



MINUTES

REGULAR MEETING

PARKS AND RECREATION COMMISSION MEETING CITY OF SOUTH SAN FRANCISCO

**TUESDAY, May 20, 2025
7:00 P.M.**

**Library | Parks and Recreation Building
City Council Chambers
901 Civic Campus Way, South San Francisco**

CALL TO ORDER

Chair Burgo called the meeting to order at 7:00 p.m.

ROLL CALL

Chair Burgo, present
Vice Chair Camacho, present
Secretary Battaglia, present
Commissioner Rey, present
Commissioner Uy, present
Commissioner DeNardi, present
Commissioner Lock, present

AGENDA REVIEW

No changes to the agenda.

PUBLIC COMMENTS

No public comments.

PRESENTATIONS

1. Presentation of the Middle School Sports Awards

Supervisor Mulkerrins introduces Community Services Coordinator Bayangos who presents the Middle School Sports Awards and calls each athlete up to accept their award.

Commissioners congratulate the award recipients.

2. Report providing an update on the Linden Avenue Park project, Orange Memorial Park Aquatic Center and the Veterans Memorial project:

A. Linden Avenue Park Project-

Deputy Director Vitale gives update and shares slides on the Linden Avenue Park project.

Commissioners and staff engage in questions and discussions regarding the Linden Avenue Park Project.

B. Orange Memorial Park Aquatic Center Project

Deputy Director Vitale gives update and shares slides on the Orange Memorial Park Aquatic Center Project.

Commissioners and staff engage in questions and discussion regarding the Orange Memorial Park Aquatic Center Project.

C. Orange Park Veterans Memorial Project

Deputy Director Vitale gives update on the Orange Park Veterans Memorial Project.

Commissioners engage in questions and discussion regarding the Veterans Memorial Project.

3. Calendar of Events:

Director Mediati gives a brief update on the calendar of events. Deputy Director Duldulao gives information on the AANHPI Cultural Showcase event which was missing from the calendar submitted to the Commissioners.

4. Administrative Updates:

No updates other than memos included in the packet. Commissioners and staff engaged in conversation regarding the café RFP.

FRIENDS OF PARKS & RECREATION

No updates at this time.

ADMINISTRATIVE BUSINESS

1. Motion to approve meeting minutes from the April 15, 2025, meeting.

Motion: Commissioner Lock / Seconded: Vice Chair Camacho to approve minutes by roll call vote: AYES: Chair Burgo, Vice Chair Camacho, Secretary Battaglia, Commissioners Rey, Lock and Uy; NAYS: None; ABSENT: None ABSTAIN: Commissioner DeNardi.

2. Fiscal Year 2025-2026 Parks and Recreation Operating Budget Submission Update:

Manager O'Brien provides an update on the proposed operating budget submission including budget requests and master fee schedule changes and increases. Commissioners and staff engage in discussion.

Commissioners ask questions and discuss some of the budget changes.

Motion: Commissioner Uy / Seconded: Commissioner DeNardi to approve proposed budget changes.

AYES: Chair Burgo, Vice Chair Camacho, Secretary Battaglia, Commissioners Rey, Uy and Lock; NAYS: None; ABSENT: None; ABSTAIN: None.

Meeting recessed at 9:00 p.m.

Meeting resumed at 9:05 p.m.

ITEMS FROM THE COMMISSION

Commissioner Uy shares that he liked seeing the City and staff receive awards at the CPRS dinner.

Commissioner Lock commends Manager O'Brien, CPRS District 4 President., on how she ran the CPRS event.

Commissioner Rey shares that she started regularly visiting different parks with her dog. The three she has visited so far are Avalon Park, Sellick Park, and Westborough Park. She suggested considering a future dog park at Westborough Park. She also comments that the trees closest to Westborough Blvd. are beautiful and as the City starts to reimagine what will happen with that side of the park, she would love to see the trees stay, benches added, and a fenced open space added there for the dog area.

Vice Chair Camacho comments that since it's an unused area that you can't do too much more with, it would be a good area to add the dog space to bring even more people to the park. Commissioner Rey asks if the stairs leading up to the tennis courts will remain with the construction of the new preschool and will all the new trees that were planted remain. Director Mediati responded that the stairs will remain and believes the trees will as well.

Vice Chair Camacho then shares that she looked to see what San Francisco Recreation and Parks is offering for older kids and they have a website called Youth Employment Programs. It offers two different programs called Workreation and Greenager Program and if at some point the City is considering doing something similar, there is a model to look to.

Commissioner DeNardi expresses that the Easter Egg event signage was beautiful and that it was a great idea to bring it to LPR. The trees at Avalon Memorial Park are going to be a beautiful canopy once they mature. She would like to see a forest bathing program sometime in the future. Commissioner DeNardi shares that she attended the Arbor Day Celebration and helped with the planting along Sister Cities and enjoyed that it was a multigenerational event.

Secretary Battaglia shares that she also attended the Easter event and enjoyed it. She was able to witness Lisa Wilson accept the Older Americans Month Proclamation. She was really interested in Congressman Mullin's art contest, and which artwork was chosen to go to Washington D.C. Secretary Battaglia congratulates Manager O'Brien and thought that it was great that Bill Stridbeck received an award, and that Patrick Dunleavy received a recognition. She shares that she also attended the Senior Health Fair last week and thanks staff for all of the work they have done.

Chair Burgo is looking forward to all the projects and watching the progress each is making. She shares that she also attended the City Council meeting and is excited to get additional information on the restroom and is curious to hear about the parking.

ITEMS FROM STAFF

Director Mediati shares that the Youth Baseball Memorial Day tournament is this weekend and Parks staff are busy preparing the field and restrooms for that event and Mike's and Josh's staff will be there throughout the day. He then shares that the pine tree near City Hall by the playground will have to be removed because it's declining. They plan to relandscape that corner.

ADJOURNMENT

- I. Being no further business, Chair Burgo adjourned the Parks and Recreation Commission meeting at 9:20 p.m.

Submitted by:

Approved by:

Jeanette Yoshida
Administrative Assistant II

Brittany Burgo
Chair, Parks & Recreation Commission

Approved by the Parks and Recreation Commission: ____/____/____