



**MINUTES**  
**REGULAR MEETING**  
**YOUTH COMMISSION**  
**CITY OF SOUTH SAN FRANCISCO**

MONDAY, AUGUST 4, 2025  
6:30 PM

**LIBRARY PARKS & RECREATION, YOUNG ADULT LIBRARY**  
**901 Civic Campus Way, South San Francisco, CA**

**CALL TO ORDER**

Chair Julia Tsuei called the meeting to order at 6:35 PM.

**ROLL CALL**

Present:        Sania Gulati  
                     Alex Lau  
                     Yunn Lee  
                     Jon Liangco  
                     Saoirse Price  
                     Alejandra Ramirez  
                     Edward Tian  
                     Julia Tsuei  
                     Ally Tunque  
                     Lorraine Yin

Absent:         Nikaella Mariano  
                     Vivek Narottam  
                     Nataly Quinteros

Staff Present: Adam Elsholz, Assistant Library Director  
                     Robert "Bobby" Leiva, Youth Services Librarian  
                     Anita Palafox, Administrative Assistant II

**AGENDA REVIEW**

- No changes made

**PRESENTATION**

- Peninsula Humane Society & SPCA (Tatiana Nora)  
Presentation given of services offered at the Peninsula Humane Society & SPCA.

## **ITEMS FROM STAFF**

- 1. SSF Citizen's Academy, invite to 2 members to attend**
- 2. Youth Climate Summit – August 9, 2025, don't forget to register**
- 3. Invitation to join the California Association of Youth Commissions**
- 4. Bio and Photos for Youth Commission Website**  
A little reminder, if you have not sent a photo and brief bio, please send to [libraryadmin@ssf.net](mailto:libraryadmin@ssf.net). Photo and bio will be uploaded to the website.
- 5. Updates to City Council**  
Working on creating a list of accomplishments or projects that the Youth Commission has done in the last few months to report to City Council.

## **PUBLIC COMMENTS**

- None

## **MATTERS FOR CONSIDERATION**

- 6. Review and Approval of Draft Minutes from the July 7, 2025 Youth Commission Meeting**  
Motion to approve the minutes with revisions from the July 7, 2025 meeting was made by Commissioner Lorraine Yin and seconded by Commissioner Alex Lau. All members were in favor.
- 7. Review Youth Commission Bylaws and Possible Amendments**  
Review of Authorized Absences in the Youth Commission Bylaws. Commissioners reviewed and drafted a revision.

## **ITEMS FROM COMMISSIONERS**

- 8. Update of Toy Drive on July 26, 2025 (*Sania Gulati*)**  
Brain Explorations held its toy drive in partnership with UCSF Children's Benioff Hospital – Neurology Dept, SSF Public Library, City of South San Francisco and the City of Daly City. Very successful and well attended.
- 9. Statement of City Council – Call to Action (*Lorraine Yin*)**  
Commissioners reviewed letter drafted by Lorraine Yin. Commissioners gave feedback and will continue to discuss next month.
- 10. Sub-Committee Roster & Updates**  
Chair Julia Tsuei assigned sub-committee members to groups based on sign ups. They will check in and start meeting.
- 11. Agenda Building**  
Updates to City Council – continue discussion  
Review of Bylaws (absences) – continue discussion  
Statement to City Council – continue discussion  
Intro to Resolution

## **ADJOURNMENT**

Being no further business, Chair Julia Tsuei adjourned the Youth Commission meeting at 7:59 PM.

Submitted by:

Approved by:

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Julia Tsuei  
Chairperson

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Anita Palafox  
Administrative Assistant II

Approved by the Youth Commission: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_