pf2207) to Pacific Gas & Electric for electrical lines and related infrastructure and authorizing the City Manager to execute an easement deed to grant the easement. (Jacob Gilchrist, Director of Capital Projects)
16. Report regarding two resolutions authorizing the City Manager to approve a Lease Agreement with the Boys & Girls Club of the Peninsula for a portion of City-owned land at 201 West Orange Avenue for an existing building and a Consent, Assignment, Assumption and Amendment Agreement to assign an existing loan related to the building. (Sharon Ranals, Assistant City Manager)
- 16a. Resolution No. 195-2022 authorizing the City Manager to approve a Lease Agreement with the Boys & Girls Club of the Peninsula for a portion of City-owned property at 201 West Orange Avenue for a building located on the property.
- 16b. Resolution No. 196-2022 authorizing the City Manager to approve a Consent, Assignment, Assumption and Amendment Agreement with the Boys & Girls Club of the Peninsula for a \$100,000 forgivable Community Development Block Grant loan for repairs to a building located on City-owned property at 201 West Orange Avenue.
17. Report regarding Resolution No. 197-2022 supporting the Junipero Serra Boulevard/Westborough Boulevard Pedestrian and Bicycles Connectivity and Safety Project and submission of an application to the San Mateo County Transportation Authority for Cycle 6 Pedestrian and Bicycle Program Funding (Project No. st3201). (Matthew Ruble, Principal Engineer)

18. Report regarding Resolution No. 198-2022 supporting the El Camino Real Bicycle and Pedestrian Corridor Study and submitting an application to the San Mateo County Transportation Authority for Cycle 6 Pedestrian and Bicycle Program Funding. (Christopher Espiritu, Senior Transportation Planner)

Item No. 10: Mayor Nagales acknowledged the grant award to the South San Francisco Women’s Club. Corinne Burgess thanked the Council for their support.

Item No. 17: Councilmember Coleman thanked staff as he noted the need for bicycle access.

Motion — Councilmember Flores /Second – Councilmember Addiego: To approve Consent Calendar 3-15 and 17-18, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nicolas, and Mayor Nagales; NAYS: None; ABSENT: None; ABSTAIN: None.

Item No. 16: Councilmember Flores abstained due to Conflict of Interest as he currently serves on the Board of Directors of the Boys and Girls Club of North San Mateo County.

Motion — Councilmember Addiego /Second – Vice Mayor Nicolas: To approve Consent Calendar 16, by roll call vote: AYES: Councilmembers Addiego, Coleman, Vice Mayor Nicolas, and Mayor Nagales; NAYS: None; ABSENT: None; ABSTAIN: Councilmember Flores.

PUBLIC HEARING

Public hearing opened: 7:02 p.m.

19. Report regarding Resolution No. 199-2022 adopting the Active South City Bicycle and Pedestrian Master Plan. (Christopher Espiritu, Senior Transportation Planner and Tony Rozzi, Chief Planner)

Senior Transportation Planner Espiritu presented the report and provided an overview of the project.

Councilmember Coleman inquired about specific plans for protected bike lanes to ensure bicyclist safety. Senior Transportation Planner Espiritu provided an overview.

The following individuals provided public comments:

- Arian Guzman -BPAC Member
- Anthony Montes -Silicon Valley Bicycle Coalition
- Natalie Gore - BPAC Member

Public hearing closed: 7:37 p.m.

Motion — Mayor Nagales /Second – Vice Mayor Nicolas: To adopt Resolution No. 199-2022 making findings and adopting the Active South City Bicycle and Pedestrian Master Plan., by roll call vote: AYES: Councilmembers Addiego, Coleman, Vice Mayor Nicolas, and Mayor Nagales; NAYS: None; ABSENT: None; ABSTAIN: Councilmember Flores.

20. Report regarding an ordinance repealing current Building Code regulations under Title 15 of the South San Francisco Municipal Code, and adopting by reference the 2022 California Building Standards Codes with certain local amendments. (Phillip Perry, Chief Building Official)

Public hearing opened: 7:58 p.m.

Principal Planner Gross presented the report. Vice Mayor Nagales requested clarification on parking requirements and the use of predetermined monies for street improvements. Principal Planner Gross provided an overview of the project and building use and noted that the City Council would determine the use of the allocated funding.

Vice Mayor Nagales requested clarification on parking requirements and the use of predetermined monies for street improvements. Principal Planner Gross provided an overview of the project and building use and noted that the City Council would determine the use of the allocated funding.

Councilmember Flores inquired about traffic improvements and public amenity spaces and noted the community's concern about the project size.

Public hearing closed: 7:41 p.m.

Motion — Councilmember Addiego /Second – Councilmember Flores: To introduce on first reading, an Ordinance repealing Chapters 15.06 (California Administrative Code), 15.08 (California Building Code), 15.10 (International Property Maintenance Code, 2018 Edition), 15.12 (California Plumbing Code), 15.14 (California Residential Code), 15.16 (California Mechanical Code), 15.20 (California Electrical Code), 15.22 (California Green Building Standards Code), 15.24 (California Fire Code), 15.26 (California Energy Code), 15.32 (California Historical Building Code), 15.34 (California Existing Building Code), and 15.36 (California Referenced Standards Code) of the South San Francisco Municipal Code and making findings, adopting by reference, making local amendments to the 2022 Edition of the California Building Standards Code, California Code of Regulations, Title 24, parts 1, 2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11, 12 and International Property Maintenance Code, 2021 Edition by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nicolas, and Mayor Nagales; NAYS: None; ABSENT: None; ABSTAIN: None.

Meeting recessed: 7:42 p.m.

Meeting resumed: 7:51 p.m.

ADMINISTRATIVE BUSINESS

21. Motion to approve the use of the acronym LPR when referring to the Library | Parks & Recreation building at the Community Civic Campus. (Jacob Gilchrist, Director of Capital Projects)

Director of Capital Projects Gilchrist presented the report. Vice Mayor Nicolas shared the concern expressed by the Council about the use of LPR.

Councilmember Flores thanked staff for their efforts in searching for an acronym and expressed his concern in funding an acronym sign to place on the building. He noted that the MSB is an acronym used by staff and residents however the sign reads “Municipal Services Building”. He also noted that the building will face Civic Campus Drive which may cause confusion.

Councilmember Coleman expressed his support for using the acronym or catch phrase, Civic Campus or Campus Center, however, is not sold on LPR.

Mayor Nagales stated his support of Civic Campus due to the various activities that will be available to the public at the facility. He inquired about the costs of the signs and if changes would affect the project timeline.

Director of Capital Projects Gilchrist provided an overview of the costs dependent on sign size and placement. He noted that the Police Department building does not have an acronym sign and acknowledged Council's concerns. He also indicated that signs are not required and provided an overview of the project should the council decide not to name the building.

Assistant City Manager Ranals indicated there would not be a significant impact to the project cost and timeline due to the cost of building sign, however, noted that there may be a minimal cost if the Council chooses to redesign the sign. Councilmember Coleman expressed his desire of clear signage.

A consensus of the Council to forego LPR signage and direct staff to solicit alternative sign designs with three to four options removing SSF and enlarging LPR from the graphic artist for the Council's future consideration. City Manager Futrell indicated staff would bring back a design for Council's approval prior to the building opening.

22. Report regarding Resolution 200-2022 renaming Antoinette Lane north of Chestnut Avenue as Civic Campus Way. (Sharon Ranals, Assistant City Manager)

Assistant City Manager Ranals presented the report and provided an overview of the request to change the street name.

Councilmember Flores inquired about the process of notification to affected residents of the area. Assistant City Manager Ranals indicated that notices were mailed to residents.

Councilmember Addiego stated his support of providing a \$500 compensation per unit and \$1,000 per building owner for address changes resulting from the renaming of Antoinette Lane.

A consensus of the Council that the Community Civic Campus address be 901 Civic Campus Way.

Motion — Councilmember Addiego /Second – Councilmember Coleman: To approve Resolution No. 200-2022 authorizing the renaming of Antoinette Lane North of Chestnut Avenue to Civic Campus Way, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nicolas, and Mayor Nagales; NAYS: None; ABSENT: None; ABSTAIN: None.

23. Report regarding Resolution No. 201-2022 authorizing acceptance of \$232,387.53 in fundraising via the South San Francisco Public Library Foundation, appropriating these new funds as well as funding in the amount of \$9,361,310 previously accepted by City Council and amending the fiscal year 2022-23 budget in the amount of \$9,593,697.53 via Budget Amendment 23.017 to support the capital improvement project for the new Library, Parks and Recreation Center. (Valerie Sommer, Library Director)

Literacy Director Sommer presented the report. She shared donations could still be made via the City's website.

Motion — Vice Mayor Nicolas /Second Councilmember Flores—: To approve Resolution No. 201-2022 authorizing acceptance of \$232,387.53 in fundraising via the South San Francisco Public Library Foundation, appropriating these new funds as well as funding in the amount of \$9,361,310 previously accepted by City Council and amending the fiscal year 2022-23 budget in the amount of \$9,593,697.53 via Budget Amendment 23.017 to support the capital improvement project for the new Library, Parks and Recreation Center., by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nicolas, and Mayor Nagales; NAYS: None; ABSENT: None; ABSTAIN: None.

24. Report regarding a Resolution accepting \$476,487 in grant funding from Metropolitan Transportation Commission's Transportation Improvement Program, approving Budget Amendments #23.027 and #23.028, awarding a construction contract to Golden Bay Construction, Inc. in an amount not to exceed \$537,056.00, authorizing a total construction contract authority of \$617,656.00, and authorizing the City Manager to execute the agreements on behalf of the City for the E101 Transit Expansion Project (CIP No. tr2203). (Jason Hallare, Senior Civil Engineer)

Senior Civil Engineer Hallare presented the report. Councilmember Flores inquired about the bus shelter design.

Senior Civil Engineer Hallare provided an overview of the proposed shelters and noted that staff would explore esthetic changes in future projects.

City Manager Futrell inquired if staff had the option to delay using the grant funding or if we were constrained by time and design. Senior Civil Engineer Hallare stated the City had two years to complete the project and provided an overview of the process of change and noted that project plans were submitted with the grant paperwork and indicated that federal funding is very restricted including bus cutouts which would be a new scope and would not be approved.

Principal Engineer Matt Ruble indicated that the project was reviewed and approved, the process to add additional work would invalidate the project as there has been a strict deadline to get to this point, and the project was ready to bid. He also stated as new developments come online, staff can provide additional enhancements, however changes to this project would not be possible.

City Manager Futrell indicated staff would continue to explore bus cutout and bus shelter design standards for future projects.

Motion — Vice Mayor Nicolas /Second - Mayor Nagales: To approve Resolution No. 202-2022 approving the program supplemental agreement No. F032 with the State of California for E101 Transit Expansion Project (CIP# tr2203) in the amount of \$476,487, authorizing the City Manager to execute said agreement, and approving Budget Amendments #23.027 and #23.028.

Motion — Councilmember Addiego /Second – Mayor Nagales: To approve Resolution No. 203-2022 accepting \$476,487 in grant funding from Metropolitan Transportation Commission's Transportation Improvement Program, awarding a construction contract to Golden Bay Construction, Inc. in an amount not to exceed \$537,056, authorizing a total construction contract authority budget of \$617,656, approving Budget Amendments #23.027 and #23.028, and authorizing the City Manager to execute the agreement on behalf of the City for the E101 Transit Expansion Project (CIP No. tr2203, Bid No. 2673).

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

ADJOURNMENT

Being no further business Mayor Nagales adjourned the meeting in memory of Fil Da Cunha, Jack Palmer, and Marcial Leon Vigo

at 9:00 p.m.

Submitted by:

Approved by:

Jazmine Miranda
Assistant City Clerk

Mark Nagales
Mayor

Approved by the City Council: _____ / _____ / _____