

3. LIBRARY							
<b>Damaged and Missing Materials</b>							
3.01		AV Materials (contents or item damage)	Each	Actual Cost	Actual Cost		NoChange
3.02		CD/DVD Cases, Replacement of Lost or Dam	Each	\$2.50	\$2.50		NoChange
3.03		Missing Book, DVD, etc. from Set	Each	Actual Cost	Actual Cost		NoChange
3.04		Missing CD - from Audio Book Vendors that offer Replacement	Each	Actual Cost	Actual Cost		NoChange
3.05		Books & Equipment	Each	Actual Cost	Actual Cost		NoChange
3.06		Lost, Replacement Charges - Magazines - See Processing Fee Below	Per Day	Actual Cost	Actual Cost		NoChange
		<b><u>Lost, Replacement Charges - Processing Fee (Peninsula Library Automated Network Policy) Applies to all Materials</u></b>					
3.07		Catalogued Materials	Each	\$5	\$5		NoChange
3.08		Generic Materials	Each	\$2	\$2		NoChange
<b>Miscellaneous Charges</b>							
3.09		PayPal Convenience Fee	Pass Through	\$0.50	\$0.50		NoChange
		<b><u>Computer Printouts</u></b>					
3.1	L21	Black & White	Flat	\$0.15	\$0.15		NoChange
3.11	L21	Color	Flat	\$0.35	\$0.35		NoChange
3.12	L22	History Book - SSF	Flat	\$5	\$5		NoChange
		<b><u>History Room Photographs</u></b>					
3.13	L23	Digital Copies of CD/DVD/USB	Per Copy	\$13	\$13		NoChange
3.14	L24	Print Copies	Per Item	\$0.20	\$0.20		NoChange
		<b><u>Postcards - SSF, 3.5" x 5"</u></b>					
3.15	L25	Black & White	Flat	\$0.50	\$0.50		NoChange
3.16	L25	Color	Flat	\$1	\$1		NoChange
3.17	L27	Photocopy	Per Page	\$0.20	\$0.20		NoChange
3.18	L28	Postcard, ID	Flat	Set by USPS	Set by USPS		NoChange
		<b><u>Reserve: Out of County Reserve / Inter-Library Loan</u></b>					

3.19	L29	SSF residents	Flat	\$7	\$7	NoChange
3.2	L29	Non-residents	Flat	\$9	\$9	Dollar
3.21		Returned Check, Insufficient Funds	Fine	\$25	\$25	NoChange
3.22	L33	USB Drives	Flat	Actual Cost	Actual Cost	NoChange
3.23	L34	Field Trip Fee	Flat	Actual Cost	Actual Cost	NoChange
<b>Credit Card Convenience Fees</b>						
3.25		Credit Card Convenience Fees	Percentage	2.20%	2.20%	NoChange