



The City of South San Francisco

Office of the City Clerk
 400 Grand Avenue
 South San Francisco, CA 94080
 (650) 877-8518

BOARDS AND COMMISSIONS APPLICATION

APPLYING FOR *(more than one may be selected)*

<input type="checkbox"/>	Bicycle and Pedestrian Advisory Committee* <i>*Must be a resident of/or employed in South San Francisco</i>
<input type="checkbox"/>	Conference Center Authority -Business Representative <i>*Must represent a Business in South San Francisco</i> Business Name: _____
<input type="checkbox"/>	Conference Center Authority -Community Representative
<input type="checkbox"/>	Conference Center Authority -Hotel Representative* <i>*Must represent a Hotel in South San Francisco</i> Hotel Name: _____
<input checked="" type="checkbox"/>	Cultural Arts Commission
<input checked="" type="checkbox"/>	Equity and Public Safety Commission
<input type="checkbox"/>	Housing Authority
<input type="checkbox"/>	Housing Authority Tenant Commission* <i>*Must be a resident of the Housing Authority</i>
<input type="checkbox"/>	Library Board
<input type="checkbox"/>	Measure W Citizens' Oversight Committee
<input checked="" type="checkbox"/>	Parking Place Commission
<input checked="" type="checkbox"/>	Parks & Recreation Commission
<input checked="" type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Traffic Safety Commission

APPLICANT INFORMATION

Full Name: Calzada-Jimenez Erika G
Last First M.I.

Address: [Redacted] District: [Redacted]
Street Address (Select One)

South San Francisco CA 94080
City State ZIP Code

Telephone: [Redacted] Email: [Redacted]



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SUPPLEMENTAL QUESTIONNAIRE

Why are you interested in serving as a Boards and Commissions member? What do you feel you could contribute?

I am interested in serving as a member of a Board or Commission because I have a deep, lifelong connection to South San Francisco. I have lived in South City since I was two years old and proudly attended Martin Elementary, Parkway Middle School, and South San Francisco High School. Although my family was forced to relocate to San Francisco when I was 16 due to a severe plumbing issue that damaged our home, my heart has always remained in South City.

As soon as I reached adulthood, I knew I wanted to return. I kept my sights set on finding a way back—first through renting, and eventually, I hope, by becoming a homeowner in the community that shaped me. I am now 28 years old and have been living back in South San Francisco for the past two years. It has been incredible to witness the positive changes and growth in the city, and I feel proud to once again call it home.

I have attended numerous community events, including those at the new library and Orange Park, and each experience has reaffirmed my desire to give back to the city that gave me so much. I believe my personal history, combined with my enthusiasm for South City's future, positions me well to serve meaningfully on a Board or Commission.

What qualifies you for this appointment?

I believe my extensive background in community service and leadership roles qualifies me for this appointment. Throughout my life, I have always sought opportunities to assist others and make a positive impact.

In middle school, I was part of the leadership committee, helping organize school rallies and providing resources for students. In high school, I took on a more active role as a member of the Associated Student Body, coordinating rallies and supporting fundraising initiatives. My commitment to service continued as I volunteered at St. Luke's Maternity Department in San Francisco, where I helped nurses and supported new mothers with their babies. While in college, I served as a police cadet with the San Francisco Police Department, where I assisted officers with cases and provided translation services for Spanish-speaking victims. I also took part in numerous community engagement initiatives, such as the annual toy drive, Special Olympics, Pictures with Santa, and various summer parades. Currently, I serve as a Court Appointed Special Advocate (CASA) with CASA of San Mateo County, where I advocate for foster youth and provide ongoing support to juveniles in the foster care system.

To further enhance my leadership abilities, I am enrolled in the Blue Courage Leadership Development Institute with the San Francisco Police Department, where I am refining my professional and leadership skills. These diverse experiences have strengthened my ability to work collaboratively, solve problems, and advocate for the needs of my community. I am confident that my background and dedication to service make me a strong candidate for this position.

What is your vision for growth in South San Francisco?

My vision for South San Francisco is to cultivate a welcoming, vibrant, and inclusive community where all residents feel safe, heard, and connected. As well as, where local businesses feel supported, empowered, and recognized. I believe that by fostering economic opportunities and enhancing quality of life, we can positively impact the entire community.

A key part of this vision is promoting cultural enrichment and deepening community engagement. I would like to see more events and initiatives that celebrate the city's diversity, create opportunities for intergenerational connection, and encourage collaboration between residents, local organizations, and city leadership. By creating spaces for dialogue and shared experiences, we can strengthen civic pride and ensure every resident feels a sense of ownership in the future of South San Francisco.

I also envision greater investment in accessible community programs and equitable resources, particularly for youth, working families, and underserved populations. I believe that growth should not only mean expansion, but should also reflect deeper values of connection, inclusion, and sustainability.



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SUPPLEMENTAL QUESTIONNAIRE

What community activities are you presently involved in, or have been in the past?

Currently, I am involved in several community activities. As the owner of a photo booth business, I had the opportunity to sponsor and participate as a vendor at the Italian Festival at Orange Park Memorial last year. This experience allowed me to connect with the community and support local events. Additionally, I volunteer a couple of Sundays each month at the Samaritan House in San Mateo, where I help prepare and deliver meals to shelters. I am also actively involved with CASA of San Mateo County as part of the host committee for their annual fundraising event, which is coming up in September. In this role, I assist with coordinating the event and conducting business and community outreach through in-person engagement, emails, and phone calls.

Are you currently receiving any form of compensation from the City for work performed? [] YES [x] NO

If yes, please explain:

Do you have any relatives serving on Council, Boards, Commissions, or Committees or are otherwise employed by the City of South San Francisco? [] YES [x] NO

Name: Position: Relationship:

WORK EXPERIENCE

Employer: San Francisco Police Department City: San Francisco, CA

Job Title: Crime Analyst From: July 2023 To: Present

Responsibilities: Embedded in the Real Time Investigations Center (RTIC) assisting officers and sergeants with real time investigations. Provide support to investigative case work analyzing cellphone extractions and cell phone records, amongst other reports.

Employer: San Jose Police Department City: San Jose, CA

Job Title: Forensic Analyst From: October 2022 To: July 2023

Responsibilities: Embedded in the Robbery unit assisting officers in extracting cellphone data, analyzing cellphone records, social media warrants and providing support to detectives in any investigative case.



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EDUCATION

School: California State University East Bay City: Hayward, CA
From: September 2017 To: May 2019 Degree: Bachelor's of Science in Criminal Justice

School: Skyline College City: San Bruno, CA
From: August 2015 To: May 2017 Degree: Associate in Transfer - Administration of Justice

DISCLAIMER AND SIGNATURE

Signature: _____ Date: 5/21/2025

I certify that, to the best of my knowledge, all statements in this application are complete and true. I agree and understand that any mis-statement of material fact will cause me to forfeit all rights to appointment to a Commission, Board, or Committee with the City of South San Francisco.

Applications are accepted on a continuous basis and will remain valid 1 year from the date of submission. If you are selected to serve on a Board or Commission, you may be required to file an Annual Statement of Economic Interest (FPPC Form 700) and bi-annual Ethics Training (AB1234).

OFFICIAL USE ONLY

Submission Date:	Received By:
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Erika Calzada-Jimenez

[REDACTED] South San Francisco, CA 94080
[REDACTED]

Nine years of experience working with multiple law enforcement agencies. Proven ability to adapt to any environment, critical thinking, analytical analysis, and interpersonal skills. Experienced and intermediate level working with Excel, Outlook, Microsoft, and agency required databases, such as RMS and CLETS. Passion for building strong interactive relationships and dedicated to providing investigative analytical support to detectives.

Professional Experience

San Francisco Police Department

07/2023-Present

Crime Analyst

- Embedded to the Real Time Investigations Center (RTIC) assisting officers and sergeants with real time investigations.
- Assisted in the Drug Market Agency Coordination Center to combat narcotics.
- Analyzed cell phone records, tower dumps, and location points for Detectives.
- Assisted Detectives in special operation plans to locate subjects involved in armed robberies.
- Conducted records check, social networking, and OSINT analysis on subjects to conduct a link analysis.

San Jose Police Department

10/2022-07/2023

Forensic Analyst

- Assisted in the Robbery Unit helping detectives with real time crime.
- Analyzed video surveillance and social media returns for Detectives.
- Analyzed cell phone records, tower dumps, and location points for Detectives.
- Assisted Detectives in special operation plans to locate subjects involved in armed robberies.
- Conducted records check and social networking analysis on subjects to conduct a link analysis.
- Conducted crime mapping analysis, linkage analysis and geo-fences.
- Extracted data from cell phones using Cellebrite.

Northern California Institute for Research and Education

02/2022-10/2022

Human Resources Representative

- Regulated standards of procedures and COVID-19 regulations
- Assisted HR with complex and specialized administrative tasks.
- Recruited Scientists and Research Staff for Doctor's complying with grant funds.
- Maintained statistical records, verified employment and background checks.
- Assisted new hires and other assigned personnel with training.

Kenney and Everest Real Estate Inc**08/2021-02/2022*****Open House Representative***

- Assisted in opening houses for renters and buyers.
- Greeted and answered any questions the renter or buyer may have.
- Provided direction and knowledge of the property and real estate agency.
- Conducted property inspection before renters/buyers arrived to make sure the property was presentable and in good state.

San Mateo Police Department**02/2020-02/2022*****Records Specialist I/II***

- Regulated the public reception counter, assisting the per diems with answering questions while providing supportive customer service based on the City's policies.
- Operated multiple machines to send police reports, warrant abstracts, backgrounds, etc.
- Typed, processed, and filed various police reports, warrants, subpoenas, citations and court ordered record sealings. Including court packages to be sent over for prosecution to the District Attorney.
- Maintained statistical records, verified computer entries and updates. Input various property, firearms, vehicles, and persons into the system.
- Aided in assisting new trainees and other assigned personnel.

Contra Costa Juvenile Probation**02/2020-06/2021*****Juvenile Institution Officer (JIO)***

- Supervised multiple juveniles in various units.
- Assisted in maintaining security and safety for all staff and minors, using verbal commands, mechanical or chemical restraints for out-of-control youth offenders.
- Aided in mentoring and counseling the youth with safety plans after release.
- Communicated with staff members regarding group interactions and individual offender behavior.
- Ability to follow oral and written instructions while working as a team, to prioritize multiple tasks and work independently in a high-pressure environment.
- Ability to work with juveniles and program staff from diverse cultural and social backgrounds.

San Francisco Police Department**06/2016-06/2019*****Police Cadet***

- Monitored walk-through metal detectors and video surveillance equipment in building security checkpoints.
- Searched handbags, briefcases, backpacks, and other containers, while then providing directions and other information to persons entering public buildings.
- Maintained records and retrieved confidential information.
- Attended weekend and/or evening training sessions when needed.
- Assisted as a Receptionist at the Chief's office. Answered phones and performed other related duties and responsibilities, not requiring Peace Officer powers.
- Aided the Sergeants in investigations within the Special Victims Unit. Including Child Abuse, Domestic Violence, and Sexual Assaults, as well as Stalking cases.
- Assisted in undercover tasks with the supervision of the Sergeants and investigators.

- Compiled and organized with the receptionist to assist with Payroll duties at the Mission Police Station.

Skills and Abilities

Bilingual: Spanish and English, Strong Leadership Skills, Excellent Communication Skills, Organizational skills, Problem-solving skills, Eager to Learn, Detail-oriented, Coachable and Dependable, Good Work Ethics, Efficient in Microsoft Word and Excel, Google Docs, etc. Data and analytical skills. Self-motivated. Knowledgeable in computers and software.

Education

Cal State East Bay **09/2017-05/2019**

Bachelor's degree in science

- Major in Criminal Justice with a Minor in Psychology

Skyline College **08/2015-05/2017**

Associate in science Transfer.

- Administration of Justice
- TRiO Program – Specialized in achieving academic support.

Balboa High School **08/2014-05/2015**

High School Diploma

South San Francisco High School **08/2011-06/2014**

- Associated Student Body (ASB) – Rally Commission, helped organize school events and rallies.
- Girls Softball Team – Center Fielder

Volunteer Work

CASA of San Mateo Advocate **06/2022-Present**

Volunteer / Advocate / Peer Supervisor

- Advocate for foster youth in court and with provide resources.
- Supervise five volunteers and provide guidance with their cases and youth.
- Completed 2 years to a youth with an on-going bond.
- Completed at least 12 hours of ongoing training within the year.

St. Luke's Hospital **02/2015-08/2015**

Volunteer

- Completed 100 hours of volunteer work.
- Assisted in the Maternity Department.

South San Francisco Boys and Girls Club **06/2014-08/2014**

Volunteer

- Assisted in the Cooking Program.
- Aided in organizing activities for children ages 5-14 years of age.