



# The City of South San Francisco

Office of the City Clerk  
400 Grand Avenue  
South San Francisco, CA 94080  
(650) 877-8518

## BOARDS AND COMMISSIONS APPLICATION

REC'D CITY CLERK  
2025 JAN 17 PM 1:04:48

### APPLYING FOR (more than one may be selected)

<input checked="" type="checkbox"/>	<b>Bicycle and Pedestrian Advisory Committee*</b> <i>*Must be a resident of/or employed in South San Francisco</i>
<input type="checkbox"/>	<b>Conference Center Authority -Business Representative</b> <i>*Must represent a Business in South San Francisco</i> Business Name: _____
<input type="checkbox"/>	<b>Conference Center Authority -Community Representative</b>
<input type="checkbox"/>	<b>Conference Center Authority -Hotel Representative*</b> <i>*Must represent a Hotel in South San Francisco</i> Hotel Name: _____
<input type="checkbox"/>	<b>Cultural Arts Commission</b>
<input checked="" type="checkbox"/>	<b>Equity and Public Safety Commission</b>
<input type="checkbox"/>	<b>Housing Authority</b>
<input type="checkbox"/>	<b>Housing Authority Tenant Commission*</b> <i>*Must be a resident of the Housing Authority</i>
<input type="checkbox"/>	<b>Library Board</b>
<input type="checkbox"/>	<b>Measure W Citizens' Oversight Committee</b>
<input type="checkbox"/>	<b>Parking Place Commission</b>
<input type="checkbox"/>	<b>Parks &amp; Recreation Commission</b>
<input type="checkbox"/>	<b>Planning Commission</b>
<input type="checkbox"/>	<b>Traffic Safety Commission</b>

### APPLICANT INFORMATION

Full Name: Alvarez Michelle N  
Last First M.I.

Address: [REDACTED] **District: 1**  
Street Address (Select One)

South San Francisco CA 94080  
City State ZIP Code

Telephone: [REDACTED] Email: [REDACTED]



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### SUPPLEMENTAL QUESTIONNAIRE

Why are you interested in serving as a Boards and Commissions member? What do you feel you could contribute?

I love South City and equity and public safety is important to me. I am a South City Native, Property Owner, Former Landlord, The Mission Road Condo HOA Board Member, and Current Member of The SSF CAC (Community Advisory Committee) for Anti-Displacement Strategies. Former Medical Assistant with direct patient care in Pediatrics and with underserved (predominantly unhoused) communities of San Francisco's Mission District. One that communicates compassion and dedication to serving others through volunteering with geriatric populations, and hospice patients. I am a Registered Nurse, that holds a Public Health Certification that can contribute my strong work ethic, utilize my interdisciplinary approach, team-oriented style, and excellent interpersonal communication skills.

What qualifies you for this appointment?

SSF Native/Local: I was Raised in SSF and am a lifelong SSF Resident. Graduate of Police Explorers Academy in High School. Property Owner in SSF since 05/2012 (District 1- Sunshine Gardens neighborhood).

Management Experience/Transferable Skills: Landlord Experience- Self-acting Property Manager. Previous experience as a home-grown Office Manager for a Pediatric Clinic (hired, trained new staff, and built teams to foster collaborative team morale, designed, and implemented cost effective and efficient improvements to office protocols). Currently serve as The Mission Road Homeowner's Association Board Member. Currently serve as a Member of The SSF CAC (Community Advisory Committee) for Anti-Displacement Strategies. Hold Public Health Registered Nurse Certification.

Experience with Underserved Communities: Mission Neighborhood Resource center (predominate populations that we served are mainly unhoused, suffering from drug abuse and or mental illness, LGBTQ community). Per diem RN, PHN (serving geriatric populations at: San Mateo Medical Center- Ron Robinson Senior Care Center), and a nonprofit respite care clinic in HMB- utilizes an interdisciplinary approach: Nursing, Nutrition, PT, Social Work etc. Long-Term SF Kaiser Hospice Volunteer.

What is your vision for growth in South San Francisco?

Supporting innovation through provision of opportunity (work/living wages, affordable housing/landownership, childcare options, accessible transportation) while ensuring the safety of residents and the protection of historical components that make South City wonderfully vibrant, and diverse.



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### SUPPLEMENTAL QUESTIONNAIRE

What community activities are you presently involved in, or have been in the past?

Volunteer, Member of The South San Francisco CAC (Community Advisory Committee) for Anti-Displacement Strategies.  
-Help identify communities in SSF susceptible to displacement. Provide feedback on policies and program recommendations.

Volunteer, Coastside Adult Day Health Center, Half Moon Bay, CA (60 hours)  
-Take vital signs, assisting nurse, administrative duties.

Volunteer, San Francisco Kaiser Hospice, San Francisco, CA (1,440 hours)  
-Supported and offered companionship for terminally ill patients and their families.  
-Mayoral Certificate of Honor awarded by the late San Francisco Mayor Edwin M. Lee on July 1, 2011, honoring my volunteer work with SF Kaiser Hospice.

Are you currently receiving any form of compensation from the City for work performed? ☐ YES ☒ NO

If yes, please explain: \_\_\_\_\_

Do you have any relatives serving on Council, Boards, Commissions, or Committees or are otherwise employed by the City of South San Francisco? ☐ YES ☒ NO

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Relationship: \_\_\_\_\_

### WORK EXPERIENCE

Employer: Mid Peninsula Endoscopy Center City: Burlingame

Job Title: Registered Nurse From: 02/20/2024 To: Present

Responsibilities: Full Time Registered Nurse Providing Preoperative, Intraoperative and Post Operative Care in Ambulatory Surgery Center (Endo/GI Specialty). Please see Resume' for detailed description.

Employer: SOAR Surgery Center City: Burlingame

Job Title: Registered Nurse From: 04/10/2023 To: 06/01/2024

Responsibilities: Full Time Registered Nurse Providing Preoperative, Intraoperative and Post Operative Care in a Multi-specialty (Ortho, Podiatry, GI/Endo) Ambulatory Surgery Center. Please see Resume' for detailed description.



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### EDUCATION

School: Samuel Merritt University City: San Mateo  
From: 04/2021 To: 04/2022 Degree: Bachelor of Science in Nursing

School: San Francisco State University City: San Francisco  
From: \_\_\_\_\_ To: 05/2015 Degree: Bachelor of Science in Biological Sciences with a Concentration in Cell and Molecular Biology.

### DISCLAIMER AND SIGNATURE

Signature: \_\_\_\_\_ Date: 01/14/2025

*I certify that, to the best of my knowledge, all statements in this application are complete and true. I agree and understand that any mis-statement of material fact will cause me to forfeit all rights to appointment to a Commission, Board, or Committee with the City of South San Francisco.*

*Applications are accepted on a continuous basis and will remain valid 1 year from the date of submission. If you are selected to serve on a Board or Commission, you may be required to file an Annual Statement of Economic Interest (FPPC Form 700) and bi-annual Ethics Training (AB1234).*

#### OFFICIAL USE ONLY

Submission Date:	Received By:
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