



## **SOUTH SAN FRANCISCO LIBRARY I | PARKS AND RECREATION CENTER MOTHER'S & LACTATION ROOM POLICY**

It is the goal of the Library Board of Trustees and staff of the South San Francisco Library I Parks and Recreation Center (LPR) for all visitors to enjoy an accessible, positive, and safe experience when using the facility. This policy is designed to ensure LPR spaces and facilities serve their primary purposes, including the provision of a quiet and safe environment in which people may read, study, use library materials and equipment, take classes, and contemplate. The rules may regulate disruptive behavior, noise, offensive odors, health and sanitation hazards, and bringing possessions, materials, or objects into the facility which are likely to interfere with its use by others. The rules established under this policy will be enforced together with the City of South San Francisco's Code of Conduct, codified within Chapter 10.76 of the South San Francisco Municipal Code. The rules may not unreasonably or unfairly restrict access by any person or group.

Consistent with the Americans with Disabilities Act (ADA) and state law, it is the policy of the City of South San Francisco to provide reasonable accommodation when requested by a person with disabilities, unless such accommodation would cause an undue hardship. If reasonable accommodation is needed, please contact the Library Director at (650) 829-3872 or [libraryadmin@ssf.net](mailto:libraryadmin@ssf.net).

The South San Francisco Public Library | Parks and Recreation Center provides two Mother's & Lactation Rooms on the second floor. These rooms are located inside the Women's Restrooms but are separate from the stalls and divided by a privacy curtain. Each room has one chair, small side table, and counter space with one outlet. Sinks and trash cans are located in the restroom area.

### ***USING THE MOTHER'S ROOMS:***

The Mother's Rooms are reserved for individuals expressing milk and/or nursing only. The room is to be used on a first-come, first-served basis during building hours. Personal items should not be left in the room. Individuals using the space are responsible for personal accessories.

In order to ensure equitable access to all individuals who wish to express milk and/or nurse in private, these rooms are intended for use by each individual for up to 60 minutes at a time.

Please use the sign on the exterior wall to show if the room is occupied or vacant. Please open the curtains when finished using the space.

### ***RESPONSIBILITY:***

Individuals are responsible for leaving the room in a clean and orderly condition. Users shall be held responsible for and must pay the cost of repair for any damage. The City is not responsible for materials or equipment left in the room by users.

**PUBLIC HEALTH ORDERS:** Public health orders from the San Mateo County Health Department must be complied with and local City and Library I Parks and Recreation Center requirements and procedures must be followed.

**PROHIBITIONS:** These rooms are **not** intended for:

- Use as a lounge, study room, or meeting room
- Socializing

Adopted by Library Board of Trustees: