

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, January 25, 2023

6:00 PM

HYBRID IN-PERSON /VIRTUAL MEETING

33 Arroyo Drive, South San Francisco, CA

City Council

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nagales and Mayor Nicolas and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting: <https://ssf-net.zoom.us/j/83381598878> (Enter your email and name)

Webinar ID: 833 8159 8878

Join by Telephone:+1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

1. By Zoom: When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
2. By Phone: Enter the conference ID found on the agenda. When the Clerk calls for the item on which you wish to speak, Click *9 to raise a hand to speak. Click *6 to unmute when called.
3. In Person: Complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

BUENAFLORES NICOLAS, Mayor (District 3)
MARK NAGALES, Vice Mayor (District 2)
MARK ADDIEGO, Councilmember (District 1)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (District 5)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, Interim City Manager
SKY WOODRUFF, City Attorney

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing January as National Slavery and Human Trafficking in the Bay Area Month. \(Flor Nicolas, Mayor\)](#)
2. [Proclamation recognizing January as National Biotechnology Month. \(Flor Nicolas, Mayor\)](#)
3. [Certificate recognizing Bimbo Bakeries USA for generous donation to enhance the December 2022 Holiday Food Distribution event. \(Tamiko Huey, Management Analyst II\)](#)

PUBLIC COMMENTS

Members of the public may speak on any item not listed on the Agenda under the Public Comment section of the agenda. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:00 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud during the meeting.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

Matters under Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

4. [Motion to approve the Minutes for January 11, 2023. \(Rosa Govea Acosta, City Clerk\)](#)
5. [Motion to authorize the Mayor to sign a letter urging State Legislators to amend the Brown Act to provide increased local control over options for teleconference meetings. \(Sharon Ranals, Interim City Manager, and Sky Woodruff, City Attorney\)](#)
6. [Report regarding a resolution authorizing the acceptance of approximately 1,000 units of baked goods \(valued at \\$5,000\) and \\$3,250 donation to the Fire Department from Bimbo Bakeries USA to purchase food and gift cards for the annual Holiday Food Drive Distribution. \(Tamiko Huey, Management Analyst II\)](#)
- 6a. [Resolution authorizing the acceptance of approximately 1,000 units of baked goods \(valued at \\$5,000\) and \\$3,250 donation to the South San Francisco Fire Department from Bimbo Bakeries USA to purchase food and gift cards for the City's annual Holiday Food Drive Distribution.](#)
7. [Report regarding a resolution authorizing the acceptance of a donation of two Police eBikes valued at \\$11,235.57 from Genentech, Inc., adding to the police fleet to be used by C.O.T \(Community Outreach Team\). \(Scott Campbell, Chief of Police\)](#)
- 7a. [Resolution authorizing the acceptance of a donation of two Police eBikes valued at \\$11,235.57 from Genentech, Inc., adding to the police fleet to be used by C.O.T \(Community Outreach Team\).](#)
8. [Report regarding a resolution authorizing submittal of an application for the Department of Resources Recycling and Recovery funds allocated through the State of California in their fiscal year 2022-2023 budget in the amount of \\$16,369 to support beverage container recycling programs in South San Francisco and authorizing the City's fiscal year 2022-2023 revenue budget adjustment upon receipt of funds pursuant to budget amendment 23.041. \(Marissa Garren, Management Analyst I\)](#)

- 8a. [Resolution authorizing submittal of an application for Department of Resources Recycling and Recovery funds allocated through the State of California in their fiscal year 2022-2023 budget in the amount of \\$16,369 to support beverage container recycling programs in South San Francisco and authorizing the finance director to adjust the City's fiscal year 2022-2023 revenue budget upon receipt of funds pursuant to budget amendment 23.041](#)
9. [Report regarding a resolution awarding a construction contract to Mercoza for the CDBG - Curb Ramp Replacement Project \(Project No. st2106, Bid No. 2674\) in an amount not to exceed \\$197,860.40 for a total budget of \\$250,000.00; \(Angel Torres, Senior Civil Engineer\)](#)
- 9a. [Resolution awarding a construction contract to Mercoza of San Jose, California for the CDBG - Curb Ramp Replacement Project \(No. st2106, Bid No. 2674\) in an amount not to exceed \\$197,860.40, authorizing a total construction contract authority budget of \\$250,000.00, and authorizing the City Manager to execute the agreement on behalf of the City.](#)
10. [Report regarding a resolution to amend the Professional Services Agreement with Maze and Associates Authorizing a One-Year Contract Extension for Professional Audit Services for Fiscal Year 2022-23 \(Paul Harris, Financial Services Manager\)](#)
- 10a. [Resolution approving a Third Amendment to the Consulting Services Agreement with Maze & Associates \("Maze"\) authorizing a one-year contract extension for professional audit services for Fiscal Year \("FY"\) FY 2022-23.](#)
11. [Report regarding a resolution accepting a Congressionally Directed Spending appropriations award in the amount of \\$1,500,000 for the South San Francisco Library, Parks and Recreation Civic Campus Project and approving Budget Amendment # 23.042. \(Christina Fernandez, Deputy City Manager and Greg Mediati, Director of Parks and Recreation\)](#)
- 11a. [Resolution accepting a Congressionally Directed Spending appropriations award in the amount of \\$1,500,000 for the South San Francisco Library, Parks and Recreation Civic Campus Project and approving Budget Amendment # 23.042.](#)
12. [Report regarding a recommendation to rescind the award of a shuttle operations services agreement to ACE Mobility Solutions and to award said agreement to Parking Company of America, LLC for operations of the South San Francisco Community Shuttle. \(Marissa Garren, Management Analyst I\)](#)
- 12a. [Resolution rescinding the award of a shuttle operations services agreement to ACE Mobility Solutions for the amount of \\$350,000 for operations of the South San Francisco Community Shuttle](#)

- 12b. [Resolution awarding a shuttle operations services agreement with Parking Company of America, LLC in an amount not to exceed \\$350,000 for South San Francisco Community Shuttle Operations](#)
13. [Report regarding a resolution approving a consulting services agreement with Wilsey Ham, Inc. of San Mateo, California for design services of the Oyster Point Sanitary Sewer Pump Station Relocation \(Project No. ss2202\) in an amount of \\$760,000, authorizing the City Manager to execute the agreement, and authorizing a design contingency in the amount of \\$76,000 for unforeseen consulting scope of services for a total authorized design budget of \\$836,000. \(Matthew Ruble, Principal Engineer\).](#)
- 13a. [Resolution approving a Consulting Services Agreement with Wilsey Ham, Inc. of San Mateo, California for design services of the Oyster Point Sanitary Sewer Pump Station Relocation \(Project No. ss2202\) for \\$760,000, authorizing the City Manager to execute the agreement, and authorizing a design contingency in the amount of \\$76,000 for unforeseen consulting scope of services for a total design budget of \\$836,000](#)
14. [Report regarding a resolution approving and authorizing the City Manager to execute a legal services agreement with Sher Edling LLP to join a lawsuit filed by the County of San Mateo and other cities in the County against Monsanto to recover costs of remediating PCB contamination. \(Sky Woodruff, City Attorney\)](#)
- 14a. [Resolution approving and authorizing the City Manager to execute a legal services agreement with Sher Edling LLP to join a lawsuit filed by the County of San Mateo and other cities in the County against Monsanto to recover costs of remediating PCB contamination..](#)
15. [Report regarding a resolution continuing to declare and ratify the existence of a local emergency relating to major storm and flooding events. \(Sharon Ranals, Interim City Manager and Sky Woodruff, City Attorney\)](#)
- 15a. [Resolution continuing to declare and ratify the existence of a local emergency relating to major storm and flooding events.](#)

PUBLIC HEARING

16. [Report regarding determinations under CEQA for the proposed Housing Element of the General Plan for the period of 2023-2031 and adoption of the Housing Element in compliance with state Housing Element Law. \(Tony Rozzi, Chief Planner\)](#)
- 16a. [Resolution adopting a General Plan Amendment \(GPA23-0001\) to repeal the 2015-2023 Housing Element and adopt the Housing Element for the Period of 2023-2031 in compliance with state housing element law.](#)

- 16b.** [Resolution making findings and determination under California Environmental Quality Act \(CEQA\) that the Housing Element Update for the Period of 2023-2031 is covered by prior environmental analysis prepared for the Updated General Plan and there are no new impacts not previously analyzed and is also exempt from CEQA under Section 15061\(b\)\(3\)](#)

ADMINISTRATIVE BUSINESS

- 17.** [Report regarding a resolution approving a Professional Services Agreement with SmartWAVE Technologies to build a Community Wi-Fi Network in the Oldtown area of South San Francisco. \(Tony Barrera, Director of Information Technology\)](#)
- 17a.** [Resolution approving a Professional Services Agreement with SmartWAVE Technologies to build a Community Wi-Fi Network in the Old Town area of South San Francisco in the amount not to exceed \\$709,893 and a total project budget of \\$780,882 and authorize the City Manager to execute the professional services agreement, including utilization of the Tucson, Arizona cooperative purchasing contract.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 18.** [Closed Session](#)
[Public Employment](#)
[\(Pursuant to Government Code Section 54957\)](#)
[Title: City Manager](#)

ADJOURNMENT