



MINUTES

REGULAR MEETING

CULTURAL ARTS COMMISSION
CITY OF SOUTH SAN FRANCISCO

TUESDAY, MARCH 24, 2026
6:30 P.M.

Library | Parks and Recreation Building, Council Chambers
901 Civic Campus Way
South San Francisco, CA

CALL TO ORDER

Chair Foley called the meeting to order at 6:30 p.m.

ROLL CALL

Chair Foley, present
Vice Chair Maharaj, present
Commissioner Fernandez, present
Commissioner Huerta, present
Commissioner Luster, absent
Commissioner Palomino, present
Commissioner Pomposo, present
Commissioner Ramos, present
Commissioner Sanchez, present

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

None

PUBLIC COMMENTS

None

PRESENTATIONS

1. Public Art Collection Monthly Spotlight: Sign Hill Letters (Erin O'Brien, Business Manager)

Business Manager O'Brien gave a brief presentation on the Sign Hill Letters and provided historical information. She also informed the Commission about the Sign Hill Stewards volunteer group that helps to protect rare plants and species that live on Sign Hill while allowing volunteers to get up close to the letters.

2. Subcommittee Reports (Erin O'Brien, Business Manager)

- A. Art Gallery Shows

- Commissioner Sanchez announced the July art show is titled, "Free to Be... Me," There is no theme to the community art show which will open July 10. Entry guidelines will be available at the end of May.

- B. Fundraising

- None.

- C. Performing Arts / Youth Art Programs

- The Youth Art Show opening weekend is on April 17, 2026, from 4:00 p.m. – 7:30 p.m. and April 18, 2026, from 10:00 a.m. – 4:00 p.m. Friday will feature a performance from the South San Francisco High School Drama Club in the LPR Council Chambers and a performance by the South San Francisco Civic Ballet in the second floor Dance Studio. Saturday will feature a performance in the Social Hall from the All Souls Catholic School Choir and Marinna's Mexican Folklorico Dance students. Selected artwork on the 2nd and 3rd floor will remain on exhibit through May 14, 2026. This art show is presented in partnership with the South San Francisco Unified School District (SSFUSD) and receives approximately 800 visitors. Commissioner representation is highly encouraged and if interested in hosting, contact Specialist Santos.

- D. Public Art

- Commissioner Huerta informed the Commission they are in the artist selection process for the Eternal Flame Sculpture. The selected artists will receive a stipend to develop a design.

- E. Strategic Vision

- None.

- F. Youth Art Programs

- Refer to Performing Arts.

- G. Goals Chart

- Chart provided in packet.

MATTERS FOR CONSIDERATION

3. Motion to approve the minutes from March 24, 2026.

Motion – Commissioner Fernandez/ Second – Vice Chair Maharaj: To approve the minutes from March 24, 2026, by roll call vote: AYES: Fernandez, Foley, Huerta, Maharaj, Palomino, Pomposo, Ramos; NAYES: None; ABSENT: Luster; ABSTAIN: Sanchez

ITEMS FROM COMMISSIONERS

- Commissioner Huerta shared a volunteer opportunity for the fine arts portion of the San Mateo County Fair. A flyer was provided for more information.
- Commissioner Sanchez recommended attending the Comics Expo hosted by the Peninsula Libraries.

ITEMS FROM STAFF MEMBERS

- Specialist Santos announced the following:
 - Peninsula Libraries Small Press Comics Expo – Saturday, April 4, 2026, at the Library | Parks and Recreation Center (LPR) Social Hall from 10:00 a.m. – 4:00 p.m.
 - Teen Poetry Slam to celebrate National Poetry Month – Thursday, April 23, 2026, at 6:00 p.m. at the Library | Parks and Recreation Center (LPR)
 - Arbor Day – Saturday, April 25, 2026, from 9:00 a.m. – 12:00 p.m. at Sister Cities Park, South Magnolia and Mayfair

ADJOURNMENT

Being no further business, Chair Foley adjourned the Cultural Arts Commission meeting at 6:54 p.m.

Submitted by:

Approved by:

Keren Solano
Administrative Assistant II

Peter Foley
Cultural Arts Commission Chair

Approved by the Cultural Arts Commission: ____/____/____