

# **City of South San Francisco**

P.O. Box 711 (City Hall, 400 Grand Avenue)  
South San Francisco, CA



## **Special Meeting Agenda**

**Wednesday, March 18, 2026**

**4:00 PM**

**Library Parks & Recreation Building, Council Chambers  
901 Civic Campus Way, South San Francisco, CA**

### **Mock City Council**

**Arpana Kumar, Mock Mayor  
Abby Garrone, Mock Vice Mayor  
Naethan Bondoc, Mock Councilmember  
Linda Dominguez-Ramirez, Mock Councilmember  
Sara Torres, Mock Councilmember  
Elyssa Arroyo, Mock City Clerk  
Kyle Kwong, Mock City Manager**

**How to observe the Meeting (no public comment, including via Zoom):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/89797900434>  
Webinar ID: 897 9790 0434 Join by Telephone: +1 669 900 6833

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 2:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation Recognizing March as Women’s History Month. \(Abby Garrone, Vice Mayor\)](#)
2. [Proclamation Recognizing Child Abuse Prevention Month. \(Naethan Bondoc, Councilmember\)](#)

SB 343: PRESENTATIONS

California Government Code Section 54957.5 requires that documents given to the legislative body related to an agenda item must also be made available to the public.

3. [Presentation on proposed four-unit apartment building at 227 Armour Avenue.”](#)  
[\(Osiris Sanchez, City Planner\)](#)

COUNCIL COMMENTS/REQUESTSPUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

ADMINISTRATIVE BUSINESS

4. [Report regarding a resolution authorizing the acceptance of \\$6,750 from the Pacific Library Partnership to support the Tumblebooks early literacy online resource at the new Westborough Preschool and amending the Library Department’s Fiscal Year 2025-26 Operating Budget and approving Budget Amendment Number 26.001.](#)  
[\(Elizabeth Unisa, Library Director\)](#)
- 4a. [Resolution authorizing the acceptance of \\$6,750 from the Pacific Library Partnership \(PLP\) to support the TumbleBooks early literacy online resource at the new Westborough Preschool and amending the Library Department’s Fiscal Year 2025-26 Operating Budget and approving Budget Amendment Number 26.001.](#)
5. [Report regarding a resolution authorizing the acceptance of \\$10,000 from the California State Library to support classroom libraries through Project Read’s Family Literacy Services at the new Westborough Preschool and amending the Library Department’s Fiscal Year 2025-26 Operating Budget and approving Budget Amendment Number 26.002.](#) [\(Julianne Garcia-Ku, Assistant Library Director\)](#)

- 5a. [Resolution authorizing the acceptance of \\$10,000 from the California State Library to support classroom libraries through Project Read's Family Literacy Services at the new Westborough Preschool and amending the Library Department's Fiscal Year 2025-26 Operating Budget and approving Budget Amendment Number 26.002.](#)
6. [Report regarding a resolution approving a Public Art Agreement with Mike Felps in the amount of \\$75,000 for the design and execution of the mural artwork at the new Westborough Preschool at Westborough Park. \(Nyla Macairan, Parks Division Manager\)](#)
- 6a. [Resolution approving a Public Art Agreement Mike Felps in the amount of \\$75,000 for the design and execution of the mural artwork at the new Westborough Preschool at Westborough Park.](#)
7. [Report regarding the approval for the funding, construction and installation of Little Libraries in South San Francisco public parks. \(Chloe Wong, Parks and Recreation Director\)](#)
8. [Report regarding a resolution approving a staffing budget amendment in the amount of \\$578,000 to provide for recommended staffing for the Westborough Pre-school Expansion Project \(Abby Lau, Mock Human Resources Director\)](#)
9. [Report regarding a resolution approving consideration of a Potential Drone First Responder Site at Westborough Preschool \(Lester Palacios, Lieutenant\)](#)

#### SB 343: ADMINISTRATIVE BUSINESS

*California Government Code Section 54957.5 requires that documents given to the legislative body related to an agenda item must also be made available to the public.*

10. [Report approving a purchase agreement with Acme Radio Inc., for the purchase of 75 Bendix King portable radios and accessories in an amount not to exceed \\$350,000.00; and authorizing the City Manager to execute the purchase agreement on behalf of the City of South San Francisco. \(Rory Vastano, Fire Chief\)](#)
11. [Additional Funding Request for Westborough Preschool Project \(Benjamin Kwong, Capital Projects Director\)](#)
12. [Report regarding a resolution approving Budget Amendment 26.003 appropriating \\$298,600 additional funding for the Westborough Pre-School Expansion Project. \(Van Araujo, Finance Director\)](#)

#### ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

#### ADJOURNMENT