



# Emergency Rental Assistance Program

## Annual Report and Recommendation to Council

December 10, 2025

# About the Program

## Program Goals

- Intended to promote anti-displacement and homelessness prevention efforts for low-income renters.
- Provide one-time assistance for households facing financial hardship.

## Program Eligibility

- Must be a household within South San Francisco earning 80% AMI or less.
- Household can receive up to a maximum of \$4,500 in assistance.
- Assistance can be used toward past due rent, security deposit or past due utility payments.
- Must provide a plan demonstrating sustainability beyond the financial assistance.

# Program Administration by YMCA Community Resource Center

## **Administration Responsibilities**

- Client intake & application processing
- Landlord communication & relationship building
- Financial planning with applicants
- Assessment of additional resident needs

## **Administration Fee**

- 18 % administration fee provided to YMCA of SSF
- Represents 4% of YMCA of SSF's operating budget

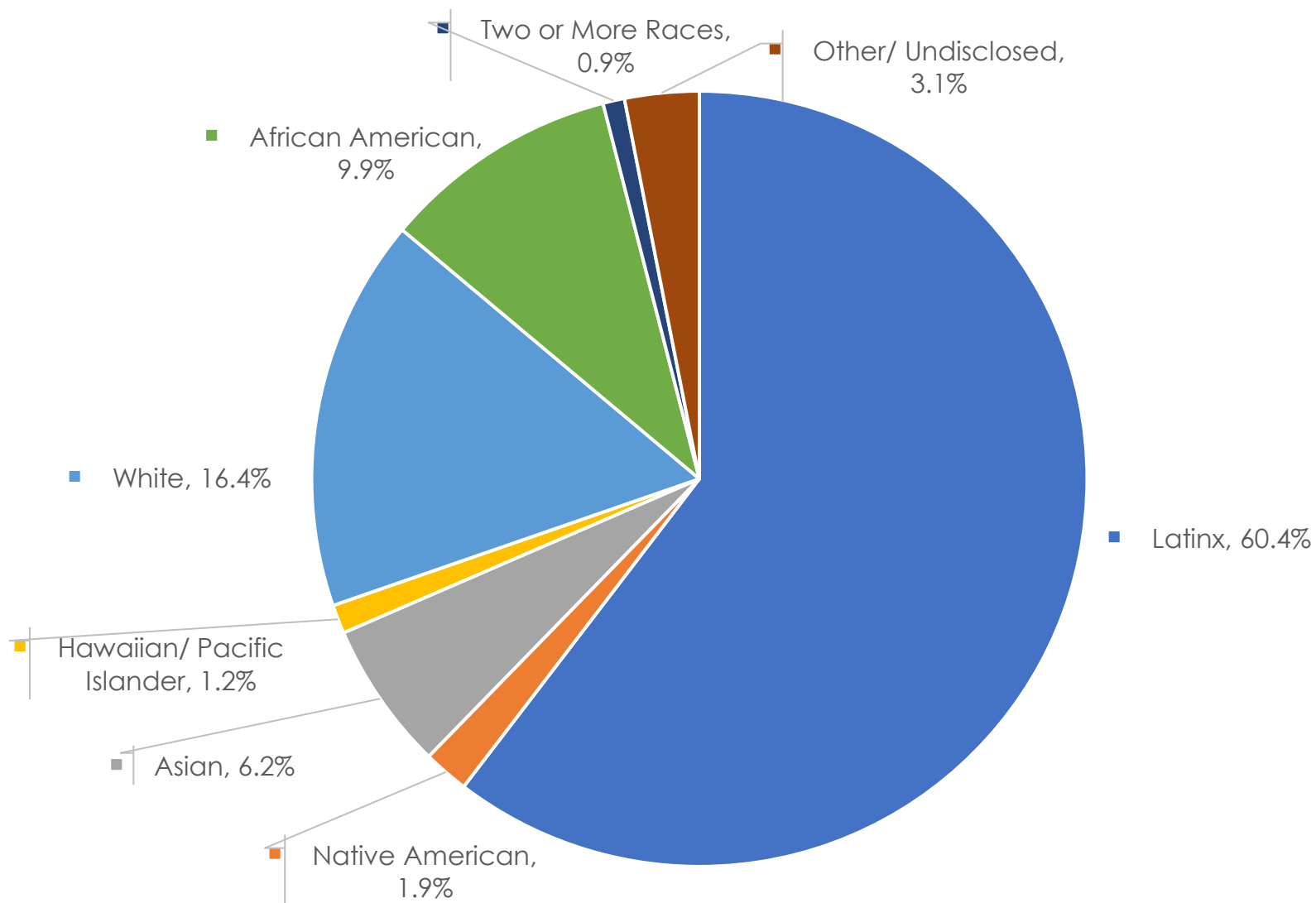
## **What the fee covers**

- Employee wages & benefits
- General administrative expenses
- Program supplies (e.g. diapers, pantry food, essential materials)

# Households Served

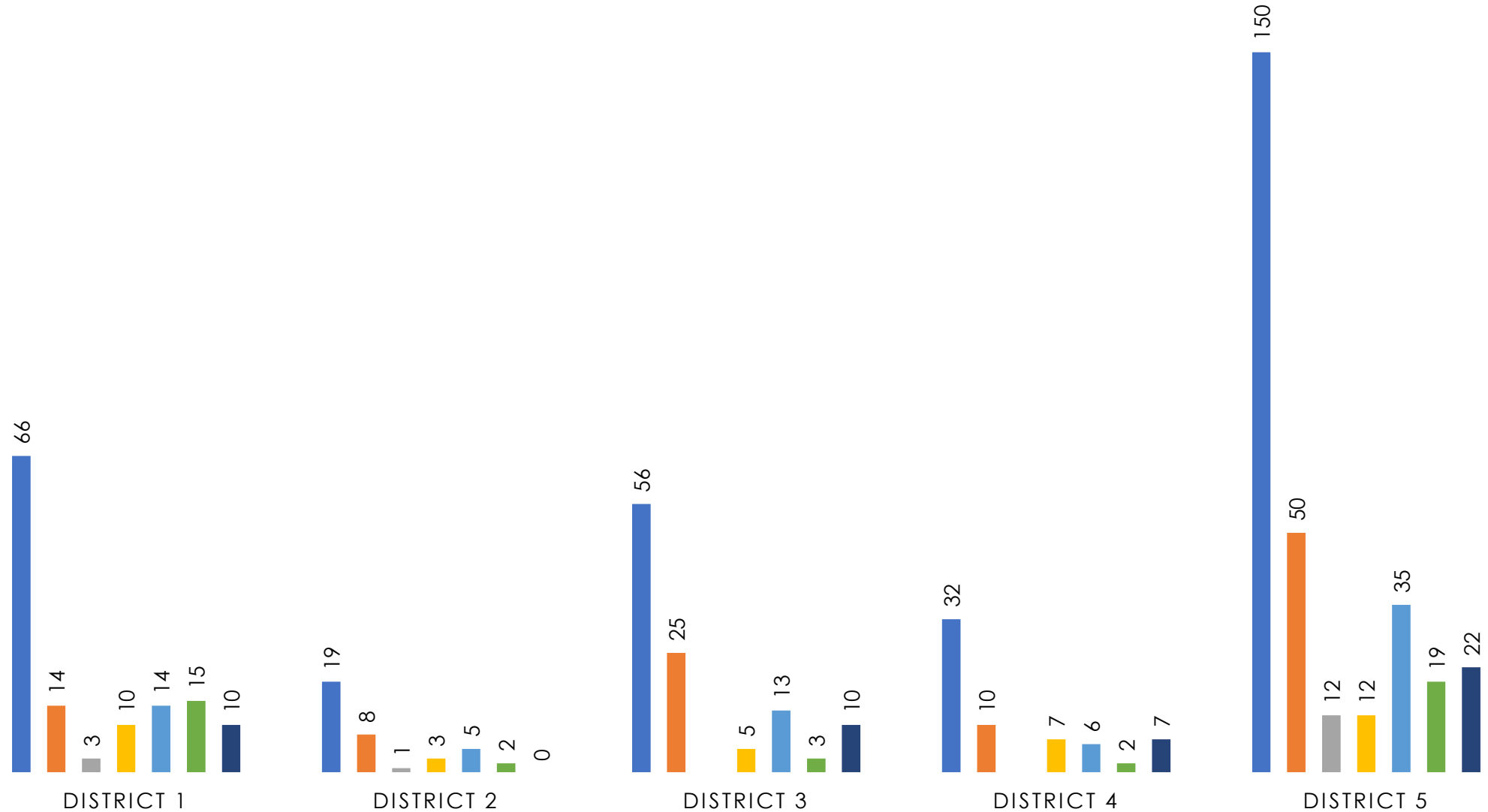
- To Date, 323 households have received assistance through the City's program. This accounts for:
  - 905 individuals
  - 362 of those under the age of 18
- Average household size: 2.8
- Average requested amount: \$3,087.09

# Race/ Ethnicity



# Applicants by District

■ 2020- 2025 ■ 2020 ■ 2021 ■ 2022 ■ 2023 ■ 2024 ■ 2025



# Results from Applicant Follow-Up

## **Applications Received November 2024 through April 2025**

- Total of 23 households
- Of those, YMCA was able to reach 17
  - 15 households reported to continue to be housed/ live in SSF
  - 2 households reported being unhoused
  - 5 households reported facing ongoing housing instability

# On-Going Need for ERA in SSF

- 75% of applicants between 2020 – 2025 reported the need for assistance due to a loss of income within the household
  - Examples included: sudden job lay-offs, changes to the number of income household earners, and funeral-related expenses.
  - This number does not represent applicants who experienced sudden emergencies or unexpected costs, including one-time major expenses due to injury or car repair costs.



# Staff Recommendation

- Staff recommends adopting a Resolution approving an appropriation of \$235,000 for the City's Emergency Rental Assistance Program. Funding will be used as follows:
  - \$192,700 towards Rental Assistance
  - \$42,300 towards Program Administration

# THANK YOU



Emergency Rental Assistance Program  
City of South San Francisco