

# City of South San Francisco

P.O. Box 711  
South San Francisco, CA



## Regular Meeting Agenda

Wednesday, July 28, 2021

6:00 PM

**HYBRID IN-PERSON/VIRTUAL MEETING**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

**HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Nicolas, Vice Mayor Nagales and Mayor Addiego and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-29-20, N-63-20 and N-08-21 allowing for deviation of Teleconference Rules required by the Brown Act & pursuant to the order of San Mateo County Department of Public Health regarding gatherings during the coronavirus (COVID-19) outbreak, and recommendations to follow social distancing procedures, the City of South San Francisco will hold the Special City Council meeting through a hybrid of in-person attendance with the City Council, designated staff, and limited members of the public at the City Council Chambers and through the virtual platform, Zoom. In-person attendance by members of the public will be subject to maximum capacity and current health and safety protocols.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

**ZOOM LINK BELOW -NO REGISTRATION REQUIRED**

Join Zoom meeting

<https://ssf-net.zoom.us/j/88369060485>

(Enter your email and name)

Join by One Tap Mobile :

US: +16699006833,,88369060485# or +13462487799,,88369060485#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 883 6906 0485

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26 or Comcast, Channel 27
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

**How to submit written Public Comment before the City Council Meeting:**

Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:**

1) By Phone: (669) 900-6833. Webinar ID is <https://ssf-net.zoom.us/j/88369060485>. Click \*9 to raise a hand to speak. Click \*6 to unmute when called.

By One tap mobile: US: +16699006833,,88369060485# or +13462487799,,88369060485#

2) Online at: <https://ssf-net.zoom.us/j/88369060485>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Speaker Card located at the entrance to the Council Chamber's and submit it to the City Clerk. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

## PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK ADDIEGO, Mayor (At-Large)  
MARK NAGALES, Vice Mayor (District 2)  
BUENAFLOR NICOLAS, Councilmember (At-Large)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (At-Large)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [In Recognition of August as National Immunization Awareness Month. \(Mayor Mark Addiego\)](#)
2. [Presentation of Youth Summer Internship Program Graduates \(Leah Lockhart, Human Resources Director\)](#)

PUBLIC COMMENTS

[Submitted Public Comments](#)

Comments received by the deadline will be read into the record by the City Clerk or designee. Comments received after the deadline will be included as part of the meeting record but will not be read aloud during the meeting. Approximately 300 words total can be read in three minutes.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing \*9 and \*6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

3. [Motion to approve the Minutes for the meeting of June 9, 2021.](#)

4. [Report regarding a motion to accept the construction improvements of the 2020 Street Surface Seal Project \(st2103\) as complete in accordance with plans and specifications \(Total Construction Cost \\$2,353,259.85\) \(Angel Torres, Senior Civil Engineer\).](#)
5. [Report regarding a resolution authorizing the City of South San Francisco's application for \\$2,362,500 from California's Local Housing Trust Fund \("LHTF"\) Program and approving a City Letter of Funding Commitment to Eden Housing providing matching funds for an 82-unit affordable rental housing project at 201 Baden Avenue \(Julie Barnard, Economic Development Coordinator\)](#)
- 5a. [Resolution authorizing the City of South San Francisco's application for \\$2,362,500 of California's Local Housing Trust Fund \("LHTF"\), and approving a City Letter of Funding Commitment to Eden Housing to provide matching funds for an 82-unit affordable rental housing project at 201 Baden Avenue.](#)
6. [Report regarding a resolution approving the third amendment to the Purchase and Sale Agreement for the property located at 432 Baden Avenue. \(Julie Barnard, Economic Development Coordinator\)](#)
- 6a. [Resolution approving a Third Amendment to the Purchase and Sale Agreement for the property located at 432 Baden assigning the Agreement from Baden Developments LLC to For the Future Housing, modifying the development to a fully-affordable housing product, and reducing the purchase price from \\$1,100,000 to \\$1.](#)
7. [Report regarding a resolution determining that no further review under the California Environmental Quality Act is required and authorizing the City Manager to execute a Purchase and Sale Agreement for 71 Camaritas Avenue and approving Budget Amendment Number 22.014 appropriating \\$5.5 million for the acquisition. \(Julie Barnard, Economic Development Coordinator\)](#)
- 7a. [Resolution determining that no further review under the California Environmental Quality Act is required and authorizing the City Manager to execute a Purchase and Sale Agreement for 71 Camaritas Avenue and approving Budget Amendment Number 22.014 appropriating \\$5.5 million for the acquisition](#)
8. [Report regarding a resolution appointing directors to the Pooled Liability Assurance Network Joint Powers Authority on behalf of the City of South San Francisco. \(Jason Wong, Deputy Finance Director\)](#)
- 8a. [Resolution appointing directors to the Pooled Liability Assurance Network Joint Powers Authority on behalf of the City of South San Francisco.](#)

9. [Report regarding a resolution approving a Public Art Agreement to design and purchase three art pieces which includes a vertical sculpture and two matching lawn elements by Ride Art Studio for a price of \\$464,000. \(Philip Vitale, Deputy Director Capital Projects\)](#)
- 9a. [Resolution approving a Public Art Agreement with Ride Art, LLC of Berkeley, California for the Caltrain Public Art Installation \(Project No. pf2102\) in an amount not to exceed \\$464,000, and authorizing the City Manager to execute the agreement.](#)
10. [Report regarding a resolution determining the continued existence of an emergency and the need to continue emergency repairs in response to the Sign Hill Diamond Fire. \(Greg Mediati, Deputy Director of Parks and Recreation\)](#)
- 10a. [Resolution determining the continued existence of an emergency and authorizing procurement for emergency remediation work relating to fire damage on Sign Hill in South San Francisco.](#)
11. [Report regarding a resolution to approve proposed amendments to the Master Fee Schedule for Fiscal Year 2021-2022 \(Heather Enders, Management Analyst II\)](#)
- 11a. [Resolution approving proposed amendments to the Master Fee Schedule for Fiscal Year 2021-2022.](#)
12. [Report regarding a resolution authorizing the acceptance of a \\$200,000 contribution from County of San Mateo to support the development of the North County Business Resource Center and approving Budget Amendment Number 22.012 appropriating the funds. \(Ernesto Lucero, Economic Development Coordinator\)](#)
- 12a. [Resolution authorizing the acceptance of a \\$200,000 contribution from County of San Mateo to support the development of the North County Business Resource Center and approving Budget Amendment Number 22.012 appropriating the funds.](#)
13. [Report regarding a resolution approving a Professional Services Agreement with YMCA for the administration of the City's Guaranteed Income Pilot Program and approving Budget Amendment Number 21-603 appropriating \\$200,000 for additional program-related expenses. \(Nell Selander, Deputy Director, Economic & Community Development Department\)](#)
- 13a. [Resolution approving a Professional Services Agreement with YMCA for the administration of the City's Guaranteed Income Pilot Program and approving Budget Amendment Number 22.015 appropriating \\$200,000 for additional program-related expenses. \(Nell Selander, Deputy Director, Economic & Community Development Department\)](#)

14. [Report regarding an Ordinance adding Chapter 2.83 to the South San Francisco Municipal Code establishing a Youth Commission. \(Ashley Crociani, Policy Analyst\)](#)
- 14a. [Ordinance adding Chapter 2.83 to Title 2 of the South San Francisco Municipal Code related to the establishment of a Youth Commission.](#)

#### ADMINISTRATIVE BUSINESS

15. [Report regarding the status of design development for a new licensed preschool facility in the Westborough neighborhood. \(Greg Mediati, Deputy Director of Parks and Recreation and Philip Vitale, Deputy Director of Capital Projects\)](#)
16. [Report regarding a direct lease between the City of South San Francisco and the property owner at 235 Grand Avenue to use the second floor office space for City staff for two years. \(Mike Futrell, City Manager and Mike Lappen, Economic Development Coordinator\)](#)
- 16a. [Resolution authorizing the City Manager to execute a lease agreement for the commercial space located at 235 Grand Avenue in South San Francisco for the purposes of providing office space for City staff and the Fellows program.](#)
17. [Report regarding a resolution naming the large playground at Westborough Park in Memory of Anne Waters. \(Sharon Ranals, Assistant City Manager\)](#)
- 17a. [Resolution naming the large playground at Westborough Park in memory of Anne Waters.](#)
18. [Report regarding an ordinance amending Title 2 and Title 20 of the City of South San Francisco Municipal Code, adopting Chapter 2.84 to allow for setting compensation of advisory body members by city council resolution, and adopting a resolution setting compensation for advisory body members. \(Sky Woodruff, City Attorney\)](#)
- 18a. [Ordinance amending Title 2 and Title 20 of the City of South San Francisco Municipal Code and adopting Chapter 2.84 to allow for setting compensation of advisory body members by city council resolution.](#)
- 18b. [Resolution setting compensation for members of City of South San Francisco boards, commissions, committees, and authorities.](#)

#### ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

#### ADJOURNMENT