



## MINUTES SPECIAL MEETING

### SCHOOL DISTRICT LIAISON STANDING COMMITTEE OF THE CITY COUNCIL

TUESDAY, MARCH 06, 2025  
5:30 p.m.

City Hall, City Manager's Conference Room  
400 Grand Avenue, South San Francisco, CA

#### CALL TO ORDER

5:30 p.m.

#### ROLL CALL

Mayor Flores, present  
Councilmember Coleman, present  
Board President Anthony, present  
Board Trustee Richardson, present

#### AGENDA REVIEW

No changes.

#### PUBLIC COMMENTS

None.

#### MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes for September 3, 2024.

Motion – Board President Anthony / Second – Councilmember Coleman: to approve the minutes.  
The motion carried unanimously.

2. Youth in Government Program Update. (Devin Stenhouse, DEI Officer)

DEI Officer Stenhouse presented an update on the 2025 Youth in Government Program. He indicated the program has received 12 applications so far, with a capacity for 18 students. The program will include a City tour, City Council meetings, shadow time, a luncheon, staff report participation, and will conclude with a Mock City Council meeting.

The standing committee requested dates and applications to share with the community.

3. Every Kid Deserves a Bike Update. (Devin Stenhouse, DEI Officer)

DEI Officer Stenhouse presented an update on the Every Kid Deserves a Bike Program. He shared the program is well supported and that the City is planning on hosting bike riding lessons after learning that 20% of students don't know how to ride one. He also noted a Bike Bus Pilot program is being explored.

#### 4. Family Resource Center Update at SSFUSD.

Education Services Director Marcos Garcia shared the new family resource center is open at South San Francisco High School. He explained that referrals are made by both teachers and staff to staff liaisons, prompting them to connect with families to schedule appointments for supply pick-ups as needed. Director Garcia noted the success of the program and its collaboration with Community Collaboration for Children's Success (CCCS) and El Concelio of San Mateo County.

The standing committee discussed the use of shared space, potential satellite locations, a site tour, and how to best support the program.

#### 5. Immigration Support Resources / SSFUSD.

Education Services Director Marcos Garcia shared the success of Know Your Rights trainings hosted at Jefferson Union High School District. He indicated resources are readily available online and in the newsletter.

The Board of Trustee shared a resolution was passed to support undocumented families, proclaiming their support for them.

#### 6. Immigration Support / City of SSF.

City Manager Ranals thanked the School District for the information provided and noted that City staff also has training and resources available. Mayor Flores indicated that the City does not collaborate with ICE and reassured the community it is safe to call the SSF Police Department and Rapid Response Hotline. He stated the City will continue to promote resources on our website and newsletter.

Board President Anthony shared that English Learners Advisory Committee (ELAC) meetings have had low attendance since the Presidential inauguration. The standing committee discussed hosting events to boost engagement.

#### 7. SSFUSD Summer BLIS Program Update.

Education Services Director Marcos Garcia discussed details regarding the Big Lift Inspiring Summers (BLIS) program. The program is available for Preschool - Kindergarten students and Kindergarten – 3<sup>rd</sup> grade students to prevent summer learning loss. 380 spaces are available each summer for qualified students. Martin and Los Cerritos Elementary schools will be hosting the program this year and hiring student educators.

Library Director Sommer shared that Library Assistant Melissa Preminko would be supporting the program. She also shared the library distributes free summer learning books.

#### 8. Update on SSFUSD Measure T Capital Projects.

Bond Program Director Lori Shelton provided an update on the modernization of Sunshine Gardens indicated that phase 1 of 3 began, noting that each phase is expected to last 6-9 months. She also stated upgrades to El Camino High School kitchen and cafeteria are expected to be completed by June 2026 and shared a third party would be contracted for meal services during the upgrade. Lastly, she noted Westborough Middle School begins construction in the summer and is expected to be completed in December of this year. Modernization assessments for South San Francisco High School and El Camino High School will be available in the upcoming months along with.

The standing committee discussed school tours and workforce housing, noting that more information is to come.

9. Traffic Safety Projects near Schools. (SSF DPW)

Public Works Director Kim thanked the School District for their collaboration and indicated staff are actively working to lower speed limits in school areas. He shared staff is working with Safe Routes to School to determine the needs.

10. Calendar of City Events for 2025. (Marie Patea, Executive Assistant)

Executive Assistant Patea distributed and discussed the 2025 events calendar, noting staff and board members are always welcomed to attend.

11. Liaison Meeting Scheduling and Recurrence for 2025. (Marie Patea, Executive Assistant)

Executive Assistant Patea shared a draft calendar. The standing committee agreed the next meeting would be held on June 3, 2025, at 4:00 p.m.

Mayor Flores announced the appointment of Edith Arias as Trustee for Area 3 of the San Mateo County Board of Education.

**ADJOURNMENT**

Being no further business, Mayor Flores adjourned the meeting at 6:37 p.m.

Submitted:

Approved:

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Jazmine Miranda, Assistant City Clerk  
City of South San Francisco

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Eddie Flores, Vice Mayor  
City of South San Francisco

Approved by the School District Liaison Committee: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_