



REGULAR MEETING MINUTES

April 8, 2025

CITY OF SOUTH SAN FRANCISCO REGULAR MEETING TRAFFIC SAFETY COMMISSION

CALL TO ORDER: The meeting was called to order at 5:58 p.m. by Chairperson Hermes Monzon.

ROLL CALL:

Present: Hermes Monzon, Chairperson
Justin Yuen, Vice Chairperson
Brandon Chan, Commissioner
Dana Abarca, Commissioner
David Carbone, Commissioner

Absent: None.

City Staff: Dave Bockhaus, Secretary to the Traffic Safety Commission
Diana Wang, Clerk to the Traffic Safety Commission
Alex Henry, Public Works Program Manager

AGENDA REVIEW: No changes.

PUBLIC COMMENT: None.

CONSENT CALENDAR:

- 1. Approval of the Meeting Minutes of the Traffic Safety Commission for March 11, 2025.**

Motion Commissioner Chan / Second Commissioner Abarca — to approve the March 11, 2025 meeting minutes as submitted. Approved by voice vote (3-0-0).

ADMINISTRATIVE ITEMS: None.

ITEMS FROM THE COMMISSION:

- Commissioner Carbone reported an issue involving a delivery truck double parked at the intersection Chestnut Avenue and Antoinette Lane which caused a backup onto El Camino Real. He suggested installing additional signage or painting the curb red to deter similar occurrences. Dave Bockhaus, Public Works Deputy Director, noted that a sign is already in place and that there is a designated loading

zone inside the adjacent parking lot. City staff to follow up with Sergeant Portolan regarding enforcement.

- Commissioner Carbone referred to the City Council presentation from December and expressed a desire for increased public engagement. He asked that this item to be added as a future agenda item to discuss how we can increase public engagement.
- Commissioner Chan reported that the exterior lighting at the Miller Parking Garage remains non-functional. Alex Henry, Public Works Program Manager, will investigate and address the issue.
- Commissioner Chan also noted that the streetlights immediately after the underpass on Airport Boulevard are out. Dave Bockhaus, Public Works Deputy Director will assign the electrical crew to inspect and resolve the issue.
- Chair Monzon noted the opening of a new business, White Flower, located next to the Caltrain station. He inquired whether the business has dedicated parking spaces in the garage for its customers. Dave Bockhaus, Public Works Deputy Director, confirmed that the business should have designated customer parking located at the back of the parking lot.
- The Commissioners inquired about several construction projects currently underway within the city. Dave Bockhaus, Public Works Deputy Director informed the Commissioners that a Development and Construction Map showing ongoing projects is available on the city website.

ITEMS FROM THE STAFF:

1. March 2025 TAC 2503 City Engineer Memo

- **TAC 2406-1 (1/3) (Chestnut Avenue and Antoinette Lane):** Commissioner Carbone raised a safety concern regarding limited visibility of oncoming traffic from the left when exiting the Library Park and Recreation parking lot. Dave Bockhaus, Public Works Deputy Director, shared recommendations from the Traffic Advisory Committee (TAC). Alex Henry, Public Works Program Manager, suggested using the dirt lot to exit onto the cul-de-sac as an alternative. It was noted that the dirt lot is currently used for overflow parking, although it is owned by the City and County of San Francisco Water Department.
- **TAC 2406-1 (2/3) and (3/3) (Chestnut Avenue and Antoinette Lane):** Commissioner Carbone inquired about the rationale behind relocating a cluster of signs. Alex Henry, Public Works Program Manager, explained that the bike lane in question is uniquely located on the sidewalk due to the transition from the Centennial Way Trail just north of the intersection. For safety reasons, the sign will be removed from the path of travel.

Chair Monzon adjourned the meeting at 6:29 p.m.

Respectfully submitted.

Dave Bockhaus on behalf of Marissa Garren
Traffic Safety Commission Secretary

Hermes Monzon
Traffic Safety Commission Chairperson