



MINUTES

REGULAR MEETING

PARKS AND RECREATION COMMISSION MEETING CITY OF SOUTH SAN FRANCISCO

**TUESDAY, AUGUST 19, 2025
7:00 P.M.**

**Library | Parks and Recreation Building
City Council Chambers
901 Civic Campus Way, South San Francisco**

CALL TO ORDER

Chair Burgo called the meeting to order at 7:00 p.m.

ROLL CALL

Chair Burgo, present
Vice Chair Camacho, present
Secretary Battaglia, present
Commissioner DeNardi, present
Commissioner Lock, present
Commissioner Rey, present
Commissioner Uy, present

AGENDA REVIEW

Item #6 was moved to be the first item for discussion.

PUBLIC COMMENTS

No public comments.

PRESENTATIONS

1. Report providing an update on the Linden Avenue Park project, Orange Memorial Park Aquatic Center project, and Dundee Park project:

A. Linden Avenue Park Project

Deputy Director Vitale gives an update on the Linden Avenue Park Project and shares slides on the project timeline, concept design, and Throne restroom pilot.

B. Orange Memorial Park Aquatic Center Project

Deputy Director Vitale gives an update on the Orange Memorial Park Aquatic Center project and shares slides with images of the progress of the project.

Commissioners and staff engage in questions and discussion regarding the Linden Avenue Park project and Orange Memorial Park Aquatic Center project.

C. Dundee Park Project

Director Gilchrist gives an update on the Dundee Park Project and shares images of the design planned to update the current park. Staff is awaiting contractor pricing and hopes to take the project to City Council for award of contract in September.

Commissioners and staff engage in discussion regarding the Dundee Park project.

2. Concert in the Park and Upcoming Events Update:

Manager Armanino gives a brief update on Concert in the Park taking place on September 20, 2025, and shares a map of the event layout. Updates include information on music performances, activities, vendors, and food and drink concessions.

Manager Armanino then gives updates on some upcoming events to include Halloween Extravaganza, Holiday Boutique, Thanksgiving Run, Santa Comes to Town, IPP Wreath Making Workshop, and the Nutcracker events.

Commissioners and staff engage in discussion regarding all the upcoming events. Commissioners share other event ideas.

3. Calendar of Events:

Director Mediati gives a brief update on the Calendar of Events.

4. Administrative Updates:

Director Mediati gives a brief update on the Administrative Updates.

FRIENDS OF PARKS & RECREATION

No Updates.

ADMINISTRATIVE BUSINESS

5. Motion to approve meeting minutes from the June 17, 2025, meeting.

Motion: Vice Chair Camacho / Seconded: Commissioner Uy to approve minutes by roll call vote: AYES: Chair Burgo, Vice Chair Camacho, Secretary Battaglia, Commissioners Rey, and Uy; NAYS: None; ABSENT: None. ABSTAIN: Commissioners DeNardi and Lock.

6. Fiscal Year 2025-26 Co-Sponsorship Renewals:

Management Analyst Jung shares that staff has review and determined that the San Mateo County Athletic Club is eligible for renewal. She introduces Brian Mansell and Patty Gomez to share information about the club and answer questions the Commission may have.

Commissioners, Brain Mansell, Patty Gomez and staff engage in questions and discussion. Motion to approve co-sponsorship agreement renewal for fiscal year 2025-26 for the San Mateo County Athletic Club.

Motion: Vice Chair Camacho / Seconded: Commissioner Uy to approve co-sponsorship renewals as presented by roll call: AYES: Chair Burgo, Vice Chair

Camacho, Secretary Battaglia, Commissioners Rey Uy, DeNardi, and Lock; NAYS: None; ABSENT: None.

ITEMS FROM THE COMMISSION

Commissioner Lock shares that the dog park looks great and dog owners seem to love all the new features. He also thanks Manager Richardson and crew for taking care of a tree on the corner of Grand Ave.

Commissioner Rey shares that Movie in the Park was great and if staff need help in the future to let her know. She asked if there was a technical issue with the projector to which Manager Armanino responded that the movie was originally cast via DVD and there was a technical issue with the player. They also had a digital copy, so they were able to cast through her laptop to get the movie back on. Commissioner Rey then shares that her dog has also played on the new features at the dog park and a lot of people are utilizing the area. She suggests adding more agility features at the Oyster Point Dog Park.

Vice Chair Camacho suggests that since Genentech sponsored the new additions to the dog park, if they help do Oyster Point Dog Park next year, it may be a good idea to tie it in with a dog event. Commissioner Camacho shares that she liked reading about staff's wood milling and reuse and would love to see a demo sometime.

Commissioner Uy thinks Oyster Point would be the best location for a dog event if we were to have one. He then shares that the tennis court at Alta Loma Park is really bad and there are weeds growing in the cracks on the court. Director Mediati responded that they are aware of that court, and it is on the list for repair. Commissioner has noticed that there is good usage of pickleball at Buri Buri and Sellick Parks but suggests buying heavy duty nets when the current ones need to be replaced and possibly resurface the court at Sellick Park.

Commissioner DeNardi suggests possibly collaborating with Wag Hotel for any dog events considered. She shares that community members have suggested having tribute bands in the parks to play like some of the other cities are doing. Deputy Director Duldulao shares that they've been looking at bringing more entertainment to the Farmers Market and that there was a survey that went out on this topic. Commissioner DeNardi asks if the work on the bocce facility will happen beginning September 15. Director Mediati responded yes. Commissioner DeNardi then thanks Manager Richardson and team for tree maintenance and bird dropping cleanup at Centennial Way Park South. She then asks if the Farmers Market will continue next year. Director Mediati responds that the City Manager's Office is looking at alternative locations. Commissioner DeNardi shares that they Parks and Recreation Bocce Program is up to 150 participants.

Vice Chair Camacho asks if staff need volunteers to help at movie night this Friday, to which Manager Armanino responded that if any of the Commissioners want to come to help there will always be something to do. Vice Chair Camacho shares that the IPP Committee will host a park cleanup at Orange Park on September 9 and 17 during the day in case any of the Commissioners are interested in volunteering. Vice Chair Camacho also makes more suggestions on dog events and programs.

Chair Burgo shares that she attended movie night and enjoyed it. She asks how the movie this Friday will be showing after the technical difficulties they had at the last one. Manager Armanino responds that they will probably go with the DVD that evening, but if there are any issues they will have backup plans with laptops available.

ITEMS FROM STAFF

Joshua Richardson shares that a contractor will be starting to install new lighting at Terrabay parking lot next week. He then shared that even though volunteers helped install the dog park features, staff custom built those features and would like to thank staff for their work.

ADJOURNMENT

Being no further business, Chair Burgo adjourned the Parks and Recreation Commission meeting at 9:04 p.m. in honor of Sensei Sue Miller.

Submitted by:

Approved by:

Jeanette Yoshida
Administrative Assistant II

Brittany Burgo
Chair, Parks & Recreation Commission

Approved by the Parks and Recreation Commission: ____/____/____