



Special Meeting Minutes for Wednesday, August 6, 2025

Joint Special Meeting of the Bicycle and Pedestrian Advisory Committee and the Traffic Safety Commission City of South San Francisco, California

BPAC COMMITTEE MEMBERS:

Present:

*Dylan Hingey, Chair
Arian Guzman
Frank McAuley
Carlos Moreno
Darryl Yip*

Absent:

*Philip Hollenback, Vice Chair
Mark Kim*

TSC COMMISSIONERS:

Present:

*Hermes Monzon, Chair
Dana Abarca
Dave Carbone*

Absent:

*Justin Yuen, Vice Chair
Brandon Chan*

STAFF PRESENT:

Planning:

Megan Wooley-Ousdahl, Principal Planner & Secretary to BPAC

Public Works:

*Diana Wang, Clerk to TSC
Alex Henry, Public Works Program Manager
Matt Ruble, Principal Engineer*

PROCEEDINGS:

Call to Order / Roll Call: Chair Hingey at 6:05pm

Agenda Review: No comments

Items from Staff Members:

- Discussion of Traffic Safety Commission and Bicycle & Pedestrian Advisory Committee Letters of Support for the San Mateo County Transportation Authority's 2025 Cycle 3 Transportation Demand Management (TDM) Program Call for Projects.
- Staff is proposing that the September meeting be a joint meeting with the Traffic Safety Commission and BPAC to present the El Camino Real Mobility Plan and solicit input from the Commission and Committee.

Public Comment: None

CONSENT CALENDAR - Voting Key: (yes, no, abstain)

1. Approval of the Regular Meeting Minutes for May 7, 2025 for the Bicycle & Pedestrian Advisory Committee

Approved 5-0-0: Committee Member McAuley motioned, Committee Member Guzman seconded.

2. Approval of the Special Meeting Minutes for July 8, 2025 for the Joint Traffic Safety Commission and Bicycle & Pedestrian Advisory Committee

Approved 7-0-1: Chair Hingey motioned, Committee Member Moreno seconded (Chair Hingey abstained due to absence on July 8, 2025)

ADMINISTRATIVE BUSINESS

3. 2025 Collision Statistics – 2nd Quarter (April – June)

Police Sergeant Jim Portolan presented the bicycle and pedestrian collision statistics for the second quarter of 2025 (April to June). Sergeant Portolan was joined by Robert Flagg from LAZ Parking who manages the parking team in South San Francisco. Mr. Flagg presented about LAZ Parking's operations in the city. Commissioners and Committee members participated in a discussion with Sergeant Portolan, Mr. Flagg, and City staff about the collision statistics, preventative measures, and parking management practices.

4. Active 101 Presentation and Input Opportunity (San Mateo County Transportation Authority)

Peter Skinner, Nicole Arshad, and Marissa Mathias from the San Mateo County Transportation Authority (TA) presented on the TA's Active 101 project to identify and prioritize crossing and corridor improvements across and along Highway 101. The TA is leading the process to design a Class I shared-use path along Gateway Boulevard from E. Grand Avenue to Oyster Point Boulevard in South San Francisco. This will be part of a regional bicycle and pedestrian corridor along Highway 101 throughout San Mateo County.

The Commissioners and Committee members discussed the proposed Class I shared-use path on Gateway Boulevard and probed about the possibilities of prioritizing bikeways in other locations before a bikeway on Gateway Boulevard. The Commissioners and Committee members expressed their strong interest in bikeways through the Airport Boulevard and Oyster Point Boulevard intersection.

ITEMS FROM BOARD MEMBERS, COMMISSIONERS, COMMITTEE MEMBERS

- Committee Member Yip expressed his thanks for this evening's presentations on the collision statistics and the LAZ parking management efforts.

The next meeting of the BPAC and Traffic Safety Commission is anticipated to be a joint meeting to be held in September 2025.

MEETING ADJOURNED: 8:22pm.

Megan Wooley-Ousdahl, AICP
BPAC Secretary

Dylan Hingey, BPAC Chair