

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Date: November 21, 2024

To: All Councilmembers of San Mateo County Cities and Members of the Board of Supervisors; All City/County Managers; All City Clerks; All Interested Parties

From: Adam Rak, C/CAG Chair

Subject: **C/CAG Committee Vacancies**

The City/County Association of Governments of San Mateo County (C/CAG) either has or is expecting a number of vacancies on its standing Committees:

- 1. 5 Seats – Congestion Management and Environmental Quality Committee (CMEQ)**
  - a) There are currently two (2) seats for Elected Officials from City Councils and/or the San Mateo County Board of Supervisors, with an additional one (1) vacant seat for Elected Officials expected by the end of December; one (1) seat for a Business Community member; and one (1) seat for the Peninsula Corridor Joint Powers Board (Caltrain).
- 2. Up to 4 Seats for Elected Officials – Bicycle and Pedestrian Advisory Committee (BPAC)**
  - a) There is currently one vacant seat for (1) Elected Official of City Councils and/or the Board of Supervisors, and there will be three additional vacant seats for Elected Officials of City Councils and/or the Board of Supervisors by the end of December.
- 3. 1 Seat for Elected Officials – Resource Management and Climate Protection Committee (RMCP)**
  - a. There is currently one vacant seat for (1) Elected Official of City Councils and/or the Board of Supervisors.
- 4. Up to 4 Seats for Elected Officials – Legislative Committee**
  - a. There are multiple vacant seats (2-4) for Elected Officials of City Councils and/or the Board of Supervisors.

Please see Attachment A for more information on the Committees. Individuals wishing to be considered for appointment to the Committee(s) should email a letter of interest to: Sean Charpentier, C/CAG Executive Director, City/County Association of Governments of San Mateo County 555 County Center, 5<sup>th</sup> Floor; Redwood City, CA 94063; [scharpentier@smcgov.org](mailto:scharpentier@smcgov.org). Individuals must send a letter of interest by **5:00 pm on December 4, 2024**, for the C/CAG Board to consider appointments at its December 12, 2024 meeting. The recruitments will remain open until filled. If you have questions about the Committees or this appointment process, please contact the C/CAG staff member noted in Attachment A: Committee Descriptions and Staff Contacts.

Sincerely,



Adam Rak  
Chair, C/CAG Board

Enclosure: Attachment A: Committee Descriptions and Staff Contacts

Attachment A

**The Congestion Management and Environmental Quality Committee (CMEQ):**

The City/County Association of Governments of San Mateo County (C/CAG)'s Congestion Management and Environmental Quality Committee (CMEQ) provides advice and recommendations to the full C/CAG Board on all matters relating to transportation planning, congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing the local jurisdictions in San Mateo County. The role of the CMEQ Committee also includes making recommendations to the C/CAG Board on the allocation of funding for specific projects and activities addressing these programmatic areas. The CMEQ committee is composed of 9 elected seats, plus one seat each from the following: business community; environmental community; agencies with transportation interests; San Mateo County Transit District (SamTrans); Joint Powers Board (Caltrain); Metropolitan Transportation Commission; Bay Area Rapid Transit (BART) and one general public member. The Committee meets on the last Monday of each month from 3:00 p.m. to 5:00 p.m. at the San Mateo City Hall (330 W 20th Ave, San Mateo CA 94403).

**For more information about the Committee and Meeting agendas and the current roster, contact Jeff Lacap at [jlacap@smcgov.org](mailto:jlacap@smcgov.org); and/or see: <https://ccag.ca.gov/committees/congestion-management-and-environmental-quality-committee/>**

**The Bicycle and Pedestrian Advisory Committee (BPAC):**

The Bicycle and Pedestrian Advisory Committee provides advice and recommendations to the full C/CAG Board of Directors on matters relating to bicycle and pedestrian improvement projects. The BPAC advises the C/CAG Board on priority projects for funding through the Transportation Development Act Article 3 grant program and the One Bay Area Grant program. Meetings are typically held bi-monthly on the fourth Thursday of the month at 6:00 p.m. starting in January. Additional meetings are scheduled as needed. The meetings are hosted at the Burlingame Community Center at 850 Burlingame Avenue in Burlingame, CA. The BPAC has approximately six meetings per year. No more than two BPAC members can reside in the same jurisdiction.

**For more information about the Committee and Meeting agendas, and the current roster, contact Audrey Shiramizu at [ashiramizu@smcgov.org](mailto:ashiramizu@smcgov.org); and/or see <https://ccag.ca.gov/committees/bicycle-and-pedestrian-advisory-committee/>.**

**The Resource Management and Climate Protection Committee (RMCP):**

The Resource Management and Climate Protection Committee (RMCP) seats seven elected officials plus one seat each from the following six specialties: energy, water, utility, nonprofit, business/chamber of commerce, and environmental organization, for a total of 13 seats. Originally called the Utilities Sustainability Task Force (USTF), the Committee developed a San Mateo County Energy Strategy for the county, which was adopted by every city in San Mateo County in 2009. The RMCP Committee provides information and recommendations to CMEQ and the C/CAG Board on items related to resource conservation and climate action. The Committee also tracks the progress of two main C/CAG programs, the San Mateo County Energy Watch (SMCEW) and the Regionally Integrated Climate Action Planning Suite (RICAPS). The Committee also seeks to integrate equity into resource conservation and climate actions, including workforce development, access by constituents, and inclusion of input by community-based organizations. Most recently, in coordination with BAWSCA, the Committee is exploring actions to reduce demand on potable water supplies, such as One Water programs, and electrification and resilience of homes and communities. The RMCP Committee meets on the third Wednesday of the month (as needed) throughout the year at 3:00 p.m., in either San Mateo at 155 Bovet Rd. or, as a backup

location, in Redwood City at County Center.

**For more information about the RMCP Committee and Meeting Agendas, and the current roster, contact Kim Springer at [kspringer@smcgov.org](mailto:kspringer@smcgov.org); and/or see: <https://ccag.ca.gov/committees/resource-management-and-climate-protection-committee/>**

**The C/CAG Legislative Committee:**

The C/CAG Legislative Committee provides advice and recommendations to the full C/CAG Board on all matters dealing with State legislation, ballot measures, and positions to take on specific bills. During the active legislative year (January through August) the Committee monitors bills of potential interest to C/CAG member agencies and selects those to be tracked. The Committee then recommends positions on bills for consideration by the full C/CAG Board and acts as the liaison with C/CAG's legislative lobbyist and makes recommendations to the C/CAG Board for bills to be referred to the lobbyist for action. On issues of highest priority, the committee may direct staff to seek one or more legislative delegates to sponsor a bill that provides countywide benefit and aligns with C/CAG's adopted legislative policies.

The Legislative Committee also works with staff and C/CAG's Federal Legislative Advocate to track federal policies and funding opportunities for C/CAG projects. The Committee meets on the second Thursday of each month from 5:30 p.m. to 6:30 p.m., most months right before the C/CAG Board meeting at the SamTrans building, Second Floor Auditorium (1250 San Carlos Ave., San Carlos, CA 94070).

**For more information about the C/CAG Legislative Committee, Meeting Agendas, and the current roster, contact Kim Springer at [kspringer@smcgov.org](mailto:kspringer@smcgov.org); and/or see: <https://ccag.ca.gov/committees/legislative-committee/>**