

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, February 8, 2023

6:00 PM

HYBRID IN-PERSON /VIRTUAL MEETING

33 Arroyo Drive, South San Francisco, CA

City Council

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nagales and Mayor Nicolas and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting: <https://ssf-net.zoom.us/j/83872968569> (Enter your email and name)

Webinar ID: 838 7296 8569

Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

1. By Zoom: When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
2. By Phone: Enter the conference ID found on the agenda. When the Clerk calls for the item on which you wish to speak, Click *9 to raise a hand to speak. Click *6 to unmute when called.
3. In Person: Complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

BUENAFLOR NICOLAS, Mayor (District 3)
MARK NAGALES, Vice Mayor (District 2)
MARK ADDIEGO, Councilmember (District 1)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (District 5)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, Interim City Manager
SKY WOODRUFF, City Attorney

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing February as Black History Month. \(Flor Nicolas, Mayor\)](#)

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:00 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

2. [Motion to approve the Minutes for January 17, 2023, January 18, 2023, and January 25, 2023. \(Rosa Govea Acosta, City Clerk\)](#)
3. [Report regarding a resolution accepting \\$5,003.67 from the South San Francisco Friends of the Library to support library collections and programs in the New Main Library, and approving Budget Amendment # 23.044. \(Valerie Sommer, Library Director\)](#)

- 3a. [Resolution accepting \\$5,003.67 from the South San Francisco Friends of the Library to support library collections and programs in the New Main Library, and approving Budget Amendment # 23.044.](#)
- 4. [Report regarding a resolution making findings and declaring the property located at 367 Marina Boulevard \(APN 015-011-350\) as surplus land and authorizing transmittal of a Notice of Availability. \(Ernesto Lucero, Acting Deputy Director, Economic and Community Development Department\)](#)
- 4a. [Resolution making findings and declaring the property located at 367 Marina Boulevard \(APN 015-011-350\) as surplus land and authorizing transmission of Notices of Availability.](#)
- 5. [Report regarding a resolution authorizing the acceptance of \\$20,500 in donations from the South San Francisco Association of Firefighters Local 1507 Charity Foundation. \(Jess Magallanes, Fire Chief\)](#)
- 5a. [Resolution authorizing the acceptance of \\$20,500 in donations from the South San Francisco Association of Firefighters Local 1507 Charity Foundation.](#)

ADMINISTRATIVE BUSINESS

- 6. [Motion to accept Measure W Citizens' Oversight Committee report independently verifying Fiscal Year 2021-22 Measure W revenues and expenditures. \(Karen Chang, Director of Finance; and Sharon Ranals, Interim City Manager\)](#)
- 7. [Report regarding a resolution accepting the Annual Comprehensive Financial Report \(ACFR\) and other related Miscellaneous reports for Fiscal Year 2021-22 \(Karen Chang, Finance Director\)](#)
- 7a. [Resolution approving the Annual Comprehensive Financial Report and other related Miscellaneous reports for Fiscal Year 2021-22](#)
- 8. [Motion to approve the Schematic Design of the Orange Memorial Park Aquatic Center \(Project No. pk2310\). \(Philip Vitale, Deputy Director of Capital Projects\)](#)
- 9. [Report regarding a resolution approving the acceptance of specified grant funds from the California Budget Act of 2022, item 3790-101-0001 as amended by Assembly Bill 179, in an amount of \\$3,200,000 for the Linden Park project at 616 and 700 Linden Avenue pursuant to budget amendment #23.043. \(Greg Mediati, Director of Parks and Recreation, Philip Vitale, Deputy Director of Capital Projects, and Christina Fernandez, Deputy City Manager\)](#)

- 9a. [Resolution authorizing the acceptance of specified grant funds from the Budget Act of 2022, item 3790-101-0001 as amended by Assembly Bill 179, Section 19.56 item# \(b\)\(1\)\(AK\) in an amount of \\$3,200,000 for the Linden Avenue Park project pursuant to budget amendment #23.043.](#)
10. [Report regarding a recommendation to authorize the submittal of two applications for the San Mateo County Shuttle program funding in a total amount of \\$1,661,876.25, committing a 25% total matching contribution of \\$553,958.75 from South San Francisco Local Measure A funds, in support of the South City Shuttle program. \(Marissa Garren, Management Analyst I\)](#)
- 10a. [Resolution authorizing the submittal of an application for the San Mateo County Shuttle Program Funding in an amount of \\$1,064,400 and committing a 25% matching contribution of \\$354,800 from South San Francisco Local Measure A funds, in support of the South City Shuttle program](#)
- 10b. [Resolution authorizing the submittal of a second application for the San Mateo County Shuttle program funding in an amount of \\$597,476.25 and committing a 25% matching contribution of \\$199,158.75 from South San Francisco Local Measure A funds, to provide additional shuttle services in South San Francisco](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT