

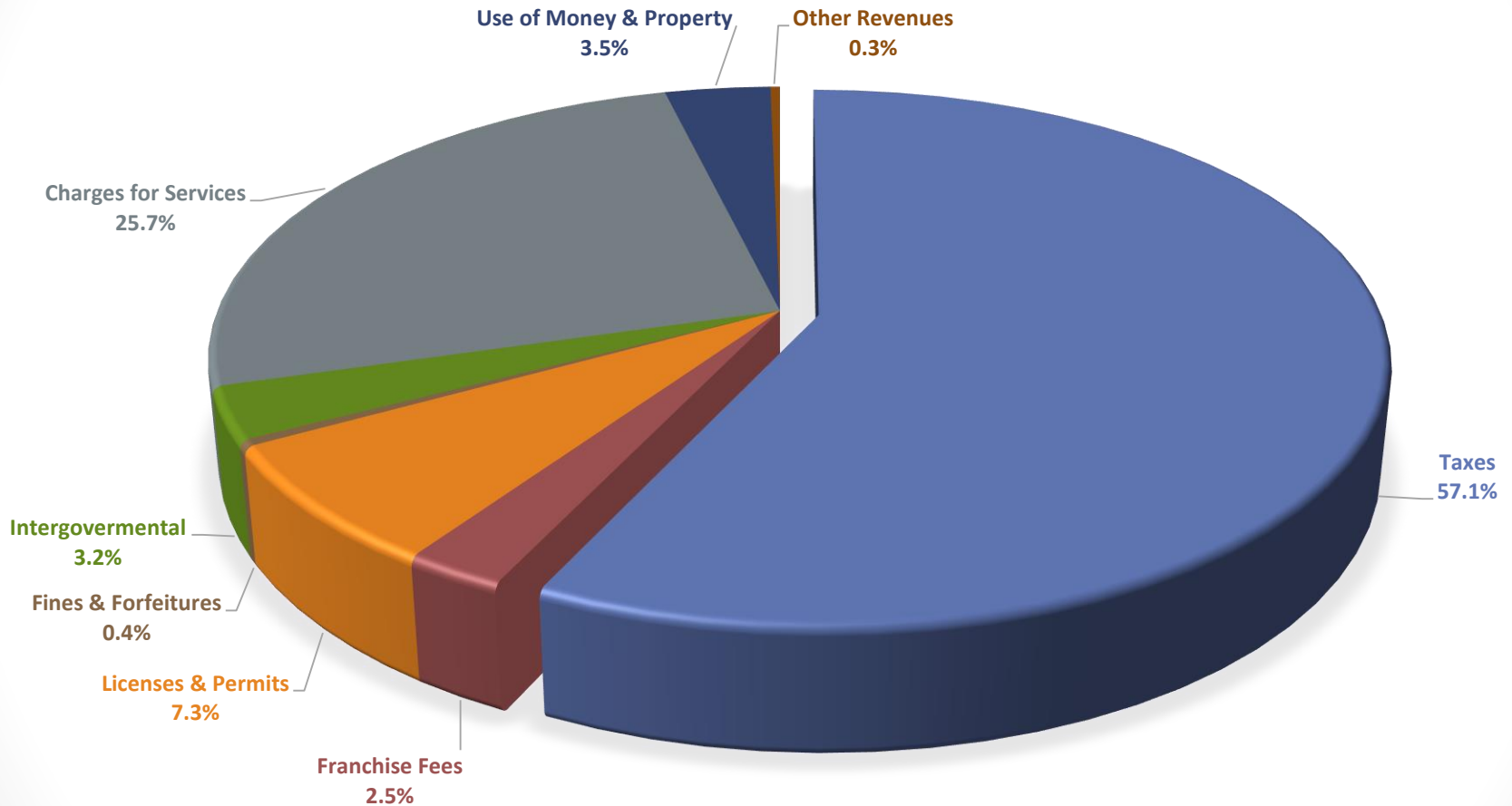
FY 2019-21 Operating Budget Study Session

City of South San Francisco
City Council Study Session
May 29, 2019

Changes to Budget

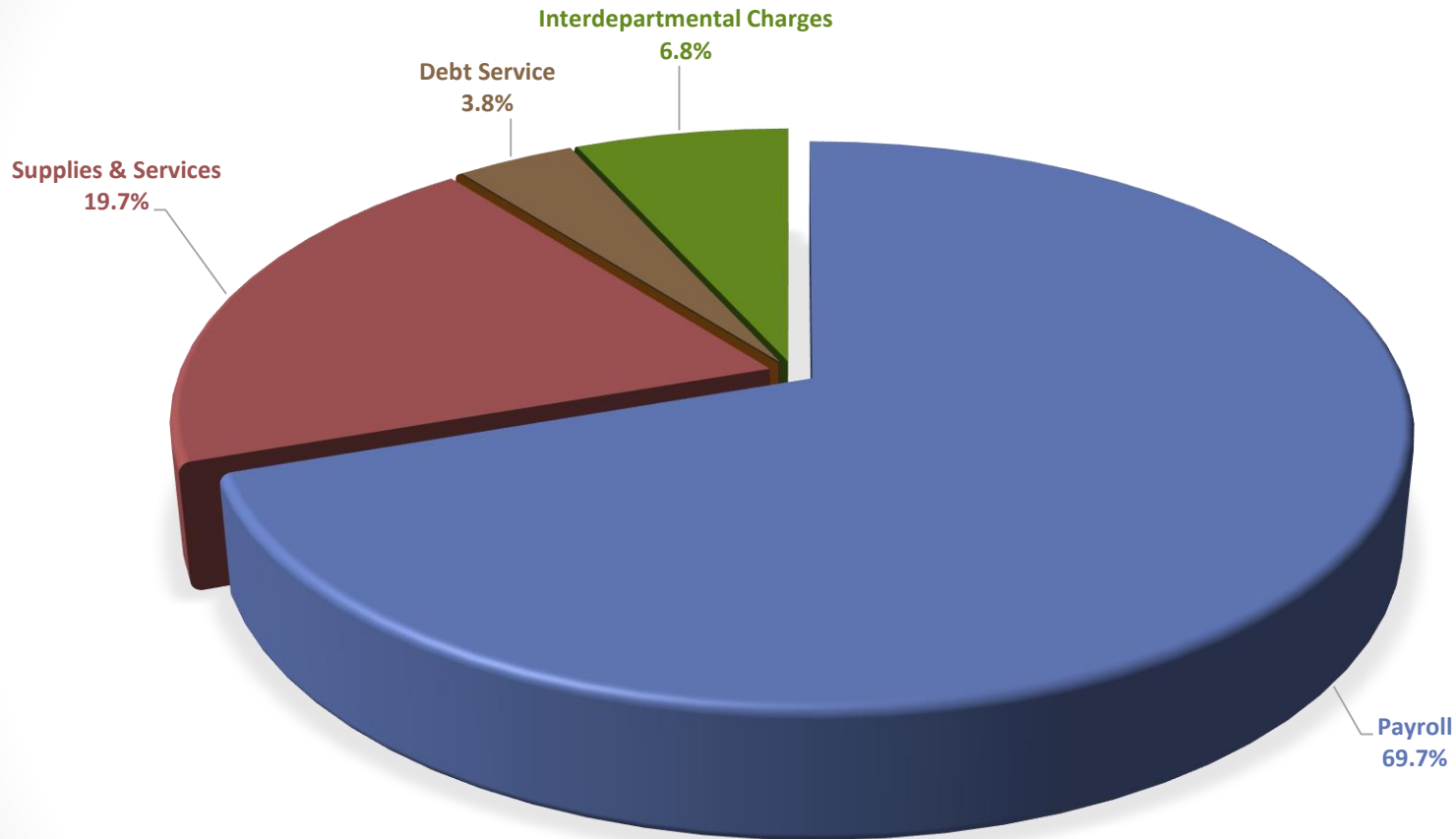
- Add Assistant City Clerk position \$160,000

Operating Funds Revenue



Excludes Successor Agency, Funds for which the City acts as trustee, CIP, transfers in and Internal Service Funds

Operating Funds Expenditure



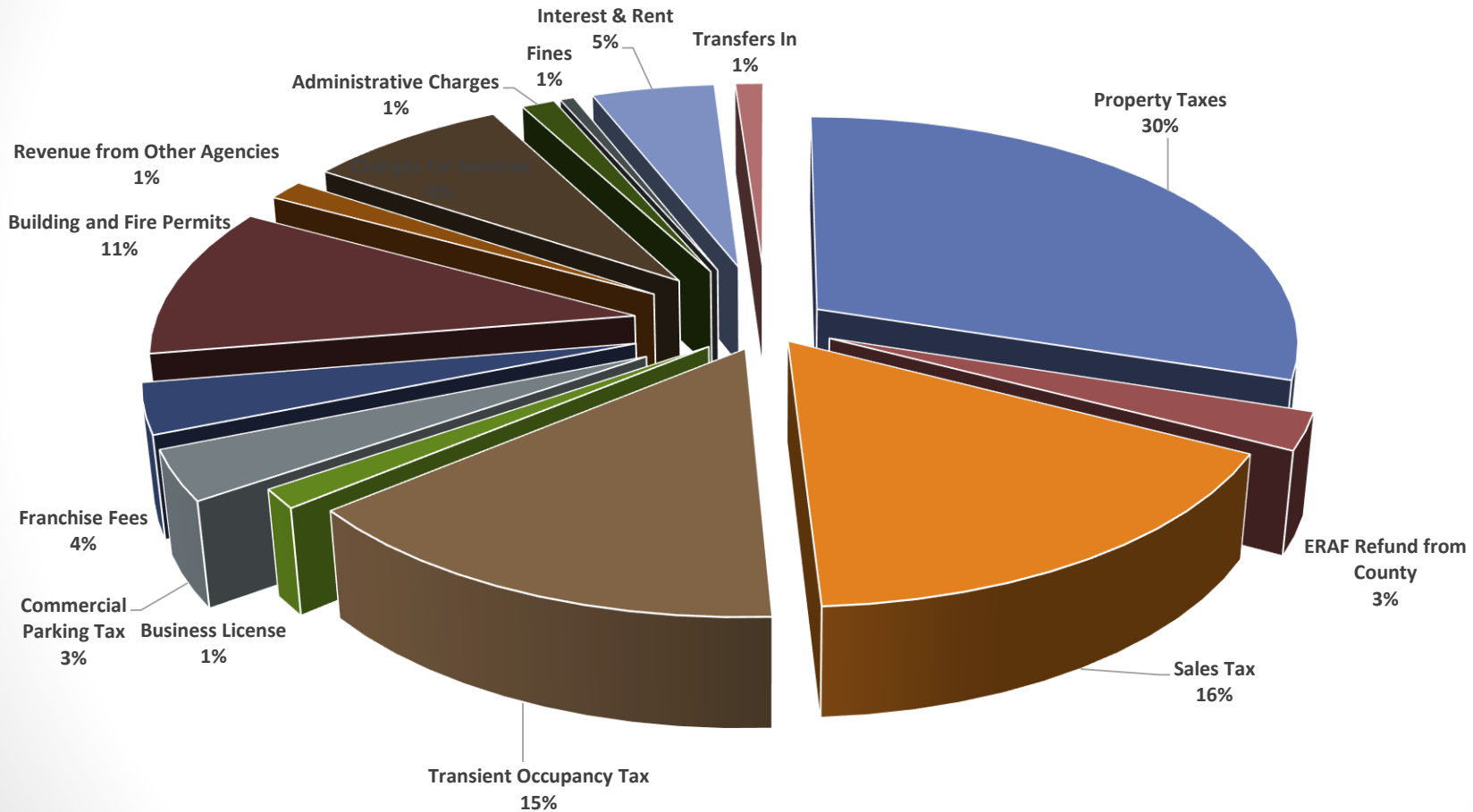
Excludes Successor Agency, Funds for which the City acts as trustee, CIP, transfers out and Internal Service Funds

Adopted General Fund Summary (000s)

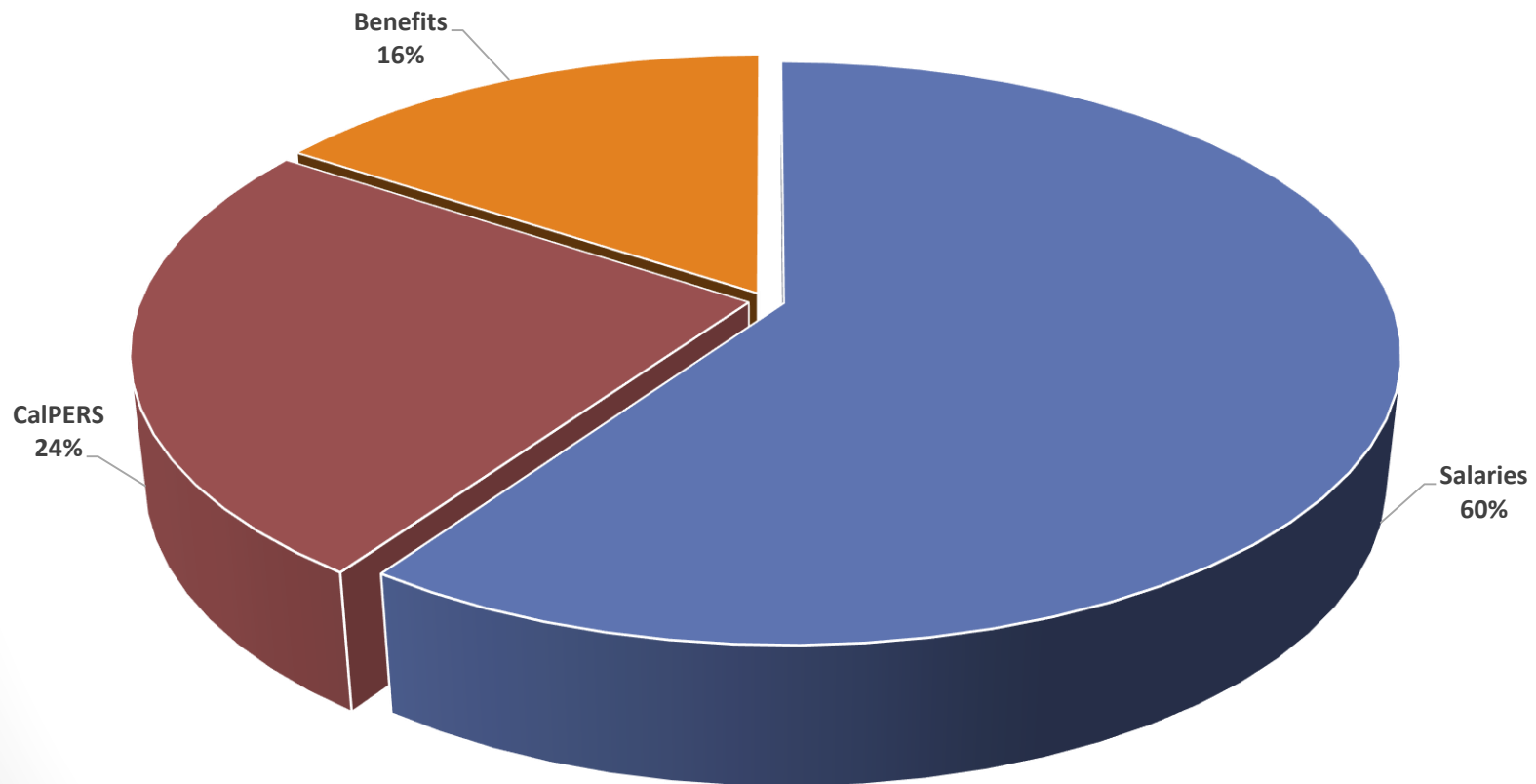
	FY18-19	FY19-20	Increase/ (Decrease)
Revenues*	\$105,390	\$112,621	\$ 7,231
Expenditures	\$105,167	\$110,351	\$ 5,184
<i>Surplus/ (Deficit)</i>	\$ 223	\$ 2,270	\$ 2,047
Net Transfers In/Out	\$ 1,282	\$ 308	(\$ 974)
<i>Reserves Contribution</i>	\$ 0	(\$ 511)	
Est. Balance to Inf. Reserve	\$ 0	\$ 2,067	

*Excludes Transfers In and Transfers Out

General Fund Revenues



General Fund Salary and Benefits

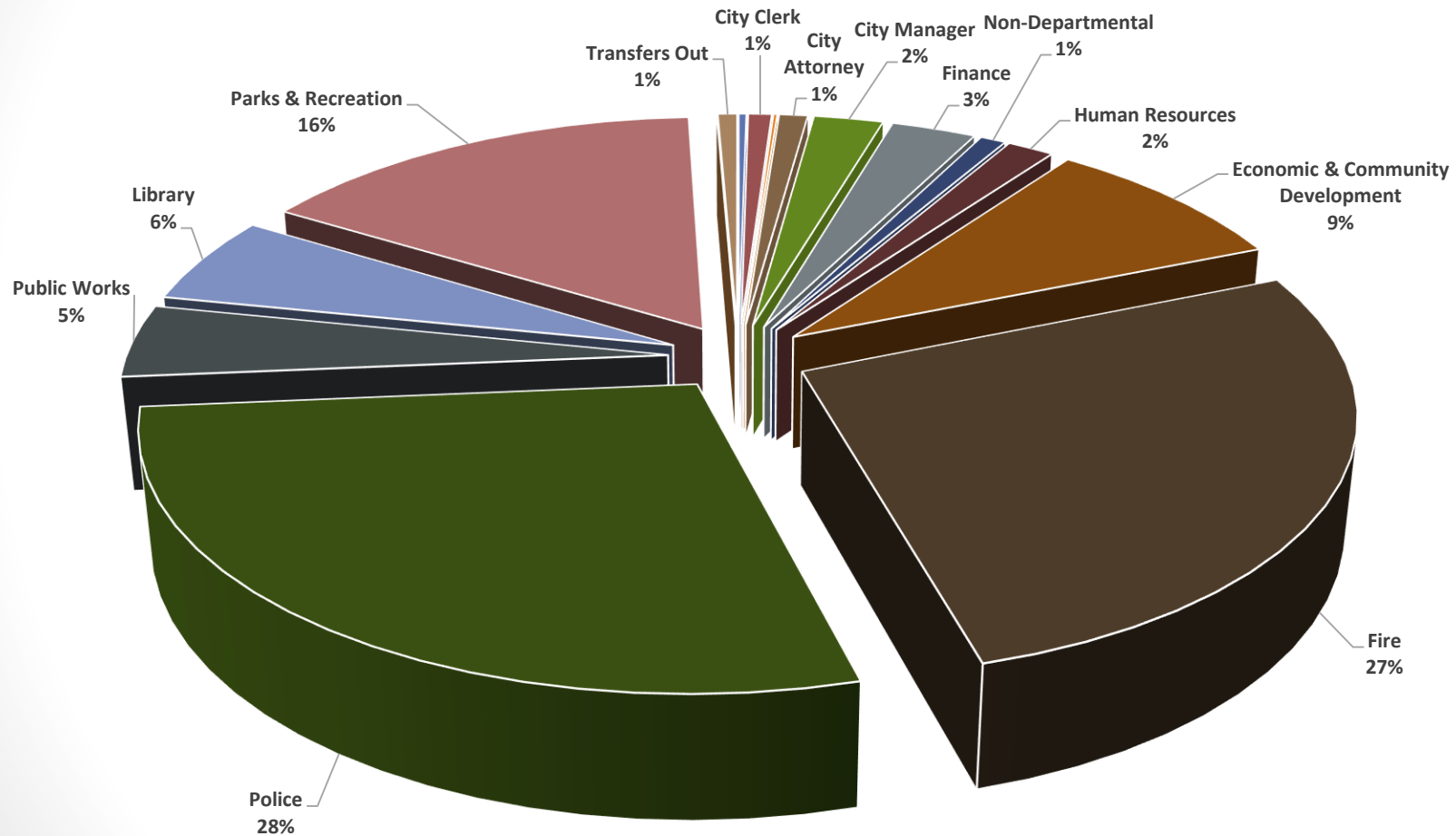


General Fund Salary and Benefits (000s)

	FY18-19	FY19-20	Increase/ (Decrease)	% Increase/ (Decrease)
Salaries	\$49,221	\$51,159	\$1,938	3.9%
CalPERS	\$17,853	\$21,091	\$3,238	18.1%
Other Benefits	\$13,469	\$13,467	(\$ 2)	(0.01%)
Total	\$80,543	\$85,717	\$5,174	6.4%

Excludes Successor Agency, Funds for which the City acts as trustee, CIP, transfers in and Internal Service Funds

General Fund Expenditure by Department



City Clerk

- Assistant City Clerk, \$160,000

City Attorney

- Legal services for Community Facilities District Formation, \$50,000

City Manager

- Training for Executive Team, \$12,500
- Community Survey, \$12,500
- Census Support, \$50,000

Finance

- Postage Machine replacement,\$18,200
- Special tax consultant, \$50,000
- Master Fee Study, \$85,000
- Payroll Technical Support-Personnel Data Systems, \$30,000
- Postage Machine Annual Maintenance, \$4,570
- Upgrade Financial Services Manager to Deputy Finance Director, 27,360

Human Resources

- Labor Negotiations Consulting, 70,000
- Sexual Harassment Training - AB1343, \$7,000
- Executive Leadership Academy Overview and 360 Assessment, \$28,500
- Human Resources Assessment and Strategic Planning, \$25,000

Economic & Community Development

- Planning Commission Minutes Transcription, 6,000
- Planning Consultant Staff Augment, \$130,000
- West of 101 Transportation Master Plan, \$150,000
 - (Revenue offset General Plan Maint. Fees \$150,000)
- Professional Services - TDM and Nexus Study, \$135,000
 - (Revenue offset \$25,000)
- Holiday Decorations Program, \$21,000

Fire

- Fire Prevention Staff Development, \$7,500
- Data Analytics Package, \$38,000
- Lucas Device Purchase, \$96,893
 - (Revenue offset PSIF \$24,805)
- Multigas Detection Equipment, \$22,686
 - (Revenue offset, Developer Contribution \$22,686)
- Diesel Exhaust Capture System, \$124,000
- Ballistic Vests, \$11,244
- Station Alerting System Annual Maintenance, \$12,708
- Vehicle Based Wireless Vehicle Location Routers, \$25,000
 - (Revenue offset, PSIF \$6,400)

Fire (Continued)

- Thermal Imaging Camera, \$8,300
 - (Revenue offset, Developer Contribution \$8,300)
- Rescue System 3 Training, \$25,800
- Government Contract Increase, \$23,115
- Postage, \$4,000
- Ambulance Billing Services \$50,500
- Inventory tracking software maintenance \$4,150
- EMS revenue increase, \$300,000

Police

- Duty Ammunition, \$60,000
 - (Revenue offset, Police Seizure Funds, \$60,000)

Public Works

- Bluebeam Revu Software, \$3,000
- Storm Water Consulting Service \$25,000
- Parking District
 - Smart Meter Maintenance and Credit Card Fees \$50,000
 - Parking Place Commission to Consider Rate Increase FY19-20
 - Fire Alarm and Elevator Maintenance at Miller Garage \$25,000

Library

- Envisionware Management Consoles, \$7,000
- E-books (Overdrive), \$15,000
- Interns, \$11,550
- Digital Resources, \$15,000
- Delivery Cost Increase, \$10,325
- RFID Equipment Maintenance, \$16,000

Information Technology

- Trakit Permitting System Upgrade, \$50,000
- Digital Conversion of City Documents, \$60,000
- GIS Consultant Services, \$150,000
- Trakit Support and Maintenance, \$30,000
- Police Car Computers - Maintenance, \$8,000

Park & Recreation

- Buri Buri After School Expansion, \$231,301,
 - (Revenue Offset \$183,500)
- Ponderosa After School Expansion, \$228,301,
 - (Revenue Offset \$143,600)
- SSFUSD Summer STEAM Expansion program, \$12,117
 - (Revenue Offset \$12,117)
- Public Art Funding, \$50,000
- Music Licenses, \$4,500
- Upgrade Technology for 11 Recreation Coordinators, \$4,500
- Activity Guide Increased Costs, \$5,000
- Increase uniform budget, \$23,000
- Increased Water Rates, \$41,246
- Sunday Recreation Classes, \$19,680
 - (Revenue Offset \$23,681)
- Upgrade Parks Maintenance Worker to Arborist Technician (\$0)
- Upgrade PT Regular Rec Leader III to Rec Leader IV, \$2,000
- Upgrade PT Regular positions to 2 FTE Rec Svcs Coordinator, \$6,595

Measure W - City (000s)

Fund	FY18-19	FY19-20	Increase/ (Decrease)
Measure W	\$12,158	\$12,370	\$212

Other Funds Revenues (000s)

Fund	FY18-19	FY19-20	Increase/ (Decrease)
Gas Tax	\$1,458	\$1,712	\$254
SB1	\$1,110	\$1,186	\$ 76
Measure A	\$1,469	\$1,498	\$ 29
SMC – Measure W	\$0	\$ 300	\$300

Major Proprietary Funds (000s)

Fund	FY18-19	FY19-20	Increase/ (Decrease)
Sewer*	\$29,903	\$30,561	\$658
Storm Water	\$ 1,335	\$ 1,335	\$0
Parking District**	\$ 905	\$ 905	\$0

**Revenues exclude CIP funding sources*

***Parking Place Commission to consider rate increases in FY19-20*

Reserves (in millions)

Reserve Description	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Projected	FY2019-20 Projected
General	\$19.7	\$22.0	\$22.0	\$22.5
CalPERS	\$4.5	\$5.5	\$5.5	\$5.5
Infrastructure				
<i>Caltrain Station</i>	\$8.7	\$8.7	\$6.3	\$4.1
<i>Other CIP Projects</i>	\$4.8	\$2.8	\$3.7	\$0
<i>Undesignated</i>	\$0.3	\$10.0	\$11.4	\$13.4
Total	\$38.0	\$49.0	\$48.9	\$45.5

Questions/Discussion