

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, June 11, 2025

6:30 PM

**Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA**

City Council

EDDIE FLORES, Mayor (District 5)
MARK ADDIEGO, Vice Mayor (District 1)
JAMES COLEMAN, Councilmember (District 4)
MARK NAGALES, Councilmember (District 2)
BUENAFLORES NICOLAS, Councilmember (District 3)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/81072693726>
Webinar ID: 810 7269 3726 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEWLEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFFPRESENTATIONS

1. [Proclamation recognizing Juneteenth as Freedom Day. \(Eddie Flores, Mayor\)](#)
2. [Proclamation celebrating June as LGBTQIA+ month. \(Eddie Flores, Mayor\)](#)

COUNCIL COMMENTS/REQUESTSPUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

3. [Motion to approve the Minutes for the meetings of May 27, 2025, and May 28, 2025.](#)
[\(Rosa Govea Acosta, City Clerk\)](#)
4. [Report regarding a resolution adopting a proposed list of projects for fiscal year 2025-26 funded by SB1: The Road Repair and Accountability Act of 2017. \(Lawrence Henriquez, Senior Civil Engineer\)](#)
- 4a. [Resolution adopting a proposed list of projects for fiscal year 2025-26 funded by SB1: The Road Repair and Accountability Act of 2017.](#)
5. [Report regarding resolution to approve on-call consulting service agreements with twenty \(20\) selected consultants for on-call architectural, engineering, and other professional services in an amount not to exceed \\$3,000,000 for each firm over a three-year term. \(Audriana Hossfeld, Senior Civil Engineer\)](#)
- 5a. [Resolution approving on-call consulting service agreements with twenty \(20\) selected consultants for on-call architectural, engineering, and other professional services in an amount not to exceed \\$3,000,000 for each firm over a three-year term for the City of South San Francisco.](#)

6. [Report regarding a resolution authorizing the acceptance of an additional \\$1,000 in grant funding for fiscal year 2024-25 from the Quality Improvement Grant from Quality Counts San Mateo County for the Big Lift Little Steps Preschool at the Gene Mullin Community Learning Center and amending the Parks and Recreation Department's Fiscal Year 2024-25 Operating Budget pursuant to Budget Amendment Number 25.059. \(Angela Duldulao, Deputy Director of Parks and Recreation\)](#)
- 6a. [Resolution authorizing the acceptance of an additional \\$1,000 in grant funding for fiscal year 2024-25 from the Quality Improvement Grant from Quality Counts San Mateo County for the Big Lift Little Steps Preschool at the Gene Mullin Community Learning Center and amending the Parks and Recreation Department's fiscal year 2024-25 Operating Budget pursuant to Budget Amendment Number 25.059.](#)
7. [Report regarding two resolutions authorizing the City Manager to execute Third Amendments to the Consulting Services Agreements with Frank and Grossman Landscape Contractors, Inc. and with Gothic Landscaping, beginning July 1, 2025. \(Joshua Richardson, Parks Division Manager\)](#)
- 7a. [Resolution approving and authorizing the City Manager to execute a Third Amendment to the Consulting Services Agreement with Frank and Grossman Landscape Contractors, Inc. of Hayward, California for citywide right-of-way landscape maintenance services in an amount not to exceed \\$332,291.06 \(\\$312,291.06 contract amount plus \\$20,000 contingency\) for an additional and final twelve-month term beginning July 1, 2025](#)
- 7b. [Resolution approving and authorizing the City Manager to execute a Third Amendment to the Consulting Services Agreements with Gothic Landscaping for Common Greens landscape maintenance services in an amount not to exceed \\$413,014.98 \(\\$393,014.98 contract amount plus \\$20,000 contingency\) for an additional and final twelve-month term beginning July 1, 2025.](#)
8. [Report regarding a resolution approving the City's Investment Policy for Fiscal Year 2025-26 \(Frank Risso, City Treasurer and Karen Chang, Director of Finance\)](#)
- 8a. [Resolution approving the City's Investment Policy for Fiscal Year 2025-26.](#)

PUBLIC HEARING

9. [Report regarding a Resolution amending Resolution 188-2023 authorizing the City of South San Francisco to submit a 5-Year Plan amendment to the State of California to receive and administer the City's Entitlement of Permanent Local Housing Allocation \(PLHA\) Funds and to enter into all required agreements to receive PLHA Funds. \(Elia Moreno, Management Analyst I\)](#)

- 9a. [Resolution amending Resolution 188-2023 authorizing the City of South San Francisco to submit a 5-Year Plan amendment to the State of California to receive and administer the City's Entitlement of Permanent Local Housing Allocation \(PLHA\) Funds and to enter into all required agreements to receive PLHA Funds.](#)

ADMINISTRATIVE BUSINESS

10. [Report regarding the City of South San Francisco Operating Budget for Fiscal Year 2025-26. \(Karen Chang, Director of Finance and Greg Henry, Financial Services Manager\)](#)
11. [Report Regarding Options for Revenue Enhancement. \(Rich Lee, Assistant City Manager & Wing-See Fox, Urban Futures, Inc.\)](#)
12. [Report regarding the proposed Capital Improvement Program for the fiscal year 2025-26. \(Eunejune Kim, Director of Public Works/City Engineer, and Matthew Ruble, Principal Engineer\)](#)
13. [Report regarding a resolution confirming the change in solid waste collection rates to be collected by the South San Francisco Scavenger Company effective July 1, 2025. \(Karen Chang, Finance Director\)](#)
- 13a. [Resolution confirming the Consumer Price Index-based rate adjustments to solid waste collection and biosolids transportation rates under the franchise agreement with South San Francisco Scavenger Company effective July 1, 2025](#)
14. [Report regarding a resolution authorizing the Chief of Police to execute a Memorandum of Understanding with San Mateo County law enforcement agencies to provide a standardized approach and method of collection and sharing information within their electronic data systems. \(Anthony Pinell, Police Captain\)](#)
- 14a. [Resolution authorizing the Chief of Police to execute a Memorandum of Understanding with San Mateo County law enforcement agencies to provide a standardized approach and method of collection and sharing information within their electronic data systems.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

15. [Conference with Labor Negotiators \(Pursuant to Government Code Section 54957.6\)](#)
[Agency designated representatives: Sharon Ranals, City Manager, Rich Lee, Assistant City Manager, Leah Lockhart, Human Resources Director, Jesse Lad, Redwood Public Law, Christopher Boucher, Boucher Law](#)
[Employee organizations: AFSCME Local 829, IAFF Local 1507, SSF Police Association, Teamsters Local 856-Confidential, Teamsters Local 856-Mid-Management, Unrepresented Groups: Executive Management, Public Safety Managers](#)

ADJOURNMENT