

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, November 13, 2024

6:30 PM

**Teleconference Location: Hilton Tampa Downtown, Lobby
211 North Tampa St. Tampa, FL 33602**

**Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA**

City Council

JAMES COLEMAN, Mayor (District 4)
EDDIE FLORES, Vice Mayor (District 5)
MARK ADDIEGO, Councilmember (District 1)
MARK NAGALES, Councilmember (District 2)
BUENAFLORES NICOLAS, Councilmember (District 3)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/88636346631>
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$250 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$250 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$250 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$250 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing November 14, 2024, as Ruby Bridges Walk to School Day. \(James Coleman, Mayor\)](#)
2. [Proclamation recognizing Shop Small Business Saturday, November 30, 2024. \(James Coleman, Mayor\)](#)

3. [Proclamation celebrating November as Native American Heritage Month. \(James Coleman, Mayor\)](#)
4. [Certificate congratulating Assistant City Clerk Miranda for achieving her Certified Municipal Clerk designation \(CMC\) from the International Institute of Municipal Clerks. \(James Coleman, Mayor\)](#)
5. [Planning Commission Presentation regarding the role of the Commission and recent work](#)

COUNCIL COMMENTS/REQUESTS

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

6. [Motion to approve the Minutes for October 23, 2024. \(Rosa Govea Acosta, City Clerk\)](#)
7. [Informational report regarding update on the City of South San Francisco's investment portfolio as of September 30, 2024 \(Frank Rizzo, Treasurer, Karen Chang, Director of Finance, Carlos Oblites, Chandler Asset Management\)](#)
8. [Report regarding a resolution accepting \\$5,073.37 from the South San Francisco Friends of the Library to support Library collections, programs and services, amending the Library Department's Fiscal Year 2024-25 Operating Budget and approving Budget Amendment Number 25.026. \(Valerie Sommer, Library Director\)](#)

- 8a. [Resolution accepting \\$5,073.37 from the South San Francisco Friends of the Library to support Library collections, programs and services, amending the Library Department's Fiscal Year 2024-25 Operating Budget and approving Budget Amendment Number 25.026.](#)
9. [Report regarding a resolution authorizing the City Manager to execute an agreement with Metro Mobile Communications for the purchase of 145 public safety portable radios and 65 mobile radios in an amount not to exceed \\$500,842.62 \(Scott Campbell, Chief of Police\)](#)
- 9a. [Resolution approving an agreement with Metro Mobile Communications for the purchase of 145 public safety portable radios and 65 mobile radios in an amount not to exceed \\$500,842.62 and authorizing the City Manager to execute the agreement.](#)
10. [Report regarding a resolution authorizing the acceptance of a donation of 125 boxes of chocolates from See's Candies, valued at \\$3,750, for the League of California Cities annual conference held on October 15 - 18, 2024 \(Rich Lee, Assistant City Manager\)](#)
- 10a. [Resolution authorizing the acceptance of a donation of 125 boxes of chocolates from See's Candies, valued at \\$3,750, for the League of California Cities annual conference held on October 15 - 18, 2024](#)

ADMINISTRATIVE BUSINESS

11. [Report regarding introduction of an ordinance amending Chapter 2.85 of the South San Francisco Municipal Code to clarify the protocol for filling vacancies on the Equity and Public Safety Commission. \(Schuyler Schwartz, Assistant City Attorney\)](#)
- 11a. [Ordinance amending Chapter 2.85 of the South San Francisco Municipal Code for vacancy appointments for the Equity and Public Safety Commission.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

12. [Conference with Legal Counsel-Existing Litigation \(Pursuant to Government Code Section 54956.9\(d\)\(1\)\)](#)
[Name of case: Marisol Arrez Cabrera v. Krishna Maharaj, et al. \(San Mateo County Superior Case No. 23-CIV-04871\)](#)

ADJOURNMENT