



City of South San Francisco

Inter-Office Memorandum

DATE: November 26, 2025

TO: Eunejune Kim, Director of Public Works/City Engineer

FROM: Traffic Advisory Committee

SUBJECT: TAC 2511 November 2025 Traffic Items

The Traffic Advisory Committee met on **November 26, 2025** and recommends the following actions based on the meeting minutes.

TAC 2511 – November Traffic Items

TAC 2504-10 – Westborough Blvd & Galway Dr – Signal Synchronization Request

Engineering reviewed before/after performance of the revised Westborough signal timing plan, which shows over 50 seconds of reduced pedestrian delay and effective phase utilization. TAC recommends **continuing with the revised timing plan** and exploring walk-rest operation and other Traffic Signal Policy.

TAC 2505-14 – Citywide – Standard Speed Hump Design

TAC reviewed the latest R-12C and R-12D speed hump detail drafts. R-12C is ready for adoption. R-12D requires additional Fire Department review regarding grade. TAC recommends **continuing revision pending firefighter feedback**.

TAC 2508-05 – Crestwood Dr & Forest View Dr – Speeding Exhibitions / Traffic Circle Request

TAC recommends **adding this location to the priority list** for neighborhood intersection traffic-calming measures and continuing coordination with Fire regarding turning-movement needs.

TAC 2510-01 – King Dr / Altamont Dr – Sight Distance, Parking, Visibility, Litter, Red Curb, Blue Zone

TAC recommends:

1. **No parking removal**, as doing so may increase vehicle speeds.
2. **Add to priority traffic-calming list** due to oversized corner radius.
3. **No changes to pedestrian visibility**, which is adequate.
4. **Refer litter concerns** to SeeClickFix.
5. **Refer red-zone violations** to Parking Enforcement.

TAC 2510-02 – Alta Vista Dr & Mira Vista Way – Speed Humps / Stop Sign Removal Request

Stop signs were installed under the **1989 neighborhood petition guidelines**, and no crash history indicates removal is appropriate. TAC recommends **no stop-sign removal**.

A request for speed humps is **contingent on a revised neighborhood traffic-calming study**.

TAC 2510-06 – 668 1st Ln – Driveway Definition Guidance



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TAC reviewed the draft driveway guidance document and has provided **Field Cards** for Police and Parking Enforcement reference.

TAC 2510-08 – Holly Ave & Morningside Ave – Speeding, Stop Sign Compliance, Corner Cutting, “Donuts”

TAC recommends **adding this intersection to the priority list** for neighborhood intersection traffic-calming improvements.

New 2511-Series Items

TAC 2511-01 – Commercial Ave & Orange Ave – STOP Sign Visibility Obstruction

TAC recommends Public Works trim City-maintained tree branches obstructing STOP sign visibility. **Work order issued.**

TAC 2511-02 – 825 Grand Ave – Accessible Parking Request

TAC recommends **approving installation** of an on-street accessible parking space and issuing a **work order** to install blue curb and DP signage.

TAC 2511-03 – 26 S. Linden Ave – Driveway Circulation Conflicts

TAC recommends designating the driveway as **IN ONLY from Canal Street** and **EXIT ONLY to S. Linden Avenue**. TAC will notify the property owner and conduct follow-up observations.

TAC 2511-04 – Byron Dr & Newman Dr – Intersection Control Review

TAC recommends installing **all-way stop control (AWSC)** at **Byron/Serra** and **Byron/Newman**, replacing the previously irregular pattern of stop control on only one Newman leg. **Work order issued.**

TAC 2511-05 – Miller Ave (100–200 Blocks) – Missing Street Cleaning Signs

TAC recommends replacing missing “No Parking 3–5 A.M.” street-cleaning signs. **Work order issued.**

TAC 2511-06 – Sunshine Gardens – Missing “No Commercial Vehicles” Signs

TAC recommends installation of “No Commercial Vehicles – Residential Area” signs at neighborhood gateways on Holly Ave and Dolores Ave. **Work order issued.**

TAC 2511-07 – Ridge Court – Speeding Concerns

Critical speed 27–30 mph; majority of drivers within expected residential range. TAC recommends **no physical changes**, continued monitoring, and forwarding concerns to the **Safe Routes to School 2025** capital project team.

TAC 2511-08 – Meath Dr near Seafood City – Stop Sign Maintenance

TAC recommends **referring maintenance to the private property owner** to secure the STOP sign on-site.

TAC 2511-09 – 2324 Greendale Dr – Red Curb Adjustment

TAC recommends **shorting** the red curb by approximately 30 feet. **Work order issued.**



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TAC 2511-10 – 214 Hillside Blvd – Driveway Blockages from Food Truck

TAC recommends **no physical changes**; issue is behavioral. Refer resident to Parking Enforcement for driveway access violations.

TAC 2511-11 – Freesia Dr / Promenade – Parking, Storage, Sanitation Issues

TAC confirms RPP signage is in place. TAC recommends **referral to Parking Enforcement**, **SeeClickFix** for sanitation issues, and forwarding property-related concerns to Economic & Community Development (ECD).

TAC 2511-12 – 358–364 C Street – Street Sweeping Conflicts with School Drop-off

TAC recommends **Modifying Street-Sweeping Hours**. Maintenance preliminarily recommends modifying Wednesday sweeping from **5–7 a.m. to 8–10 a.m.** for improved effectiveness. **Work order issued.**

TAC 2511-13 – El Camino Real & Costco Driveway – Southbound Left-Turn / U-Turn Lane Request

TAC recommends **forwarding the request to Caltrans District 4** for operational review and potential inclusion in corridor planning. TAC further recommends Caltrans evaluate adding a **“No Right Turn on Red”** for the **northbound SR-82** approach.

TAC 2511-14 – S. Airport Blvd – Median Opening Request

TAC recommends **no physical changes**. A median opening is not feasible due to geometry, conflict points, and incompatibility with South Airport Blvd concept planning. Location to remain **right-in/right-out** only.

TAC 2511-15 – Westborough Blvd – Signal Timing, Delay, and Maintenance Concerns

TAC recommends **including the resident’s observations in the continued fine-tuning** of the updated timing plan and refers debris/weeds at the I-280 northbound on-ramp to **Public Works Maintenance**.

TAC 2511-16 – Randolph Ave at Gardiner Ave – Red Curb Removal

TAC recommends **removing** the short remaining red-curb segment to maintain consistency with City daylighting policy. **Work order issued.**

Approval

Under South San Francisco Municipal Code Sections 11.08.040 and 11.16.010, the City Engineer (traffic) has the power and duty to place traffic control devices within the City.

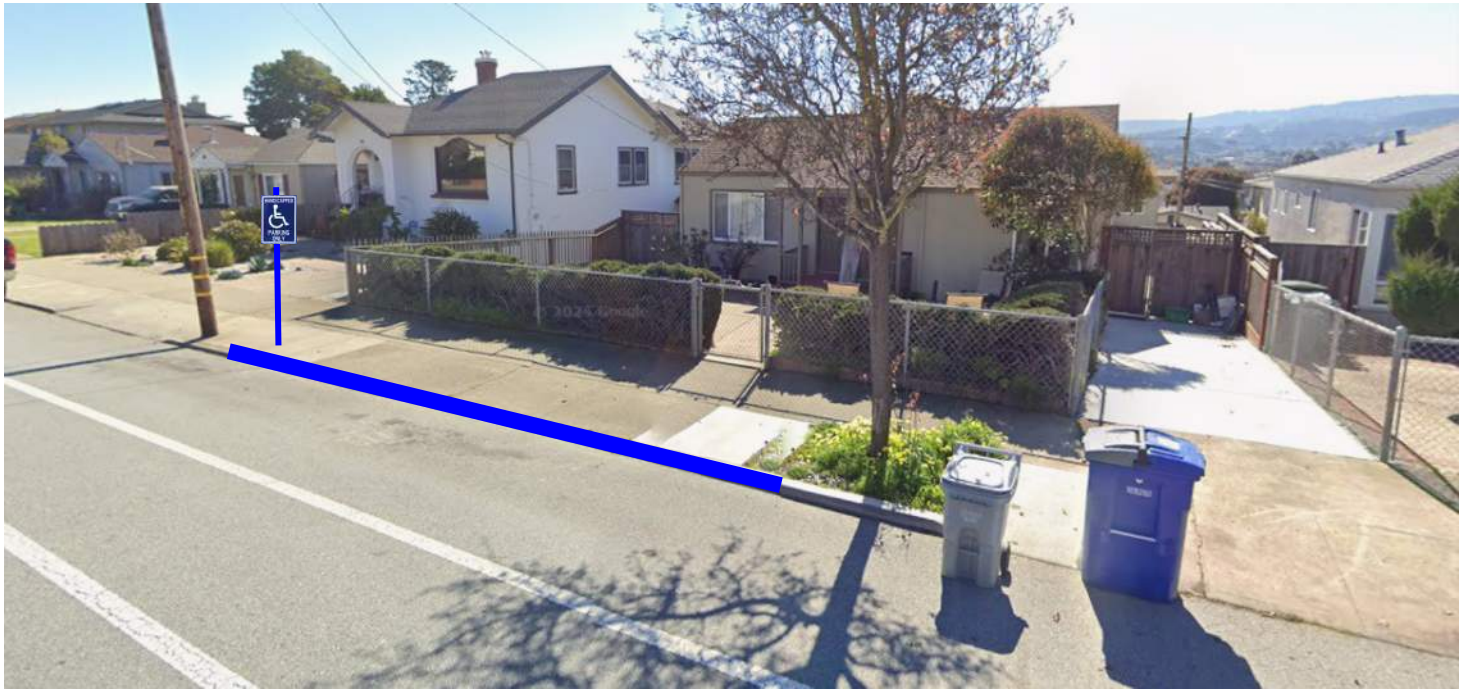
By signing this memorandum, you are authorizing the TAC recommendations noted above.

Eunejune Kim

Eunejune Kim
City Engineer/Public Works Director

11/26/25

Date



Work Requirements:
 -Paint 20 ft blue curb
 -Add DP sign and pole

Location

825 Grand Ave

Page Number

1

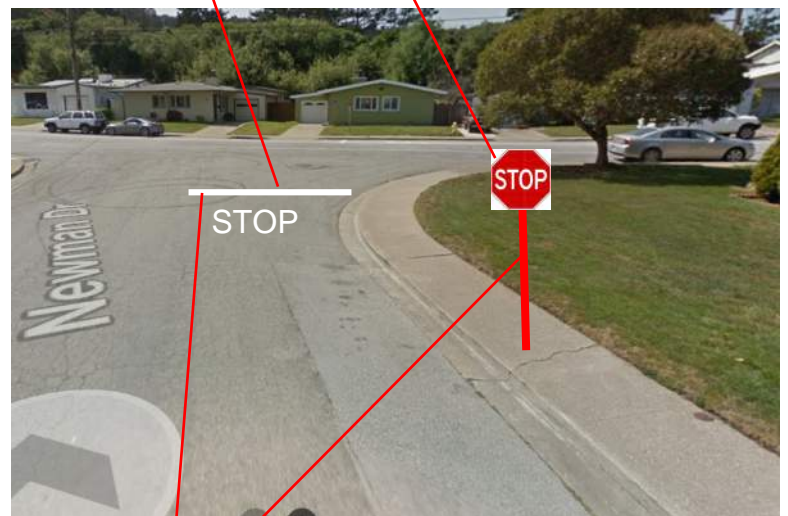
Date

11/17/2025

Sheet Name

Work Order for November TAC 2511-02





Add stop sign and street lettering on Byron
Layout with Engineer

Location

Byron Dr & Newman Dr

Page Number

1

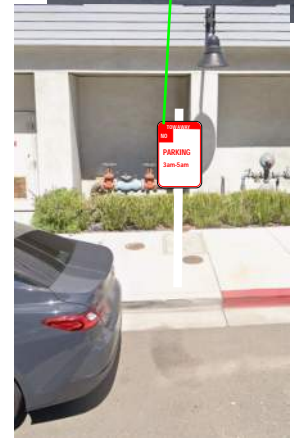
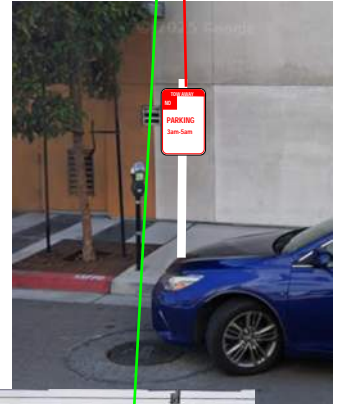
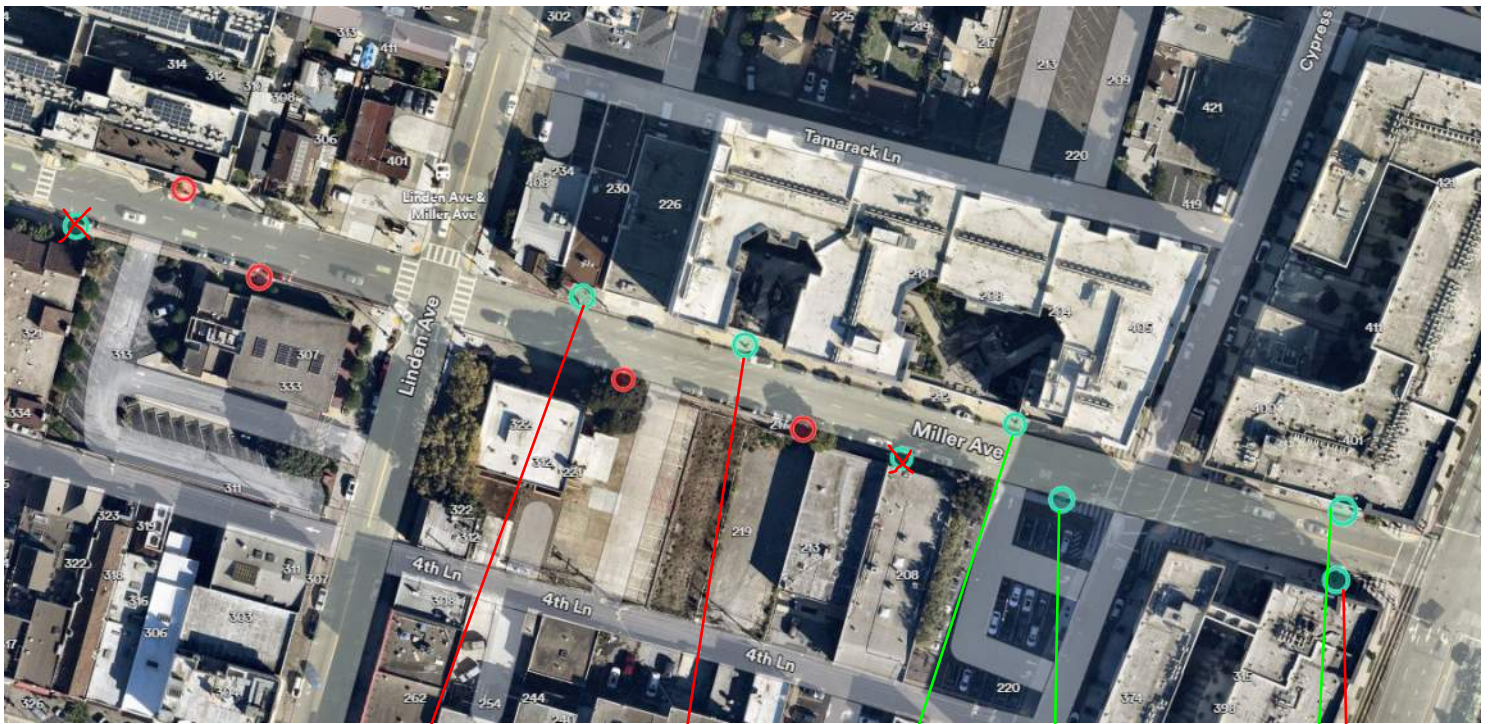
Date

11/17/2025

Sheet Name

Work Order for November TAC 2511-04





Required Material:
 -6 New No parking 3am-5am signs
 - 2 New sign poles to be installed

Legend:
 Red circle = existing no parking sign
 Green circle = signs need to be added

Location

Miller Ave& Linden

Page Number

1

Date

11/17/2025

Sheet Name

Work Order for November TAC 2511-05





Work Requirements:

- 2 NO COMMERCIAL VEHICLES SIGNS
- 2 poles for sign installation

Extg. Sign at Evergreen/Hillside
Copy Size and Legend

Location

Holly Ave and Dolores Ave entries from Hillside

Page Number

Date

Sheet Name

1

11/17/2025

Work order for November TAC

2511-06





Work Requirements:
-Shorten red curb by 30ft

Location

2324 Greendale Dr, South San Francisco

Page Number

1

Date

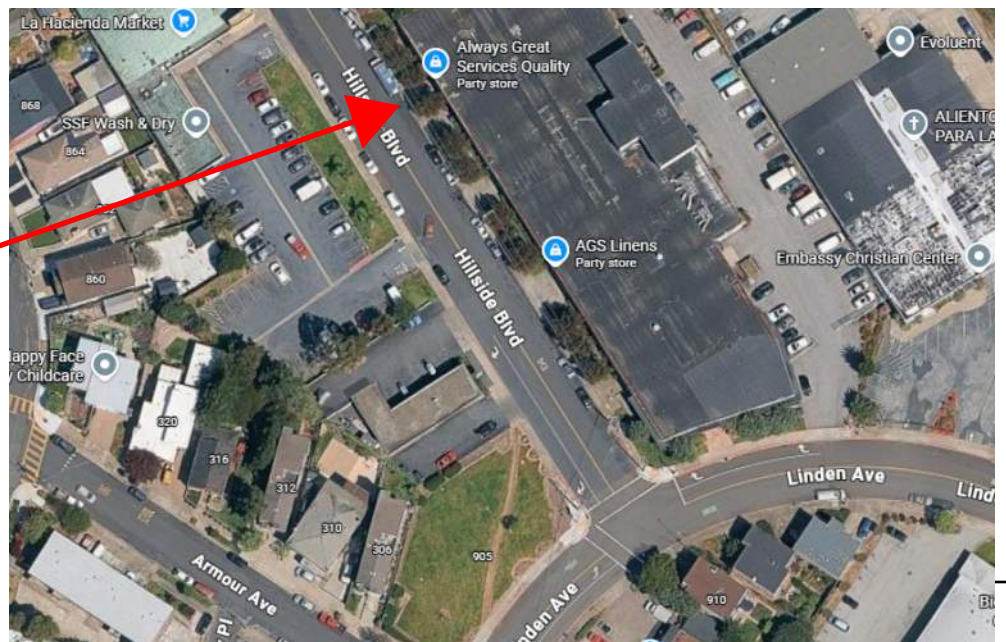
11/17/2025

Sheet Name

Work Order for November TAC

2511-09





Location		
915 Linden Avenue, SSF 94080		
Page Number	Date	Sheet Name
1	11/24/2025	Work Order for November TAC 2511-10



CHANGE THE STREET
CLEANING PATTERN FROM
"WEDNESDAY 5AM TO 7AM" TO
"WEDNESDAY 8AM TO 10AM"

Location		
358-364 C Street, SSF 94080		
Page Number	Date	Sheet Name
1	11/24/2025	Work Order for November TAC 2511-12





Location

Randolph and Gardiner

Page Number

Date

Sheet Name

1

11/26/2025

Work Order for November TAC 2511-16

