

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, February 26, 2025

6:30 PM

Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA

City Council

EDDIE FLORES, Mayor (District 5)
MARK ADDIEGO, Vice Mayor (District 1)
JAMES COLEMAN, Councilmember (District 4)
MARK NAGALES, Councilmember (District 2)
BUENAFLORES NICOLAS, Councilmember (District 3)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/81072693726>
Webinar ID: 810 7269 3726 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing Women in Construction Week. \(Eddie Flores, Mayor\)](#)
2. [Proclamation recognizing Héctor Camacho for his service as a Trustee on the San Mateo County Office of Education Board. \(Eddie Flores, Mayor\)](#)

3. [Certificate recognizing Christine Ramirez for representing the City of South San Francisco as a runner in the Senshu International City Marathon in Japan. \(Eddie Flores, Mayor\)](#)

COUNCIL COMMENTS/REQUESTS

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

4. [Motion to approve the Minutes of February 11, 2025, and February 12, 2025. \(Rosa Govea Acosta, City Clerk\)](#)
5. [Report regarding a resolution authorizing the acceptance of donations from various community partners totaling \\$21,250 for Fiscal Year 2024-25, as well as in-kind donations of supplies and volunteer support for Parks and Recreation Department programs and events. \(Angela Duldulao, Deputy Director, Parks and Recreation Department\)](#)
- 5a. [Resolution authorizing the acceptance of donations from various community partners totaling \\$21,250 for Fiscal Year 2024-25, as well as in-kind donations of supplies and volunteer support for Parks and Recreation Department programs and events.](#)
6. [Report regarding a resolution authorizing the acceptance of \\$11,029.28 in grant funding from the Department of Justice Bullet Proof Vest Partnership for soft armor vests for the South San Francisco Police Department and approving Budget Amendment Number 25.038. \(Scott Campbell, Chief of Police\)](#)

- 6a. [Resolution authorizing the acceptance of \\$11,029.28 in grant funding from the Department of Justice for armor vests for the South San Francisco Police Department and approving Budget Amendment Number 25.038.](#)
7. [Report regarding a resolution approving the Second Amendment to the Cooperation Agreement of the San Mateo County HOME Consortium under the Cranston-Gonzales National Affordable Housing Act. \(Alvina Condon, Management Analyst II\)](#)
- 7a. [Resolution approving a Second Amendment to Cooperation Agreement of the San Mateo County HOME Consortium under the Cranston-Gonzales National Affordable Housing Act \(Alvina Condon, Management Analyst II\)](#)
8. [Report regarding adoption of a resolution accepting \\$100,000 in SMCTA 2024 ACR/TDM Cycle 2 \(Grant\) Program Funding; accepting \\$10,000 in C/CAG Local Match Funding; accepting \\$30,000 in C/CAG Construction Management \(CM\) Funding; approving associated Budget Amendment Number 25.037; approving contract amendments with C/CAG, Kimley-Horn and Associates, Inc. and Zoon Engineering, Inc., for the South San Francisco, Smart Corridor Expansion Project. \(Angel Torres, Senior Civil Engineer\)](#)
- 8a. [Resolution accepting \\$100,000 in SMCTA 2024 ACR/TDM Cycle 2 \(Grant\) Program Funding; accepting \\$10,000 in C/CAG Local Match Funding; accepting \\$30,000 in C/CAG Construction Management \(CM\) Funding; approving associated Budget Amendment Number 25.037; approving contract amendments with C/CAG, Kimley-Horn and Associates, Inc. and Zoon Engineering, Inc., for the South San Francisco, Smart Corridor Expansion Project. \(Project No. tr2002\).](#)

PUBLIC HEARING

9. [Report regarding holding a Public Hearing for a Community Needs Assessment for the HUD Community Development Block Grant \(CDBG\) Program Year 2025-2026 Annual Action Plan. \(Alvina Condon, Management Analyst II\)](#)

ADMINISTRATIVE BUSINESS

10. [Report regarding resolutions approving agreements with Speridian Technologies LLC. for the implementation of the Clariti community development permitting software and with Clariti Cloud Inc. for a five-year subscription and support contract, totaling \\$1,808,017 \(including a 15% contingency\), authorizing the City Manager to execute the agreements and approving Budget Amendment Number 25-045 \(Tony Barrera, Director of Information Technology\)](#)

- 10a.** [Resolution authorizing a five-year agreement with Speridian Technologies LLC., for the implementation of Clariti Software for the City's new community development permitting system in the amount of \\$625,000 plus a 15% contingency in the amount of \\$93,750, for a total not to exceed amount of \\$718,750, authorizing the City Manager to execute the agreement, and approving Budget Amendment Number 25-045.](#)
- 10b.** [Resolution authorizing a five-year agreement with Clariti Cloud Inc. for the purchase of Clariti Enterprise Software subscription licenses and support for the City's new community development permitting System in the amount of \\$1,065,863 plus a 15% contingency in the amount of \\$23,404 for a total not to exceed amount of \\$1,089,267, authorizing the City Manager to execute the agreement, and approving Budget Amendment Number 25-045.](#)
- 11.** [Report regarding a recommendation to authorize the submittal of an application for the San Mateo County Shuttle program funding in a total amount of \\$1,939,050, and committing a 25% total matching contribution of \\$646,350 from South San Francisco Local Measure A funds, in support of the South City Shuttle program. \(Marissa Garren, Public Works Management Analyst II\)](#)
- 11a.** [Resolution of the City Council of the City of South San Francisco supporting the South City Shuttle Project and authorizing the submittal of a funding application for the San Mateo County Shuttle Program in an amount of \\$1,939,050 and committing a 25% matching contribution of \\$646,350 from South San Francisco Local Measure A funds, in support of the continuation of the existing South City Shuttle program](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 12.** [Closed Session: Conference with Real Property Negotiators
\(Pursuant to Government Code Section 54956.8\)
Property: 366 Grand Avenue \(APN 012-312-310\)
Agency negotiators: Nell Selander, ECD Director, and Ernesto Lucero, ECD Manager
Negotiating party: Stacey S. Dobos Trust
Under negotiation: Price and Terms](#)

ADJOURNMENT