

**ATTACHMENT 1 – EVALUATION CRITERIA**

| <b>Rating Criteria</b>                         | <b>Score<br/>(100 pts total)</b> | <b>Criteria Description</b>   |
|--|----------------------------------|---|
| Familiarity and Understanding of the City      | /25                              | <ul style="list-style-type: none"> <li>• Based on the information provided by the City and past experience in South San Francisco, does the consultant understand the unique nature of City’s neighborhoods and the City’s CIP processes?</li> <li>• Is the consultant qualified with at least one service listed in the General Scope of Services?</li> <li>• How close are the consultant’s permanent offices to the area? (Preference is to local or near-local consultants).</li> </ul> |
| Staffing                                       | /25                              | <ul style="list-style-type: none"> <li>• Do assigned personnel and subconsultants have requisite education, experience, and professional qualifications?</li> <li>• Are the qualifications of the consultant’s personnel suitable for at least one of the services mentioned in the General Scope of Services?</li> </ul>   |
| Relevant Experience                            | /25                              | <ul style="list-style-type: none"> <li>• Has the consultant demonstrated the ability to successfully deliver projects that align with the General Scope of Services?</li> <li>• Does the consultant have experience in the City of South San Francisco or nearby similar agencies?</li> </ul>   |
| Specific Management Approach and Methodologies | /25                              | <ul style="list-style-type: none"> <li>• Has the consultant demonstrated a sound scoping process for potential projects?</li> <li>• Does the consultant describe adequate strategies to meet aggressive schedules and track project progress and costs?</li> </ul>  |