

**SECOND AMENDMENT TO
AMENDED AND RESTATED
CITY CLERK EMPLOYMENT AGREEMENT**

THIS SECOND AMENDMENT ("Second Amendment") TO THE AMENDED AND RESTATED CITY CLERK EMPLOYMENT AGREEMENT ("Agreement") is made and entered into in South San Francisco, California, this ____ day of _____, 2025 ("Effective Date"), by and between the CITY OF SOUTH SAN FRANCISCO, a municipal corporation, hereinafter referred to as "CITY", and ROSA GOVEA ACOSTA, an individual, hereinafter referred to as "ACOSTA" (collectively referred to herein as "Parties") :

WITNESSETH:

WHEREAS, ACOSTA is the duly elected City Clerk of the City and has served in this role since December 11, 2018. CITY and ACOSTA entered into a City Clerk Employment Agreement effective March 13, 2019. The City Council recognizes that ACOSTA is an individual who has the education, training, and experience in local government management to serve in the position of City Clerk; and

WHEREAS, ACOSTA was reelected to the position of City Clerk at the November 2022 General Municipal Election; and

WHEREAS, CITY and ACOSTA entered into the Agreement on December 13, 2022 to outline the compensation and benefits that ACOSTA will receive in exchange for her service as City Clerk; and

WHEREAS, CITY and ACOSTA entered into the First Amendment to the Agreement on April 12, 2023 to amend the compensation amount that ACOSTA receives for her work as City Clerk.

NOW, THEREFORE, in consideration of this Second Amendment, and the mutual promises, covenants and stipulations herein contained, the Parties hereto agree as follows:

1. Section 3, Salary, subsection A of the Agreement is hereby amended to read as follows:

A. Effective July 1, 2025, CITY agrees to pay ACOSTA an annual base salary of Two Hundred Fifty-Three Thousand, Three Hundred Sixty-Five dollars (\$253,365.00) payable in installments at the same time as other employees of the CITY in the Executive Management Unit.

2. All other terms, conditions and provisions in the Agreement remain in full force and effect. If there is a conflict between the terms of this Second Amendment and

the Agreement, the terms of the Agreement will control unless specifically modified by this Amendment.

[Signatures on the following page]

IN WITNESS THEREOF, the City of South San Francisco has caused this Agreement to be signed and executed on its behalf by the Mayor and duly attested by its Assistant City Clerk, and ACOSTA has signed and executed this Agreement.

CITY OF SOUTH SAN FRANCISCO

ROSA GOVEA ACOSTA

By: _____
Eddie Flores, Mayor,
City of South San Francisco

By: _____
Rosa Govea Acosta, MMC
City Clerk

ATTEST:

Assistant City Clerk

APPROVED AS TO FORM:

City Attorney