

## **EXHIBIT B**

### **SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF SOUTH SAN FRANCISCO AND GOOD CITY COMPANY**

THIS SECOND AMENDMENT TO THE CONSULTING SERVICES AGREEMENT is made at South San Francisco, California, as of April 27, 2022 by and between THE CITY OF SOUTH SAN FRANCISCO (“City”), a municipal corporation, and Good City Company (“Contractor”), (sometimes referred together as the “Parties”) who agree as follows:

#### **RECITALS**

A. On October 19, 2018, City and Contractor (formerly Neal Martin & Associates) entered into a certain Consulting Services Agreement (“Agreement”) whereby Contractor agreed to provide professional project management consulting for the City.

B. On March 27, 2019, the City Council amended the Agreement to increase the contract authorization to an amount not to exceed \$551,000.

C. City and Contractor now desire to further amend the Agreement.

NOW, THEREFORE, for and in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Contractor hereby agree as follows:

1. All terms which are defined in the Agreement shall have the same meaning when used in this Amendment, unless specifically provided herein to the contrary.
2. Section 1. The March 31, 2022 end date for the term of services identified in Section 1 of the Agreement is hereby replaced with December 31, 2023 and the description of services and billing rates is revised as described in Exhibit A and Exhibit B.

Contractor agrees this is the City’s total contribution for payment of costs under the Agreement unless additional payments are authorized in accordance with the terms of the Agreement and said terms of payment are mutually agreed to by and between the parties in writing.

All other terms, conditions and provisions in the Agreement remain in full force and effect. If there is a conflict between the terms of this Amendment and the Agreement, the terms of the Agreement will control unless specifically modified by this Amendment.

*[SIGNATURES ON THE FOLLOWING PAGE]*

Dated: \_\_\_\_\_

CITY OF SOUTH SAN FRANCISCO

GOOD CITY COMPANY

By: \_\_\_\_\_

City Manager

By: \_\_\_\_\_

Lisa Costa Sanders, President

Approved as to Form:

By: \_\_\_\_\_  
City Attorney

DRAFT

## **EXHIBIT A**

### **SCOPE OF WORK**

Good City Company will provide the services of Lisa Costa Sanders, Principal to act as Project Administrator for the South San Francisco General Plan Update, Zoning Code Update, Environmental Impact Report process and the Lindenville Specific Plan process. Ms. Costa Sanders will serve under the direction of the Community Development Director.

Services include the following:

- Provide coordination between the General Plan and Specific Plan consultant teams and City staff, including attendance at weekly conference calls, coordinate meetings with City department staff and review of draft materials.
- Provide assistance at public outreach meetings and respond to public inquiries and requests for information.
- Administer the General Plan and Specific Plan consultant contracts.
- Preparation of staff reports and present to advisory Committees, the Planning Commission and City Council and at other public venues as needed.
- Prepare updates to the Planning Commission and City Council as needed.
- Review all draft materials and consultant work products.
- Management of the grants including communication/updates to grant administrators, submission of draft deliverables, submission of reporting requirements and appropriate documentation and submission of requests for grant funding.

## **EXHIBIT B**

### **BILLING RATES**

Principal	\$235/hour
Principal Planner	\$195/hour
Senior Planner	\$160/hour
Associate Planner	\$130/hour
Assistant Planner	\$105/hour
Planning Technician	\$85/hour
Administrative Assistant	\$70/hour
Mileage	Current IRS rate
Expenses	Direct billing + 10% oversight fee

Rates subject to adjustment January 1<sup>st</sup> of each year (typically 3-5% increase)