



MINUTES

REGULAR MEETING

CITY COUNCIL

CITY OF SOUTH SAN FRANCISCO

WEDNESDAY, MAY 27, 2020
7:00 p.m.

Teleconference via GoToMeeting

City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-25-20 and N-29-20 and COVID-19 pandemic protocols.

CALL TO ORDER

Mayor Garbarino called the meeting to order at 7:00 p.m.

ROLL CALL

City Clerk Govea Acosta called the roll. Everyone listed in roll call participated virtually. The meeting was broadcast live on Astound-Channel 26, Comcast-Channel 27 and streamed online.

Participating Remotely: Councilmembers Matsumoto, Nagales, and Nicolas, Vice Mayor Addiego, and Mayor Garbarino.

AGENDA REVIEW

City Manager Futrell requested postponement of Administrative Business Item No. 15 to the June 10, 2020 City Council meeting. The Council agreed.

ANNOUNCEMENTS FROM STAFF

City Manager Futrell reminded the community that the city remains in a shelter-in-place order and urged residents to stay home when they can and wear face masks in public. He provided an overview of the most recent modifications to the shelter-in-place order by the County of San Mateo Health Officer, including resuming construction of all projects. He encouraged the community to practice social distancing and to support local restaurants as they are open for takeout. He announced that Community Programs Manager Sheri Boles would be leaving the city and thanked her for many years of service to the city.

Economic and Community Development Deputy Director Selander provided an update on the COVID-19 response programs. The Rental Assistance program was available to any low-income household that was having trouble paying their rent and encouraged residents in need to visit the city's website or call (650) 829-6620 for more information. The program to-date had served 39 households and about half of the appropriated funds had been spent. The Small Business Loan program received over 170 applications in the first round and 152 of businesses qualified for the lottery. Ten businesses were selected in the first round and currently in the underwriting process. The second round of applications had opened and would be accepted through Friday, May 29, 2020.

Assistant to the City Manager Fernandez thanked Council for all their support and provided an update on the food distribution events. She encouraged interested residents with questions to call (650) 829-6616 or contact Second Harvest Food Bank at 1-800-984-3663. She also provided information regarding the Great Plates Delivered program that provides seniors and other adults at high risk with meals delivered to their homes.

PRESENTATIONS

1. Presentation by the San Mateo County Office of Elections in preparation of the City's November 2020 District Elections (Jim Irizarry, Assistant Assessor-County Clerk-Recorder & Assistant Chief Elections Officer)

Assistant Assessor-County Clerk-Recorder & Assistant Chief Elections Officer Irizarry presented an overview of the San Mateo County Office of Elections preparations for the city's November District Elections. He provided an overview of the March election and indicated that the November Election countywide would have 163 seats up for election, 98 jurisdictions on the ballot, and an estimated 250 candidates. The November election would have an estimated 45 voting centers and 33 ballot drop-off locations. The box locations are governed by statute and would subject to change based on the number of registered voters and any executive orders that may come from the governor. The San Mateo County Office of Election was taking vigorous steps with all vote centers to ensure compliance with public health orders. The larger voting centers in the county would handle appointments via a scheduling system for candidate filings and petitions drop offs, which would begin in July. For district elections, a candidate must reside in the district that they represent and voters can only vote in the district that they reside in. As a requirement of the Voters Choice Act, postcards will be mailed to each voter in a new districts. Anyone interested in working as a vote center representative should visit the San Mateo County Office of Elections website.

2. Recitation of a proclamation recognizing June as National Safety Month in South San Francisco, honoring and thanking our community's frontline medical professionals and healthcare workers who are caring for COVID-19 patients and their families. (*Richard Garbarino, Mayor*)

Vice Mayor Addiego read into the record a proclamation recognizing June as National Safety Month in South San Francisco, honoring and thanking our community's frontline medical professionals and healthcare workers who are caring for COVID-19 patients and their families.

3. Recitation of a proclamation declaring June as LGBTQ+ Pride Month in South City and paying tribute to the 1969 Stonewall Uprising in Manhattan. (*Richard Garbarino, Mayor*)

Councilmember Matsumoto read into the record a proclamation declaring June as LGBTQ+ Pride Month in South City and paying tribute to the 1969 Stonewall Uprising in Manhattan. San Mateo County LGBTQ+ Commissioner Krystal Cansino thanked the Council for the recognition and support. Commissioner Cansino also invited the community to visit the website www.smcpridecelebration.com for a calendar of events for pride month.

REMOTE PUBLIC COMMENTS

Members of the public wishing to participate were encouraged to submit public comments in writing in advance of the meeting to all-cc@ssf.net 6:00 p.m. on Wednesday, May 27, 2020.

The Assistant City Clerk Avila read into the record the following public comments received from members of the public:

- Pastor Michael Coutts, on behalf of Hillside Church of God, extended their gratitude to city officials for keeping the city safe and requested the reopening of places of worship.
- Liza Normandy, on behalf of the SSF Chamber of Commerce requested that Council consider reducing the minimum three-year requirement for the Micro-Loan Program.
- Amanda Parker, community member requested Council consider a form of congratulating graduates during the COVID-19 pandemic.

COUNCIL COMMENTS/REQUESTS

Councilmember Nicolas thanked volunteers and staff that assisted during the food distribution events.

Councilmember Matsumoto thanked staff and the community for their participation at the Kaiser Permanente event for frontline medical staff. She also thanked Communications Director Arroyo and Mayor Garbarino for the Memorial Day services.

Vice Mayor Addiego thanked Mayor Garbarino for hosting the Memorial Day celebration during COVID-19. He requested that staff respond to Pastor Michael to address his request to resume services. City Attorney Woodruff indicated there were still Statewide and County orders in effect, under the County's order places of worship were not allowed to resume services. At this time, the city does not have the power to make a determination of resuming services at places of worship.

Councilmember Nagales thanked staff, volunteers and Council for several events hosted in the city. He discussed the rental assistance program and shared his concerns about the program. He encouraged residents to call the YMCA at (650) 276-410 and requested to adjourn in memory of Geraldine (O'Connor) McConnell, a former South San Francisco resident.

Mayor Garbarino requested to adjourn the meeting in memory of Barbara Firpo, mother of Parks and Recreation Commissioner Firpo. He thanked staff and volunteers for their participation in city events and for their assistance in preparing the Memorial Day video honoring fallen soldiers. He recognized and thanked Sheri Boles for her years of service. Mayor Garbarino requested staff work with hanging a banner to congratulate graduates of South San Francisco and provided an update on bills making their way through legislation.

CONSENT CALENDAR

The City Clerk duly read the Consent Calendar, after which Council voted and engaged in a discussion of the following specific items: Items #4, # 5, #7, #8, #10, #11 and #13 were pulled for further discussion.

Item No. 4: Mayor Garbarino noted a correction in the meeting minutes of March 25, 2020.

Item No. 5: Councilmember Matsumoto requested clarification on the disparity of amounts in the bids. Water Quality Control Plant Superintendent Schumacker indicated that the \$475k covers the coating job, which covers all equipment and \$200k temporary dewatering facilities increases the cost. Staff would work with contractors to keep cost down and was the reason to reject all bids.

Councilmember Nicolas inquired whether the bids were similar to the Request for Proposal estimates. Water Quality Control Plant Superintendent Schumacker indicated that the \$475k was the initial cost of the project and \$200k was an addendum. Councilmember Nicolas inquired whether this project was part of the overall maintenance plan. Water Quality Control Plant Superintendent Schumacker indicated it was included in the facility plant update in 2012.

Items No. 7, 8 and 10: Councilmember Matsumoto and Nicolas congratulated Library Director Sommers for her efforts in providing books to the community and obtaining various grants. Library Director Sommers thanked Council for the recognition and indicated that there had been positive feedback from the community.

Item No. 11: Vice Mayor Addiego inquired about the parking requirement for Accessory Dwelling Units in a neighborhood that had a parking permit program. Economic Community Development Director Greenwood indicated that the legislation indicates that in neighborhoods where parking permits are required, Accessory Dwelling Units do not have parking requirements.

Item No. 13: Mayor Garbarino Mayor inquired about the city's benefit of contributing to the County's animal control services. Assistant City Manager Ranals provided an overview of the program and services included.

4. Motion to approve the Minutes for the meetings of March 25, 2020 and April 8, 2020.
5. Report regarding Resolution No. 64-2020 rejecting all bids for the Water Quality Control Plant and Pump Station Coating and Corrosion Protection Project, Phase One (Project No. ss1307 & ss1901), authorizing the City Manager to reject all bids on behalf of the City (*Brian Schumacker, Water Quality Control Plant Superintendent and Peter Vorametsanti, Engineering Division Consultant*)
6. Report regarding Resolution No. 65-2020 approving an Outside Sewer Service Agreement with the owners of 340 Alta Vista Drive (APN # 013-121-040), and authorizing the City Manager to execute the agreement for recordation. (*Jason Hallare, Senior Civil Engineer*)
7. Report regarding Resolution No. 66-2020 authorizing an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in South San Francisco and approving Budget Amendment 20.043 accepting up to \$9,209 in reimbursement funding. (*Valerie Sommer, Library Director*)
8. Report regarding Resolution No. 67-2020 authorizing the acceptance of \$3,750 in grant funding from the California Library Association to support Pop-up Library Programming at local non-library community meal "grab and go lunch" sites and approving Budget Amendment 20.046. (*Valerie Sommer, Library Director*)
9. Report regarding Resolution No. 68-2020 approving purchase agreements for the furnishing of bulk process chemicals at the Water Quality Control Plant for the fiscal year 2020-21; and authorizing the City Manager to execute the necessary agreements. (*Brian Schumacker, Water Quality Control Plant Superintendent*).

10. Report regarding Resolution No. 69-2020 authorizing the acceptance of \$5,000 in grant funding from the California State Library in crisis collection funding to address the increased demand for e-resources as library buildings are closed and approving Budget Amendment 20.045. (*Valerie Sommer, Library Director*)
11. Report regarding adoption of an Ordinance No. 1599-2020 amending Title 20 of the South San Francisco Municipal Code to modify regulations pertaining to Accessory Dwelling Units. (*Gaspare Annibale, Associate Planner & Stephanie Skangos, Associate Planner*)
12. Report regarding Resolution No. 70-2020 to approve one-year extensions to the Memorandums of Understanding between the City of South San Francisco and AFSCME Local 829, Teamsters Local 856 (Confidential Unit and Mid-Management Unit), and IUOE Local 39, including a three percent (3%) wage increase effective July, 2020 (*Leah Lockhart, Human Resources Director*)
13. Report regarding Resolution No. 71-2020 amending an existing agreement with the County of San Mateo for continued facilitation and coordination of animal control and licensing services for an additional one-year term beginning July 1, 2020 through June 30, 2021, and authorize the City Manager to execute the amendment. (*Sharon Ranals, Assistant City Manager*)

Motion— Councilmember Nagales/Second—Councilmember Nicolas: to approve Consent Calendar items 4-13, by roll call vote: AYES: Councilmembers Matsumoto, Nagales and Nicolas, Vice Mayor Addiego and Mayor Garbarino; NAYS: None; ABSENT: None; ABSTAIN: None.

ADMINISTRATIVE BUSINESS

14. Report regarding Resolution No. 72-2020 amending the existing landscape maintenance services agreement with Brightview Landscape Services, Inc. of Menlo Park, California for citywide landscape maintenance services in order to extend the term of the agreement by twelve months beginning July 1, 2020 through June 30, 2021 for an additional amount not to exceed \$583,146, for a total amount not to exceed \$1,749,438. (*Greg Mediati, Deputy Director of Parks and Recreation*)

Deputy Director of Parks and Recreation Mediati presented the report and provided background information on the item. The Landscape Maintenance Services Project (Project) includes all specialized labor, material and tools necessary to maintain all ornamental planting, including, but not limited to lawns, groundcovers and shrubs (trees are excluded), safety zones, drainage facilities, weed control on median hardscapes, poles, posts, sprinkler heads, lateral irrigation lines up to the valves (not including valves or water mains downstream of the water meter), irrigation controllers, and public walkways, including the cost of necessary repairs, replacements, care, supervision, and any and all other items necessary for the proper maintenance and operation thereof. The work does not include repairs and maintenance of lighting systems, gates, benches, railings, homeowner fences, walls, sidewalks and curb and gutter (except weed control).

Staff recommended amending the Landscape Maintenance Services Agreement with Brightview Landscape Services, Inc. of Menlo Park, California, for citywide landscape maintenance services in order to extend the term of the agreement by twelve months beginning July 1, 2020 through June 30, 2021 for an additional amount not to exceed \$583,146, for a total amount not to exceed \$1,749,438. By entering into this contract, the city will continue to provide adequate maintenance of these areas without increasing the burden on the city's General Fund or Common Greens Funds.

Councilmember Nagales inquired whether city staff could perform the services outlined in the agreement. Deputy Director of Parks and Recreation Mediati indicated that in general, contracted work had a lower prevailing wage versus using skilled city staff and the cost would be significantly higher.

Councilmember Matsumoto inquired whether the landscaping services had stopped during the shelter-in-place. Deputy Director of Parks and Recreation Mediati indicated that services were pulled back during that period.

Vice Mayor Addiego echoed Councilmember Nagales point of considering staff perform the services outlined in the agreement. Deputy Director of Parks and Recreation Mediati would consider that in the future.

Mayor Garbarino inquired about Brightview Landscape Services, Inc. reduction of hours for the irrigation technician position (page 1 of report). Deputy Director of Parks and Recreation Mediati indicated that the position floats between accounts and cities, and no indication of layoffs.

Councilmember Nicolas inquired whether Brightview Landscape Services, Inc. handled cleaning the medians along El Camino Real and expressed her concerns with safety protocols. Deputy Director of Parks and Recreation Mediati indicated that the safety concerns were addressed with Brightview Landscape Services, Inc. and led to dismissal of employees by the company. Councilmember Nicolas inquired which landscape companies were used in the past and the opportunity to use local contractors. Deputy Director of Parks and Recreation Mediati provided information on prior contractors and indicated that by splitting the scope of work it would provide the ability for smaller and mid-size contractors to bid on future contracts.

Motion –Vice Mayor Addiego/Second–Councilmember Nicolas: To approve Resolution No. 72-2020 amending the existing landscape maintenance services agreement with Brightview Landscape Services, Inc. of Menlo Park, California for citywide landscape maintenance services in order to extend the term of the agreement by twelve months beginning July 1, 2020 through June 30, 2021 for an additional amount not to exceed \$583,146, for a total amount not to exceed \$1,749,438, by roll call vote: AYES: Councilmembers Matsumoto, Nagales and Nicolas, Vice Mayor Addiego and Mayor Garbarino; NAYS: None; ABSENT: None; ABSTAIN: None

15. Report regarding a resolution approving and authorizing the City Manager to execute various Consulting Services Agreements for On-Call Architectural, Engineering and Other Professional Services for various approved City-funded projects in the amount not to exceed \$300,000 per fiscal year per agreement with selected consultant. (*Jeffrey Chou, Associate Civil Engineer*)

Item not heard

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

CLOSED SESSION

Entered into Closed Session: 8:41 p.m.

16. Conference with Real Property Negotiators
(Pursuant to Government Code Section 54956.8)
Properties: 201 Baden Avenue (APN 012-335-100 and APN 012-335-110)
City Negotiators: Julie Barnard, Economic Development Coordinator
Negotiating Parties: City of South San Francisco and Firehouse Work, LLC and Habitat for Humanity Greater San Francisco.
Under Negotiation: Review of Price and Terms

Resumed from Closed Session: 9:30 p.m.

Report out of Closed Session by Mayor Garbarino: Direction given, no reportable action.

ADJOURNMENT

Being no further business Mayor Garbarino adjourned the meeting in memory of Barbara Firpo and Geraldine (O'Connor) McConnell at 9:31 p.m.

Respectfully submitted by:



Cindy Avila
Assistant City Clerk

Approved by:

Richard Garbarino
Mayor

Approved by the City Council: _____ / _____ / _____