



**MINUTES  
APRIL 18, 2024  
CITY OF SOUTH SAN FRANCISCO  
REGULAR PLANNING COMMISSION**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**TIME: 7:00 PM**

**ROLL CALL / CHAIR COMMENTS**

**PRESENT:** Chair Faria, Vice Chair Funes-Ozturk  
Commissioners: Baker, Evans, Shihadeh, Tzang

**ABSENT:** Pamukcu

**STAFF PRESENT:** Adena Friedman – Chief Planner – Billy Gross – Principal Planner –  
Stephanie Skangos – Senior Planner – Christy Usher – Senior Planner

**AGENDA REVIEW**

No changes.

**ANNOUNCEMENTS FROM STAFF**

- Notified Commissioners of City Council's request for a brief presentation on the role of Planning Commission.

**PUBLIC COMMENTS**

- Cynthia Marcopulos provided comments via email.
- Olga Perez provided comments via email.
- Bonnie Morgan provided comments via email.
- Marueen Kelly provided comments via email.
- Aurelia Campbell provided comments via email.
- Mareth Vedder provided comments via email.
- Dolores Piper provided comments via email.
- Marco Nunziati provided comments via email.
- Darlene Marsh provided comments via email.

**CONSENT CALENDAR – Voting Key: (yes, no, abstain)**

1. Consideration and approval of minutes from the March 21, 2024 Planning Commission

**Motion to approve: Commissioner Shihadeh,  
Second – Commissioner Evans, approved by roll call (6-0-0)**

**Meeting Video: [Planning Commission on 2024-04-18 7:00 PM - In-Person Meeting \(granicus.com\)](https://granicus.com)**

2. Master Sign Program and Design Review applications for a sign program for an existing life science campus located at 230 East Grand Avenue at the corner of East Grand Avenue and Harbor Way in the Business Technology Park District in accordance with Title 20 of the South San Francisco Municipal Code and determination that the project is categorically exempt from CEQA. (Christy Usher, Senior Planner)

**Motion to approve: Commissioner Shihadeh,**

**Second – Commissioner Evans, approved by roll call (6-0-0)**

**Meeting Video: [Planning Commission on 2024-04-18 7:00 PM - In-Person Meeting \(granicus.com\)](#)**

## **PUBLIC HEARING**

3. Report regarding proposed amendments to Title 20 of the South San Francisco Municipal Code to make minor revisions, corrections, and clarifications; modify and add development standards to implement Housing Element programs and policies; and update regulations pertaining to accessory dwelling units, and determination that the proposed Zoning and General Plan amendments are categorically exempt from the California Environmental Quality Act (CEQA). (Stephanie Skangos, Senior Planner)

***Public Hearing Opened 7:18pm***

***Public Hearing Closed 7:51pm***

- 3a. Resolution making findings and recommending that the City Council adopt an ordinance amending Title 20 of the South San Francisco Municipal Code to make minor revisions, corrections, and clarifications; modify and add development standards to implement Housing Element programs and policies; and update regulations pertaining to accessory dwelling units.

**Motion to approve: Commissioner Baker,**

**Second – Vice-Chair Funes-Ozturk, approved by roll call (6-0-0)**

**Meeting Video: [Planning Commission on 2024-04-18 7:00 PM - In-Person Meeting \(granicus.com\)](#)**

## **ADMINISTRATIVE BUSINESS**

4. Report regarding submission of the 2023 Genentech Annual Report for Planning Commission consideration. (Billy Gross, Principal Planner)

***ACTION: Informational: None taken, none required***

**Meeting Video: [Planning Commission on 2024-04-18 7:00 PM - In-Person Meeting \(granicus.com\)](#)**

5. Presentation on the Ralph M. Brown Act for Planning Commission (Alexandra Wolf,

Senior Associate City Attorney)

***ACTION: Informational: None taken, none required***

**Meeting Video: [Planning Commission on 2024-04-18 7:00 PM - In-Person Meeting \(granicus.com\)](#)**

## **ITEMS FROM THE COMMISSION**

None.

## **ADJOURNMENT**

Chair Faria adjourned the Planning Commission meeting at 8:30PM.

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Adena Friedman, Chief Planner

Secretary to the Planning Commission  
City of South San Francisco

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Norm Faria, Chairperson or  
Sarah Funes-Ozturk, Vice Chairperson

Planning Commission  
City of South San Francisco