

**CITY OF SOUTH SAN FRANCISCO
PARKS AND RECREATION DEPARTMENT**

**NON-PROFIT GROUP CO-SPONSORSHIP
ANNUAL RENEWAL REPORT FOR YEAR**

Due: 05/23/2025

CLUB/ORGANIZATION	South San Francisco Youth Baseball Manager's Association		
PREPARER'S NAME	Stephanie Tejada	TITLE	Treasurer - Lower Division
ADDRESS	PO Box 5722		
CITY	South San Francisco	STATE	CA ZIP 94083
PHONE NUMBER		E-MAIL	sociyyouthbaseball@gmail.com

Please review the list of required documents and return them with your completed application:

- ☐ Current Officers Roster (page 2)
- ☐ Program Report (pages 3-4)
- ☐ Financial Statement (pages 5-7) or attach (must include all revenues & expenditures and match Beginning & Ending balances from Bank Statements)
 - ☐ Copies of January 2024 and December 2024 Bank Statements, attach
- ☐ Statement of Compliance with Co-Sponsorship Agreement (page 8)
- ☐ Current Certificate of General Liability Insurance, attach
 - ☐ Supplemental Self-Insured Retention (SIR) Questionnaire, attach
 - ☐ City of South San Francisco must be listed as additionally insured, attach
- ☐ Current Certificate of Workers Compensation Insurance or Statement of Waiver (if no employees), attach
- ☐ Co-Sponsored Permit Fee, attach
- ☐ Current Membership Roster (Must include addresses for all participants), attach
- ☒ Copy of Organization's Bylaws, attach

All non-profit organizations must file appropriate tax returns in accordance with the law. Please note that the City may audit your records and you would be required to comply with our requests to produce relevant documents.

REPORT FOR YEAR ENDING 12/31/2024

South San Francisco Youth Baseball Manager's Association

OFFICERS ROSTER

To be submitted with annual renewal and whenever officers change. An officer includes executive officer positions, board of directors, trustees, agents, or other leadership roles with control or substantial influence over the organization's policies or operations as may be designated by the organization bylaws.

NAME	Cliff Callero	TITLE	Director
ADDRESS	[REDACTED]		
CITY	South San Francisco	STATE	CA ZIP 94080
PHONE NUMBER	[REDACTED]	E-MAIL	[REDACTED]
NAME	Mike Madrid	TITLE	Associate Director
ADDRESS	[REDACTED]		
CITY	South San Francisco	STATE	CA ZIP 94080
PHONE NUMBER	[REDACTED]	E-MAIL	[REDACTED]
NAME	Dan Ordonez	TITLE	Associate Director
ADDRESS	[REDACTED]		
CITY	South San Francisco	STATE	CA ZIP 94080
PHONE NUMBER	[REDACTED]	E-MAIL	[REDACTED]
NAME	Ricardo Cano	TITLE	Vice-President
ADDRESS	[REDACTED]		
CITY	South San Francisco	STATE	CA ZIP 94080
PHONE NUMBER	[REDACTED]	E-MAIL	[REDACTED]
NAME	Maurice Cummings	TITLE	Vice-President
ADDRESS	[REDACTED]		
CITY	South San Francisco	STATE	CA ZIP 94080
PHONE NUMBER	[REDACTED]	E-MAIL	[REDACTED]
NAME	Juliana Curmi	TITLE	Treasurer
ADDRESS	[REDACTED]		
CITY	South San Francisco	STATE	CA ZIP 94080
PHONE NUMBER	[REDACTED]	E-MAIL	[REDACTED]
NAME	Stephanie Tejada	TITLE	Treasurer
ADDRESS	[REDACTED]		
CITY	South San Francisco	STATE	CA ZIP 94080
PHONE NUMBER	[REDACTED]	E-MAIL	[REDACTED]

☒ Check if additional officers are listed on a supplemental sheet

Number of Officers: 12

Number of officers who are residents of South San Francisco: 12

Percentage of Officers who are SSF residents: 100%

South San Francisco Youth Baseball Manager's Association

OFFICERS ROSTER

To be submitted with annual renewal and whenever officers change. An officer includes executive officer positions, board of directors, trustees, agents, or other leadership roles with control or substantial influence over the organization's policies or operations as may be designated by the organization bylaws.

NAME Geraldine Rodriguez TITLE Secretary ☐
 ADDRESS [REDACTED]
 CITY South San Francisco STATE CA ZIP 94080
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Amber Diaz TITLE Secretary ☐
 ADDRESS [REDACTED]
 CITY South San Francisco STATE CA ZIP 94080
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Phil Flores Jr TITLE Other: UD - Member at Large
 ADDRESS [REDACTED]
 CITY South San Francisco STATE CA ZIP 94080
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Jorge Obregon TITLE Other: UD- Member at Large
 ADDRESS [REDACTED]
 CITY South San Francisco STATE CA ZIP 94080
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME Calvin Wang TITLE Other: LD - Member at Large
 ADDRESS [REDACTED]
 CITY South San Francisco STATE CA ZIP 94080
 PHONE NUMBER [REDACTED] E-MAIL [REDACTED]

NAME _____ TITLE Other: _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE NUMBER _____ E-MAIL _____

NAME _____ TITLE Other: _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE NUMBER _____ E-MAIL _____

☐ Check if additional officers are listed on a supplemental sheet

Number of Officers: _____ 5
 Number of officers who are residents of South San Francisco: _____ 5
 Percentage of Officers who are SSF residents: _____ 100%

South San Francisco Youth Baseball Manager's Association

REPORT FOR YEAR ENDING 12/31/2024

PROGRAM REPORT

I. MEMBERSHIP:

Total number of members as of 12/31/23:	306	
Total number of members as of 12/31/24:	325	
Number of members as of 12/31/24 who are South San Francisco residents:	256	
Percentage of members as of 12/31/24 that are South San Francisco residents:		78%
Net Membership Gains (Losses):	19	

Staff reserves the right to request additional documentation from the membership as verification of residency.

Please describe any membership requirements (100 word limit):

Registration fee is based on age requirements. \$50 early bird registration given during the first month of registration. Hardships/Scholarships are given if requested.
 Wiffle Ball Division (ages 3-4): \$95.00; T-Ball Division (ages 5-6): \$140.00
 8U and 10U Division: \$175.00 (Early Bird Registration Price) / \$225.00
 12U and 14U Division: \$200.00 (Early Bird Registration Price) / \$250.00

If your membership or officers is less than 51% South San Francisco residents, please describe efforts you have made or plan to make to increase the ratio (250 word limit):

Annual Membership Fees/Dues: see above for fees

Form(s) of Payment accepted: Cash, Check or Credit Card

Describe how fees are collected (auto-pay, in person, mail) and reported:

SportsEngine Platform

II. BOARD MEETINGS

Meetings are held monthly on the first (1st) Monday of each month at 06:30 p.m.

Location of meetings: SSF Chambers of Commerce or Sonesta Suites San Bruno

Are meetings open to the public? Yes Average # of attendees: 20

South San Francisco Youth Baseball Manager's Association

REPORT FOR YEAR ENDING 12/31/2024

FINANCIAL STATEMENT

INCOME/REVENUE:

CONTRIBUTIONS, gifts, grants

<u>SOURCE</u>	<u>FORM</u>	<u>AMOUNT</u>
Ex.: Amateur Athletic Foundation	Grant	500.00
<u>Donations</u>		<u>10,245.53</u>
TOTAL CONTRIBUTIONS, gifts, grants		<u>10,245.53</u> (A)

PROGRAM revenue

Ex.: Registration Fees	Annual	900.00
<u>2024 Spring Registration & Fall Ball</u>		<u>90,241.78</u>
<u>Tournament (Memorial/Fogtoberfest)</u>		<u>23,838.83</u>
<u>South City Youth Merchandise</u>		<u>2,263.00</u>
<u>Cooperstown - FOG Team</u>		<u>59,708.15</u>
TOTAL PROGRAM revenue		<u>176,051.76</u> (B)

MEMBERSHIP fees/dues

Ex.: Membership Dues	Monthly	300.00
TOTAL MEMBERSHIP fees/dues		<u> </u> (C)

Inventory/Concession Sales

Gross Receipts:	Description	
Gross Receipts:	Description	
Gross Profit from Sales:		<u> </u> (D)

SPECIAL EVENTS/fundraisers (net profit)

07/04/2018	Independence Day Picnic Fundraiser	800.00
TOTAL SPECIAL EVENTS/fundraisers		<u> </u> (E)

OTHER (please describe)

Ex. Money Market Interest	Income	13.75
<u>Bank Statement Interest</u>		<u>2.37</u>
TOTAL OTHER		<u>2.37</u> (F)

TOTAL REVENUE \$ 186,299.66 **(G)**

South San Francisco Youth Baseball Manager's Association

REPORT FOR YEAR ENDING 12/31/2024

OPERATING EXPENSES:

	<u>AMOUNT</u>
Grants and allocations (attach schedule)	
Cash \$	
Non-cash \$	
Specific assistance to individuals (attach schedule)	
Benefits paid to or for members (attach schedule)	
Compensation of officers, directors, etc.	
Other salaries and wages	
Pension plan contributions	
Other employee benefits	
Payroll taxes	
Professional fundraising fees	
Accounting fees	
Legal fees	
Supplies	752.00
Telephone	
Postage and shipping	
Occupancy/Rental	282.00
Equipment rental and maintenance	
Printing and publications	
Travel	
Conferences, conventions, and meetings	1,078.87
Interest	
Depreciation, depletion, etc. (attach schedule)	
Advertising	
Bank Charges	136.87
Registration Fees Paid	15,450.00
Equipment/Supplies	33,241.60
Promotion	1,654.28
Subcontractors	24,627.51
Team Clothing, etc.	25,268.64
Repairs & Maintenance	
Value of Inventory	
Liability Insurance	
Other (itemize):	
FOG Cooperstown	57,201.78
Memorial Day Tournament & Fogtoberfest Tournament	603.67
Co Sponsorship with SSF Park and Rec	406.35
League Expenses	29,608.08
TOTAL	\$ 190,311.65

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South San Francisco Youth Baseball Manager's Association

REPORT FOR YEAR ENDING 12/31/2024

STATEMENT OF EQUITY
For the Year ending 12/31/2024

	CHANGES	BALANCE
① Beginning Balance (01/01/2024).....		\$ 216,332.56
CONTRIBUTIONS, gifts, grants	10,245.53 A	
PROGRAM revenue	176,051.76 B	
MEMBERSHIP fees/dues	C	
Gross Profit from Sales	D	
SPECIAL EVENTS/fundraisers	E	
OTHER	2.37 F	
SUBTOTAL of REVENUE	\$ 186,299.66 G	
	SUBTOTAL	\$ 402,632.22
	Total Liabilities Paid	\$ 190,311.65 H
② Ending Balance (12/31/2024).....		\$ 212,320.57

☐ I certify that this report and the attached Financial Statement(s) are correct and true, and agree to a review of the records of the club by a representative of the City of South San Francisco, if requested.

Stephanie Tejada

Treasurer

05/19/2025

Date

Cliff Callero

President

I understand that I, or an organization representative, shall attend the Parks and Recreation Commission meeting for the month our organization is agenized for renewal.

The date for this meeting is June 17, 2025

South San Francisco Youth Baseball Manager's Association

REPORT FOR YEAR ENDING 12/31/2024

CO-SPONSORSHIP ANNUAL STATEMENT OF COMPLIANCE

I (we) have reviewed the executed Co-Sponsorship Agreement and hereby certify that the Organization remains in compliance with all obligations under the Co-Sponsorship Agreement.

I (we) certify that the information provided in to the City is accurate. I acknowledge that I will promptly provide the City with any changes from what was originally provided in the Application for Co-Sponsorship. I hereby acknowledge that any material misrepresentations will result in immediate termination of the Co-Sponsorship Agreement and any related privileges.

Club/Organization Name: South San Francisco Youth Baseball Manager's A:Signature: Print Name: Cliff CalleroTitle: DIRECTOR