

**CITY OF SOUTH SAN FRANCISCO**  
**BICYCLE / PEDESTRIAN ADVISORY COMMITTEE**  
**Meeting Minutes, Wednesday, March 6, 2024**  
 South San Francisco  
 6:00 pm

<b>Arian Guzman</b> Chair	<b>Darryl Yip</b> Vice-Chair
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<b>VACANT</b> Committee Member	<b>Natalie Gore</b> Committee Member	<b>Philip Hollenback</b> Committee Member	<b>Frank McAuley</b> Committee Member	<b>Dylan Hingey</b> Committee Member
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<b>Christopher Espiritu</b> Secretary to BPAC	<b>Kelsey Evans</b> Clerk
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**COMMITTEE MEMBERS:**

*Present:* Arian Guzman, Chair  
 Darryl Yip, Vice-Chair  
 Dylan Hingey  
 Philip Hollenback  
 Frank McAuley

*Absent:* Natalie Gore

**STAFF PRESENT:**

*Planning:* Christopher Espiritu, Secretary to BPAC  
 Kelsey Evans, Clerk

*City Manager's Office:* Devin Stenhouse, Equity, and Inclusion Officer

*SMCTA:* Amy Linehan, Government & Community Affairs Officer  
 Patrick Gilster, Director – Planning & Fund Management

**PROCEEDINGS:**

*Call to Order:* Chair Guzman at 6:01pm  
*Chair Comments:* None  
*Agenda Review:* Item #2: Amend the record to reflect that this is a SMCTA  
*Public Participation:* None  
*Public Comments:* None

**CONSENT CALENDAR** -Voting Key: (yes, no, abstain)

1. Approval of the Regular Meeting Minutes for February 7, 2024

**Approved by BPAC 4-0-1: Committee Member McAuley motioned, Committee Member Hingey Seconded.  
 Committee Member Hollenback abstained, absent last meeting.**

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## **ADMINISTRATIVE BUSINESS**

2. SMCTA - Regional Transit Connections Plan
  - Chair Guzman – Asked if they will be extending to the colleges.
  - Committee Member Hingey – Would like to see better links from the transits to the origin points; better safety for all.
  - Committee Member Hollenback – Asked if this regional transit connections can also modify the clipper card program.
  - Vice Chair Yip – Asked where the plan fits in the larger TA funding.
  - Committee Member McAuley – Mentioned the one of the SamTrans route.
  - Committee Member Hingey – Commented on seamless California.
  - Committee Member Hollenback – Asked if the trails, example the Bay Trail, was being considered.
  - Vice Chair Yip – Discussed E-bikes.

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***ACTION: Informational: None taken, none required***

3. Every Kid Deserves a Bike Program - 2024
  - Committee Member Hollenback – Asked how many bikes were distributed and how many will be projected this year?
    - 2023 – 350 bikes were projected & 302 bikes were distributed.
    - 2024 – 353 bikes are projected.
  - Vice Chair Yip – Would like to see how many kids become life-long bike riders, would like to see the data on these programs.
  - Chair Guzman – Mentioned past bike events and the lack of bike racks at the schools.
  - Committee Member McAuley – Suggested having biking events where kids can complete in obstacle races and win prizes.

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***ACTION: Informational: None taken, none required***

4. Annual Reorganization
  - Reorganize – Darryl Yip as Chair

**Motion to vote: Committee Member McAuley,  
Second – Chair Guzman, approved by roll call (5-0-0)**

- Dylan Hingey as Vice Chair

**Motion to vote: Committee Member McAuley,**

**Second – Committee Member Hollenback, approved by roll call (5-0-0)**

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**COMMITTEE COMMENTS**

- Vice-Chair Yip – Addressed the environmental impact report, 101, should be available as early as this month – asked BPAC members to give feedback.
- Committee Member McAuley – Commented on the 101 report as well, asked if the TA receives some of the money as well.
- Chair Guzman – Mentioned Safe Route events to schools.

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**STAFF COMMENTS**

- Secretary Espiritu – Asked BPAC members their preferred pronouns.
- Secretary Espiritu – Will be debriefing and giving resolutions from the El Camino Real Demonstration Project at the City Council meeting next week on Wednesday March 13<sup>th</sup>, 2024.

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***ACTION: Informational: None taken, none required***

MEETING ADJOURNED: 7:45PM: Committee Member Hollenback motioned, Committee Member McAuley Seconded.

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Christopher Espiritu  
BPAC Secretary

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Arian Guzman  
BPAC Chairperson