

MINUTES
SPECIAL MEETING

MEASURE W CITIZENS' OVERSIGHT COMMITTEE
CITY OF SOUTH SAN FRANCISCO



Wednesday, March 2, 2026
6:30 p.m.

IN-PERSON MEETING

CALL TO ORDER

Chair called the meeting to order at 6:46 p.m.

ROLL CALL

Chair Engy Del Rosario, present
Vice Chair Jeanne Berube present
Committee member Jonathan Collum, present

AGENDA REVIEW

No changes.

WELCOME AND INTRODUCTIONS

New Finance Director, Christie Donnelly, was welcomed by the COC.

IN PERSON PUBLIC COMMENT:

No in person public comment

MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes from the meeting on December 3, 2025.

Motion – Committee Member Jeanne Berube: To approve the minutes from December 3, 2025, Committee Member Jonathan Collum Second – by roll call vote: AYES Chair Del Rosario, Vice Chair Jeanne Berube, Committee Member Jonathan Collum; and NAYS: Non; ABSENT: ABSTAIN: Motion passes unanimously.

2. Informational Report on Measure W fund balance and expenditures for FY 2025-26. (Christie Donnelly, Finance Director)

Finance Director Donnelly provided informational report.

Several Committee members asked questions

Finance Director Donnelly concluded presentation and asked if anyone had any questions.

Several Committee members asked questions.

Finance Director Donnelly provided responses to each question.

Assistant City Manager, Lee provided responses to questions.

3. Report regarding a resolution acknowledging receipt of the final Fiscal Year 2024-25 Annual Comprehensive Financial Report and approving memorandum of City Council independently verifying use of Measure W funds. (Christie Donnelly, Finance Director)

Finance Director Donnelly provided Report regarding Resolution acknowledging receipt of the final Fiscal Year 2024-25 Annual Comprehensive Financial Report and approving memorandum to City Council independently verifying use of Measure W funds.

Several Committee members asked questions.

Finance Director Donnelly provided responses to each question.

Assistant City Manager Lee provided responses to questions.

Assistant City Attorney Mahallati provided recap of the Measure W COC bylaws and the process of approving the memo.

Vice Chair Berube made a motion to approve the memorandum to City Council independently verifying use of Measure W funds.

Motion – Vice Chair Berube: To approve the memorandum to City Council independently verifying use of Measure W funds. Committee Member Collum Second – by roll call vote: AYES Chair Del Rosario, Vice Chair Berube, Committee Member Collum and NAYS: Non; ABSENT: ABSTAIN: Motion passes unanimously.

Several Committee members asked questions.

Assistant City Attorney Mahallati provided responses to each question.

Finance Director Donnelly provided responses to each question.

Assistant City Manager Lee provided responses to questions.

ADJOURNMENT

Being no further business, Chair Del Rosario adjourned the meeting at 7:34 p.m.

Submitted by:

Approved by:

Patty Gomez
Secretary

Engy Del Rosario
Chair

Approved by the Measure W Citizens’ Oversight Committee: / /