



MINUTES **REGULAR MEETING**

CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, MAY 24, 2023

6:00 p.m.

Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA
Via Zoom

CALL TO ORDER

Vice Mayor Nagales called the meeting to order at 6:04 p.m.

ROLL CALL

Councilmember Addiego, present
Councilmember Coleman, present
Councilmember Flores, present
Vice Mayor Nagales, present
Mayor Nicolas, absent

PLEDGE OF ALLEGIANCE

Vice Mayor Nagales led the pledge.

AGENDA REVIEW

No changes.

ANNOUNCEMENTS FROM STAFF

- Marie Patea, Executive Assistant to the City Manager

PRESENTATIONS

1. Certificates recognizing three Jack Drago Cultural Arts Commission Youth Art Scholarship recipients: Alexandra Jose, Gabriel Munoz, and Hop Vargas. (Mark Nagales, Vice Mayor)

Vice Mayor Nagales introduced Cultural Arts Commissioner Sarah Bowen. Commissioner Bowen accepted a certificate on behalf of recipient Alexandra Jose and presented the remaining certificates to recipients Gabriel Munoz and Hop Vargas.

2. Certificate recognizing National Bike Month and EKDAB/SMCOE partnership - Nina Garde and Theresa Vallez-Kelly from SMCOE. (Tamiko Huey, Management Analyst II)

Councilmember Flores presented the certificates to Nina Garde and Theresa Vallez-Kelly of San Mateo County Office of Education. Nina and Theresa thanked the Council for their recognition and shared what an honor it's been to work in partnership.

3. Proclamation recognizing May 21-27, 2023 as National Public Works Week. (Flor Nicolas, Mayor)

Vice Mayor Nagales read the proclamation into the record and presented the proclamation to Director of Public Works Eunejune Kim. Director Kim accepted the proclamation and thanked the Council.

4. Proclamation recognizing May as Jewish American Heritage month. (Mark Nagales, Vice Mayor)

Councilmember Coleman presented the proclamation to Alejandro Padron of the Bay Area Jewish Community Relations Council. Alejandro Padron thanked the Council and shared that it was a great opportunity to uplift more than 350 years of history.

5. Presentation update on the Hello ADU Program (Jennifer Duffy, President of Hello Housing)

President of Hello Housing provided a presentation to the Council. Vice Mayor Nagales thanked Jennifer for the work that she and her staff continue to do.

PUBLIC COMMENTS – NON-AGENDA ITEMS

The following individual(s) addressed the City Council:

In Person:

- Richy Cruz

COUNCIL COMMENTS/REQUESTS

Councilmember Flores provided an update on Every Kid Deserves a Bike Program and highlighted its success and impact on young individuals. He thanked staff and partners for participating in the distributions and connecting with the youth. He shared that he attended the AAPI Community Conversations event and recognized the importance of hosting important conversations with community members and allies. Additionally, he requested that the policy and process for naming parks and buildings be reviewed as he has been contacted by several residents. He also shared that he attended a ride along with the Police Department and was able to observe firsthand how policy and decisions have a positive affect on residents and encouraged his colleagues to do the same. Lastly, he congratulated the graduating students at our school districts as their accomplishments deserve to be celebrated.

Councilmember Addiego highlighted the bike giveaway at Sunshine Gardens Elementary and shared the impact it had on families. He stated there was a big project on Hillside Boulevard and requested an update. Principal Engineer Matt Ruble provided an update and timeline of the project. Councilmember Addiego continued by sharing that Principal of Sunshine Gardens Elementary School, Leticia Gonzalez, offered for the school site to be used for the gathering of National Night Out on August 1, 2023. He also gave a shoutout to his former colleague, Pradeep Gupta, who will be celebrating his birthday.

Councilmember Coleman shared the first Childcare Committee Meetings was held on May 15, 2023. He highlighted the passion and expertise shared amongst the members and is hopeful others can participate in the two upcoming community meetings. He also shared details on the upcoming pride events. San Mateo County's first ever Pride Parade will occur on June 10, 2023, and City Hall will

host a Flag Raising Event on June 17, 2023, at 12:00 p.m. Additionally, he shared that a New York Times article highlighted the social housing in Vienna and is hopeful the City can take lessons from it to create an enjoyable and affordable community.

Vice Mayor Nagales shared that he joined the AAPI Community Conversations Event and thanked those who shared their stories. He also shared that he serves on the Association of Bay Area Government (ABAG), and they have been discussing how to improve housing community developments and ensuring family units are built.

CONSENT CALENDAR

The Assistant City Clerk duly read the Consent Calendar, after which Council voted and engaged in discussion of specific item as follows. Item No. 9 was pulled for further discussion by Vice Mayor Nagales.

6. Motion to approve the Minutes for May 10, 2023. (Rosa Govea Acosta, City Clerk)
7. Report regarding Resolution No. 78-2023 approving the summary vacation of public sewer easement for a sewer main on the property APN 014-183-110 (180 El Camino Real) due to sewer main relocation. (Matthew Ruble, Principal Engineer)
8. Report regarding Resolution No. 79-2023 authorizing purchase agreements with distributors Baker & Taylor, LLC, Brodart Co., and Ingram Library Services, LLC, and a consulting services agreement with Midwest Tape, LLC, to supply library books and audiovisual materials and services. (Adam Elsholz, Assistant Library Director)
9. Report regarding Resolution No. 80-2023 authorizing the City Manager to execute the First Amendment to the Consulting Services Agreement between the CITY OF SOUTH SAN FRANCISCO with VERDE DESIGN, INC. of Santa Clara, California for Architectural Design Services of the Orange Memorial Park Sports Field project in an amount not to exceed \$38,500.00 for consulting services. (Philip Vitale, Deputy Director of Capital Projects)
10. Report regarding Resolution No. 81-2023 amending the City of South San Francisco wage and salary schedule and amending the position allocation for the Economic and Community Development Department for Fiscal Year 2022-2023 (Leah Lockhart, Human Resources Director)

Item No. 9: Vice Mayor Nagales asked for an update on the timeline on the project. Deputy Director of Capital Projects Vitale provided an update on the project and explained that there has been delays due to repeated storms and saturated soils. He shared that he is hopeful the project will be completed in August.

Motion – Councilmember Coleman/Second – Councilmember Flores: To approve Consent Calendar 6-10 by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

PUBLIC HEARING

Public Hearing opened: 6:51 p.m.

11. Report regarding Resolution No. 82-2023 accepting the Comprehensive Citywide Fee Study and adopting the proposed changes to and fees in the Master Fee Schedule for Fiscal Year 2023-24 (Karen Chang, Director of Finance and Jason Wong, Deputy Finance Director)

Director of Finance Chang provided an overview and background of the study and recommendations. She then introduced Consultant Khushboo Ingle of Matrix Consulting Group. Consultant Ingle presented the report to the Council.

Council engaged in discussion regarding the proposed fees for the Parks and Recreation Department. Direction was given to Director Chang and Parks and Recreation Director Mediati to return with changes to the proposed fees.

The following individual(s) addressed the City Council:

In Person:

- Edward Toatley

Via Zoom:

- Vanessa Almaguer

Public Hearing closed: 7:36 p.m.

Council recommended that the Resolution be approved with the exception of the Parks and Recreation Department fee schedule.

Motion – Councilmember Flores/Second - Councilmember Addiego: To approve Resolution No. 82-2023 accepting the Comprehensive Citywide Fee Study and adopting the proposed changes to and fees in the City of South San Francisco Master Fee Schedule for FY 2023-24 with the exception of the Parks and Recreation Department fee schedule, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

ADMINISTRATIVE BUSINESS

12. Motion to approve the Design Development Documents for the Orange Memorial Park Aquatic Center (Project No. pk2310). (Philip Vitale, Deputy Director of Capital Projects)

Deputy Director of Capital Projects Vitale presented the report and introduced Clarence Mamuyac of ELS Architecture who presented the building and design development.

The following individual(s) addressed the City Council:

In Person:

- Don Jumanan
- Coach Bill Olivier
- Edward Toatleu

Via Zoom:

- Tina Wang

Council and staff discussed the need to balance the demand for accommodations of recreation and services. They also discussed the difference in costs for applying modifications to the design of the pool and aquatics center.

Motion – Councilmember Addiego/Second – Vice Mayor Nagales: Motion to approve the Design Development Documents for the Orange Memorial Park Aquatic Center, by roll call vote: AYES: Councilmembers Addiego, Vice Mayor Nagales NAYS: Councilmember Coleman, and Flores; ABSENT: Mayor Nicolas; ABSTAIN: None

A motion was then made to table the item and have it brought back to the Council with the requested information from staff.

Motion – Councilmember Addiego/Second – Vice Mayor Nagales: Motion to approve the Design Development Documents for the Orange Memorial Park Aquatic Center, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

*Meeting Recessed: 8:35 p.m.
Meeting Resumed: 8:44 p.m.*

13. Report regarding approval of Resolution No. 83-2023 authorizing the Mayor to sign a letter of support urging the Governor and California State legislators to prioritize a multi-year funding package for transit agencies across California (Sharon Ranals, City Manager)

City Manager Ranals presented the report to Council. Council shared their support for the letter and authorized the Mayor to sign.

Motion – Councilmember Addiego/Second – Councilmember Coleman: To approve Resolution No. 82-2023 Resolution authorizing the Mayor to sign a letter of support urging the Governor and California State legislators to prioritize a multi-year funding package for transit agencies across California, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

14. Report regarding Resolution No. 84-2023 authorizing the City Manager to execute a consulting services agreement with Lotus Water of San Francisco, California for the Storm Drain Master Plan (sd2301) for \$2,702,339 and authorizing a Budget Amendment 23.067 to add \$2,580,000 for a total project allocation of \$3,380,000. (Matt Ruble, Principal Engineer)

Principal Engineer Ruble presented the report to Council. Councilmember Addiego shared that he was comfortable with the consultant as they have done a spectacular job with passed projects.

Motion – Councilmember Addiego/Second – Vice Mayor Nagales: To approve Resolution No. 84-2023 authorizing the City Manager to execute a consulting services contract with Lotus Water of San Francisco, California for the Storm Drain Master Plan (sd2301) for \$2,702,339 and authorizing a Budget Amendment 23.067 to add \$2,580,000 for a total project allocation of \$3,380,000., by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

15. Report regarding Resolution No. 85-2023 approving the purchase of two advanced life support ambulances; authorizing the City Manager to enter into a purchase agreement with Braun

Northwest for the construction and purchase in the amount of \$800,573.51; approving the purchase of tools and equipment in the amount of \$110,000; and approving the use of \$450,000 of encumbered funds from a cancelled 2021 ambulance contract along with \$460,573.51 of Vehicle Replacement Funds, for a total amount of \$910,573.51. (Richard Walls, EMS Chief)

EMS Chief Walls presented the report to Council. Vice Mayor Nagales asked for clarification regarding the purchasing with new vendors. Chief Walls provided clarification to Council.

Motion – Vice Mayor Nagales/Second – Councilmember Flores: To approve Resolution No. 85-2023 approving the purchase of two advanced life support ambulances; authorizing the City Manager to enter into a purchase agreement with Braun Northwest for the construction and purchase in the amount of \$800,573.51; approving the purchase of tools and equipment in the amount of \$110,000; and approving the use of \$450,000 of encumbered funds from a cancelled 2021 ambulance contract along with \$460,573.51 of Vehicle Replacement Funds, for a total amount of \$910,573.51, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

16. Report recommending that the City Council adopt Resolution No. 86-2023 authorizing the write-off of \$675,213.62 in uncollectible ambulance billing accounts receivable. (Richard Walls, EMS Chief)

EMS Chief Walls presented the report to Council. Councilmember Addiego stated that it would be great to see references in the future of the number of write-offs vs successfully billed accounts.

Motion – Councilmember Flores/Second – Councilmember Coleman: To approve Resolution No. 86-2023 authorizing the write-off of \$675,213.62 in uncollectible ambulance billing accounts receivable., roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

17. Report regarding Resolution No. 87-2023 approving the purchase of two type one fire engines; authorizing the City Manager to enter into a purchase agreement with Golden State Fire Apparatus, Inc. for the construction and purchase from Pierce Manufacturing, Inc. in the amount of \$2,481,923.16; approving the purchase of tools and equipment in the amount of \$120,000.00; and approving Budget Amendment #23.072 to appropriate \$598,442.33 from the Public Safety Impact Fee into the Vehicle Replacement Fund, for a total amount of \$2,601,923.16. (Jess Magallanes, Fire Chief)

Fire Chief Magallanes presented the report to Council. Council shared their support and appreciation for the information provided on the selection of the engines.

Motion – Councilmember Coleman/Second – Vice Mayor Nagales: To approve Resolution No. 87-2023 approving the purchase of two type one fire engines; authorizing the City Manager to enter into a purchase agreement with Golden State Fire Apparatus, Inc. for the construction and purchase from Pierce Manufacturing, Inc. in the amount of \$2,481,923.16; approving the purchase of tools and equipment in the amount of \$120,000.00; and approving Budget Amendment #23.072 to appropriate \$598,442.33 from the Public Safety Impact Fee into the Vehicle Replacement Fund, for a total amount of \$2,601,923.16, by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales NAYS: None; ABSENT: Mayor Nicolas; ABSTAIN: None

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

ADJOURNMENT

Being no further business Vice Mayor Nagales adjourned the City Council meeting at 9:10 p.m.

Submitted by:

Approved by:

Jazmine Miranda
Assistant City Clerk

Buenafior Nicolas
Mayor

Approved by the City Council: _____ / _____ / _____