



MINUTES **REGULAR MEETING**

**LIBRARY BOARD OF TRUSTEES
CITY OF SOUTH SAN FRANCISCO**

**TUESDAY, MARCH 24, 2026
6:00 P.M.**

**LIBRARY | PARKS AND RECREATION
COMMUNITY ROOM, 2ND FLOOR
901 CIVIC CAMPUS WAY, SOUTH SAN FRANCISCO, CA 94080**

CALL TO ORDER

Catherine Abalos called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Catherine Abalos, President
Claire Ramsey, Vice President
Mary Giusti, Secretary

Absent: Hector Camacho, Board member

Staff Present: Valerie Sommer, Library Director,
Adam Elsholz, Assistant Library Director,
Erika Madriz, Administrative Assistant II,
Elliot Warren, Grand Avenue Library Program Manager,
Jess Koshi-Lum, Youth Services Program Manager
Brian Malibiran, Patron Services Manager

AGENDA REVIEW

- No changes

PUBLIC COMMENTS

Written Comments Submitted:

- 0

The following individuals addressed the Library Board:

- 0

ITEMS FROM STAFF MEMBERS

- 1. Review of the National League of Cities Congressional City Conference, Youth Delegate Program, March 13-16, 2026, Washington, D.C. (Adam Elsholz, Assistant Library Director)**

Adam Elsholz reported on his trip to the National League of Cities Congressional City Conference with one of the SSF Youth Commissioners.

2. Library Director’s Report

The Board reviewed the Library Director’s Report.

3. Communications and Statistics

The Board reviewed the Communications and Statistics.

4. Library Announcements

The Board reviewed the announcements.

5. Library Recruitments Update

The Board reviewed the list of open recruitments.

6. Fiscal Year 2026-27 Budget Requests Update (Valerie Sommer, Library Director)

Valerie Sommer continued the discussion of budget requests pending a City update.

MATTERS FOR CONSIDERATION

7. Motion to Approve the Amended 2026 Holiday Schedule

Motion – Claire Ramsey / Second – Mary Giusti: To approve the Draft Minutes from the February 24, 2026, Library Board of Trustees Meeting. All members were in favor.

8. Discussion and Motion to Move the April 18, 2026, and May 26, 2026, Library Board Meetings to LPR third floor Adult Collaboration Room #1

Motion – Mary Giusti / Second – Claire Ramsey: To move the April 18, 2026, and May 26, 2026, Library Board Meetings to LPR third floor Adult Collaboration Room #1. All members were in favor.

9. Motion to Approve the Minutes from the March 24, 2026, Library Board of Trustees Meeting

Motion – Mary Giusti / Second – Claire Abalos /Abstain – Claire Ramsey: To approve the Draft Minutes from the February 24, 2025, Library Board of Trustees Meeting. All members were in favor.

10. Next Meeting | Agenda Building

The Board discussed agenda items for the next Library Board meeting. Potential new items include policy updates for the Community Room, meeting Rooms, and distribution of literature materials; and updates on Community Room programming.

ADJOURNMENT

Being no further business, President Catherine Abalos adjourned the Library Board meeting at 6:47 p.m.

Submitted by:

Approved by:

Erika Madriz

Catherine Abalos

Administrative Assistant II

Library Board President

Approved by the Library Board: _____ / _____ / _____