



MINUTES

REGULAR MEETING

PARKS AND RECREATION COMMISSION MEETING CITY OF SOUTH SAN FRANCISCO

**TUESDAY, MAY 19, 2026
7:00 P.M.**

**Library | Parks and Recreation Building
City Council Chambers
901 Civic Campus Way, South San Francisco**

CALL TO ORDER

Chair Camacho called the meeting to order at 7:00 p.m.

ROLL CALL

Chair Camacho, present
Vice Chair Uy, present
Secretary Battaglia, absent
Commissioner DeNardi, present
Commissioner Lock, present
Commissioner Olson, present
Commissioner Rey, absent

AGENDA REVIEW

No changes to the agenda.

PUBLIC COMMENTS

No public comments.

PRESENTATIONS

1. Youth Enrichment Services Program Overview (Mike Mulkerrins, Acting Recreation Program Manager)

Acting Recreation Manager Mulkerrins and Sports Coordinator Boitano presented awards for the middle school sports program including flag football, basketball, badminton, track and field, and golf. This year a total of 336 athletes participated in the Recreation Sports programs offered. The Commission congratulated the participants awarded.

2. Fiscal Year 2026-2027 Parks and Recreation Operating Budget New Year Requests (Erin O'Brien, Business Program Manager)

Business Manager O'Brien gave a presentation on the Parks and Recreation Operating Budget new year requests for Fiscal Year 2026-2027. She explained that staff focused on balancing operating needs by reviewing the Department's historical spending trends. Staff identified budget reductions

while aiming to maintain staffing and service levels. City Council will review the proposed requests at the upcoming City Council meeting on May 27. Commissioner Lock inquired about increases to non-residents fees. Business Manager O'Brien explained that a study was not done to specifically determine the increases. Additionally, Commissioner Lock asked if the City's Finance Department has given any guidance on the shortfall of the county's Vehicle License Fee (VLF) funding. Deputy Director Duldulao explained that the City Finance Director may speak on this at the upcoming City Council meeting on May 27. She also informed the Commission that San Mateo County is hosting a Town Hall meeting on May 21 on the VLF funding crisis. Chair Camacho inquired if the 2.5% fee increases will apply to recreation classes and Business Manager O'Brien confirmed they do. Fee increases are Citywide.

3. Calendar of Events

Deputy Director Duldulao went over the Event Calendar included in the Commission's packet. An email will be sent to Commissioners to collect RSVP responses for some of the upcoming events noted in the attached calendar.

4. Administrative Updates

Deputy Director Duldulao informed the Commission that Orange Pool is open after a pool boiler repairs. However, it will be closed again from June 1 – June 14 for staff training.

FRIENDS OF PARKS AND RECREATION

Commissioner DeNardi shared information regarding the upcoming bocce tournament on June 21 and invited the Commission to attend.

ADMINISTRATIVE BUSINESS

5. Motion to approve meeting minutes from April 21, 2026, meeting

Motion – Vice Chair Uy / Seconded – Commissioner Lock: To approve minutes by roll call vote: AYES: Camacho, DeNardi, Lock, Rey, Uy; NAYS: None; ABSENT: Battaglia; ABSTAIN: Olson.

ITEMS FROM THE COMMISSION

Vice Chair Uy shared that he attended the Linden Park Groundbreaking event and expressed his appreciation for the new park in Old Town. He also toured the new Aquatic Center and shared with the Commission that the community is very excited about the new facility. Additionally, he expressed he is very excited about the future pickleball courts at Orange Memorial Park and thanked staff for their efforts in making this possible.

Commissioner Lock also attended the Linden Park Groundbreaking and explained the community is looking forward to the new park. He asked if there was a memorial tree planting program in place. Manager Richardson explained there used to be a memorial tree planting program with the Parks and Recreation Department. However, this program no longer exists as it was replaced with a memorial bench program. Commissioner Lock suggested memorial benches along the City's trails consistent with the City's Age-Friendly Plan.

Commissioner DeNardi shared with the Commission that it was heartwarming to see the community's excitement at the Linden Park Groundbreaking event. Additionally, she congratulated the Recreation Sports Program staff for their dedication, as it was wonderful to see all the student athletes and their families attend the Commission meeting.

Commissioner Olson also expressed her excitement for the Linden Park Groundbreaking event. She shared that she got the opportunity to meet Congressman Kevin Mullin. She thought it was a nice touch to have pastries from the local panaderia across from the groundbreaking event. She also added that her mother is very excited to have a new park in the area she's lived in for a long time. She inquired about community tree planting events. Manager Richardson explained the annual Arbor Day celebration passed, but staff anticipate having a planting event in November, as the weather during that time of the year is more appropriate for planting. Commissioner Olson suggested a community planning party in partnership with Rise South City.

Chair Camacho expressed her appreciation to Councilmember Nicolas for attending the Arbor Day event. She also shared that she enjoyed the Parks and Recreation Department's newest video on social media to promote the Jack Drago Youth Internship program. She also expressed she enjoyed attending the CPRS Awards event where Secretary Battaglia was awarded.

ITEMS FROM STAFF

Manager Richardson informed the Commission that the restrooms at Orange Memorial Park remain closed as they are under construction. Parks staff is working on increasing the frequency of service. He also informed the Commission that the current agreement with contractors that maintain Common Greens and right-of-way areas is going to end soon. A new contract will be awarded after July 1, 2026.

ADJOURNMENT

Being no further business, Chair Camacho adjourned the Parks and Recreation Commission meeting at 8:00 p.m.

Submitted by:

Approved by:

Keren Solano
Administrative Assistant II

Kristy Camacho
Chair, Parks and Recreation Commission

Approved by the Parks and Recreation Commission: ____/____/____