



MINUTES

REGULAR MEETING

**YOUTH COMMISSION
CITY OF SOUTH SAN FRANCISCO**

**MONDAY, MEETING DATE
6:30 PM**

**LIBRARY PARKS & RECREATION, YOUNG ADULT LIBRARY
901 Civic Campus Way, South San Francisco, CA**

CALL TO ORDER

Co-Chair Ally Tunque called the meeting to order at 6:33 p.m.

ROLL CALL

Present: Sania Gulati
 Yunn Lee
 Jon Liangco
 Saoirse Price
 Ally Tunque
 Lorraine Yin
 Alejandra Ramirez
 Vivek Narratom
 Nataly Quinteros

Absent: Edward Tian
 Nikaella Mariano
 Julia Tsuei

AGENDA REVIEW

No changes made.

PUBLIC COMMENTS

- None

Written Comments Submitted:

- None

ITEMS FROM STAFF

1. Discussion of CAYC Fall Youth Summit

Adam Elsholz extended an invitation on behalf of Mayor Eddie Flores to the members of Youth Commission to attend the California Association of Youth Commissioners virtual summit on November 15th, 2025.

2. Discussion of State of the City Luncheon

The Youth Commission was in favor of a youth commissioner attending the South San Francisco State of the City Luncheon. Adam will follow up with the City Manager's Office to confirm that commissioners received an RSVP invitation.

3. Discussion of Chat with a Youth Commissioner program

Adam Elsholz opened the discussion about the Youth Commission participating in a potential meet-up with SSF youth and the Mayor over boba. All commissioners are interested in participating and are awaiting details from Mayor Eddie Flores.

MATTERS FOR CONSIDERATION

1. Discussion and motion to amend bylaws regarding Youth Commission meeting date

No motion needed to change date. Adam Elsholz will follow up with City Clerk about updates on a State bill to the Brown Act regarding hybrid virtual meetings for City Boards and Commissions.

2. Review and approval of draft minutes from the October 6, 2025 Youth Commission

Motion to approve minutes with revisions from October 6th, 2025 meeting was made by Commissioner Yunn Lee and seconded by Commissioner John Liangco. All members were in favor.

ITEMS FROM COMMISSIONERS

1. Discussion of Youth Column in Library Newsletter

Youth Commissioner Lorraine Yin opened the discussion of a monthly youth column in library newsletter. The Community Engagement subcommittee will create a draft of the first edition by Youth Commission to be sent to Adam Elsholz for follow up with the library marketing team. The Social Engagement Committee will create a flyer and discuss a submissions process. The Community Engagement subcommittee is to review submissions and then approve in Youth Commission meetings to then go to the library for publishing.

2. Discussion of participation in San Mateo Youth Commission's Civic Café Event

Youth Commissioner Yunn Lee extended an invitation on behalf of San Mateo Youth Commission to participate in their Civic Café event. All members were in favor.

3. Subcommittee Updates

Social Media: No updates.

Community Engagement: Youth Commissioner Yunn Lee shared developments for planned K-8 tutoring program, called "Homework Club" with a tentative March start date in the library community room. It is planned to take place every other Wednesday at 4pm and be facilitated by high school volunteer tutors.

Civic Engagement: A call to action sign on form was sent to Youth Commissions/Committees in San Mateo County, which will be sent to the San Mateo County Board of Supervisors. A monthly pamphlet was suggested to be shared within the library regarding civic engagement opportunities for youth. The subcommittee would like add a resolution as an item for discussion/vote, pending the review and public notice of a revised version.

ADJOURNMENT

Being no further business, Co-chair Ally Tunuqe adjourned the Youth Commission meeting at 7:35 p.m.

Submitted by:

Approved by:

Gabriela Rodriguez
Office Specialist

Ally Tunuqe
Co-Chair

Approved by the Youth Commission: _____ / _____ / _____