



**Department of Public Works ♦ Engineering Division**  
**315 Maple Avenue, South San Francisco, CA 94080 ♦ (650) 829-6652**

**Traffic Advisory Committee (TAC)**  
**Meeting #2405**

**DATE:** Wednesday, May 22<sup>nd</sup>, 2024

**TIME:** 1:30 P.M.

**LOCATION:** Microsoft Teams Virtual Meeting

**ATTENDEES:**

(Check if present)

- ☐ Jeffrey Chou, Engr. Division
- ☐ Angel Torres, Engr. Division
- ☐ Matt Ruble, Engr. Division
- ☐ Nayan Amin, TJKM
- ☐ Seitu Coleman, TJKM
- ☐ Ritvik Kumar, Engr. Division

(Check if present)

- ☐ Dave Bockhaus, Public Works Department
- ☐ Alex Henry, Public Works Maintenance
- ☐ Thomas Donaldson, PW Maintenance
- ☐ Randy Chen, Public Works Maintenance
- ☐ Marissa Garren, Public Works Maintenance

(Check if present)

- ☐ Ian Hardage, Fire Department
- ☐ James Portolan, Police Department
- ☐ Jesse Ledesma, Police Department
- ☐ Billy Gross, Planning Division
- ☐ Donn Lovell, Code Enforcement

**Meeting Agenda**

Item No.	Location – Description (Requested By, Date Requested)	Action (Study, No Action, etc.)
2404-1	Olympic Dr and Dublin Dr – Request to convert intersection to an all-way stop due to confusion and safety concerns OR remove the single stop sign along Olympic Dr (Tyler Wan, 2350 Errin Pl, Unit A)	<ul style="list-style-type: none"><li>• PD reported within the past 5 years: 3 collisions (2 non-injury and 1 DUI)</li><li>• TAC discussed options of removing the stop control on NB Olympic to remove confusion of the 3-way stop but this could increase safety issues for pedestrians crossing Olympic</li><li>• TAC to reevaluate AWSC and other options and to discuss at a future TAC meeting</li><li>• An update to be sent to the resident</li></ul>
2404-6	Orange Ave and Circle Ct – Request to improve this intersection due to sightline concerns from cars coming down Orange from Commercial and the angle of the street (Crystal Song, 719 Circle Ct)	<ul style="list-style-type: none"><li>• Previous similar TAC request (#198-7 – 2019): <i>Stop Sign does not meet warrants at this location. No recorded accidents within the last two years.</i></li><li>• PD reported within the past 5 years: 1 non-injury collision</li><li>• TAC to further evaluate this intersection with Tennis Dr and to discuss in a future TAC meeting</li><li>• An update to be sent to the resident</li></ul>

Item No.	Location – Description (Requested By, Date Requested)	Action (Study, No Action, etc.)
2404-9	1200 block of Miller Ave (Police)	<ul style="list-style-type: none"> <li>• Traffic calming improvements (i.e. bulb outs) has been incorporated onto this stretch of 1200 Miller and in front of the school except at the intersection at Sequoia</li> <li>• TAC to further evaluate this intersection at Sequoia and to discuss in a future TAC meeting</li> <li>• An update to be sent to the resident</li> </ul>
2305-2	Alta Vista Dr & Mira Vista Way – Request for traffic calming along Alta Vista Dr due to drivers running the stop sign (Sgt. Jim Portolan <a href="mailto:James.Portolan@ssf.net">James.Portolan@ssf.net</a> )	<ul style="list-style-type: none"> <li>• Streetlight speed survey concluded that: <ul style="list-style-type: none"> <li>○ Alta Vista EB: 85th percentile 18-20mph</li> <li>○ Alta Vista WB: 85th percentile 20-22mph</li> </ul> </li> <li>• PD mentioned that there has been numerous citations regarding stop sign violations at this intersection.</li> <li>• Engineering staff noticed a “STOP AHEAD” sign being blocked by shrubbery; and will notified code enforcement to contact the resident regarding this issue</li> <li>• TAC recommends increasing the visibility of the stop sign and will revisit the proposed solutions at a future TAC meeting.</li> <li>• PD to follow up with the resident with an update</li> <li>• Engineering staff will present a plan to add delineators to narrow the road and to move the stop sign closer to the street for TAC to review at a future meeting</li> <li>• Engineering staff to develop an outreach/education plan before implementing any temporary improvements</li> <li>• Engineering Staff sent notifications mailer to the nearby residents prior to installation of the temporary improvements</li> <li>• Maintenance Division installed the improvements on 4/17 and placed flyers with link to a survey to collect the resident’s feedback</li> <li>• Intersection is still part of CARE. PD will collect their observations of these improvements and share at the next TAC meeting</li> </ul>
2402-7	31 San Felipe – Request for disable parking space in front of home for tenants (Rajesh Lal, 31 San Felipe Ave)	<ul style="list-style-type: none"> <li>• Recommend no action as the residence has a driveway and garage that could be used for DP space.</li> <li>• TAC will be sending out DP space requirements to residents for them to address, if they wish to do so, as part of the response</li> <li>• A response to be sent to the requestor.</li> <li>• Requestor provided additional justifications (garage lost to ADU, narrow and steep driveway and valid DMV certificate)</li> </ul>
2405-1	Arroyo Dr – Request to place speed limit signs along EB Arroyo at Alta Mesa Dr, Capay Cir and at Cuesta Dr to be consistent with the signage along the WB approach (Armando Leigh, 127 Lomitas Ave)	<ul style="list-style-type: none"> <li>•</li> </ul>

Item No.	Location – Description (Requested By, Date Requested)	Action (Study, No Action, etc.)
2405-2	901 Civic Campus Way – Request to move stop sign before the crosswalk at the parking lot driveway for increased visibility (SeeClickFix #16439461)	•
2405-3	Grand Ave and Spruce Ave – Request for an update on when the timing will be fixed at this intersection as the green timing is very short (Christine Pantangco, 2371 Olympic Dr)	•
2405-4	708-710 Baden Ave – Request for small curb to the left of 710 Baden driveway be painted RED and to repaint the curb between 708 and 710 Baden ( <i>photos provided</i> ) due to cars blocking driveway (Clementina Lunardi, 708-710 Baden Ave)	•
2405-5	Carter Dr and Duhallow Way – Request to make the intersection an all way stop due to close calls using the sidewalk to access the park (Daniel Gliche, 2787 Duhallow Way)	<ul style="list-style-type: none"> <li>• Previous TAC Request (#2402-3) Carter Dr and Meath Dr – <i>Request to make the intersection an all-way stop due to safety concerns with the nearby park and school and sight line issues with oncoming vehicles:</i> <ul style="list-style-type: none"> <li>• <i>PD reported no accidents within the past five years at this location.</i></li> <li>• <i>The requested intersection is adjacent to a park and serves as a node through which park patrons must pass to access the park. In such circumstances, a higher level of protection of the crossing should be considered for children who may be crossing but may not have the cognizance to do so safely. <b>This same situation exists at the adjacent intersection of <u>Duhallow Way and Carter Dr</u>. Thus, considering the two intersections together as a system that needs to provide safe access to the park, all-way stop control is recommended and approved for both intersections.</b></i></li> </ul> </li> <li>• <i>A work order to be sent to our maintenance division</i></li> </ul>
	<b>Other Discussed Items</b>	•
		•

Item No.	Location – Description (Requested By, Date Requested)	Action (Study, No Action, etc.)
		•
		•
Next Meeting: Wednesday, <b>June 26th</b> (1:30 pm) Microsoft Teams Virtual Meeting		

These notes shall be relied upon as a record of the subjects discussed and conclusions reached during this meeting. For any correction or amendment, please submit in writing or e-mail within seven (7) days of the date receipt of these minutes.

Name

Date

cc: Traffic Advisory Committee

**TAC 2402-7**  
**Follow-Up**

**From:** Rajesh Lal <[rajesh.lal11@yahoo.com](mailto:rajesh.lal11@yahoo.com)>

**Sent:** Friday, March 29, 2024 5:59 PM

**To:** Traffic Advisory Committee Mailbox <[tac@ssf.net](mailto:tac@ssf.net)>

**Subject:** Request for Disable parking space on 31 San Felipe Ave

**[NOTICE:** This message originated outside of City of South San Francisco -- **DO NOT CLICK on links or open attachments** unless you are sure the content is safe.]

Madam/Sir

This email is in response to the letter dated March 8th 2024.

1 I would like to inform the committee my wife is disabled and she has disable parking permit

2 I lost my one car garage to the JADU which was a humble request from the code

enforcement officer who came to inspect my home.

3 The sloping nature and the driveway being narrow prevents my wife from getting in and out of her SUV.

4 Since i have added JADU and ADU to my property i am concerned of my future tenants

who maybe Disabled and also need parking.

5 On my block i face intense on street parking demand.

I am doing a favor for the city in improving housing problems and i expect the city

to work with me.

I have spent over \$100000 on this project.

Thanking the Committee in advance.

Rajesh Lal

**TAC 2402-7**  
**Follow-Up**

DEPARTMENT OF MOTOR VEHICLES  
DISABLED PERSON  
PLACARD IDENTIFICATION  
CARD/RECEIPT

PLACARD NUMBER: 678611D  
EXPIRES: 06/30/2025  
DATE ISSUED: 02/25/2023

**DMV**

This identification card or facsimile copy is to be carried by the placard owner. Present it to any peace officer upon demand. Immediately notify DMV by mail of any change of address. When parking, hang the placard from the rear view mirror, remove it from the mirror when driving.

**When your placard is properly displayed, you may park in or on:**

- \* Disabled person parking spaces (blue zones)
- \* Street metered zones without paying.
- \* Green zones without restrictions to time limits.
- \* Streets where preferential parking privileges are given to residents and merchants.

**You may not park in or on:**

- \* Red, Yellow, White or Tow Away Zones.
- \* Crosshatch marked spaces next to disabled person parking spaces.

**It is considered misuse to:**

- \* Display a placard unless the disabled owner is being transported.
- \* Display a placard which has been cancelled or revoked.
- \* Loan your placard to anyone, including family members.

Misuse is a misdemeanor (section 4461VC) and can result in cancellation or revocation of the placard, loss of parking privileges, and/or fines.

TYPE: N1 TV: 92 CO: 41  
DOB: 05/05/1959  
ISSUED TO  
LAL PAMELA WATI  
31 SAN FELIPE AVE  
S SAN FRAN CA 94080

**Purchase of fuel**  
**(Business & Professions Code 13660):**  
\* State law requires service stations to refuel a disabled person's vehicle at self-service rates, except self-service facilities with only one cashier.

013  
DPP000 Rev(4/1)



## Traffic Advisory Committee – Request Form

**Mail/Drop Off:** City of South San Francisco, Traffic Engineering Division – 315 Maple Avenue, South San Francisco, CA 94080, (650) 829-6652.

**Please fill out this form completely and print clearly. Mail/Drop off form to address stated above.**

Date:  
05/03/2024

email: fcpb2020@gmail.com

Name:  
Armando Leigh

Address:  
127 Lomitas Avenue, SSF, CA 94080

Daytime Phone No:  
650 278 1364

Detailed Description of Complaint/Request. Include Specific Location and/or Sketches to Describe Problem (Use Additional Sheets if Necessary):

The speed limit for westbound Arroyo is posted as 25 mph and is posted in 2 locations. Eastbound Arroyo does not have any signs that state the speed limit.

There are parts of eastbound Arroyo that have a slope decline of over 30°, but there is no signage to inform drivers of cars and buses of the speed limit.

Dog walkers and pedestrians have to cross Arroyo with vehicles driving at over 35mph, especially during commute times and at the beginning or ending of schools sessions.

Desired Recommendations To Address Complaint/Request (Use Additional Sheets if Necessary):

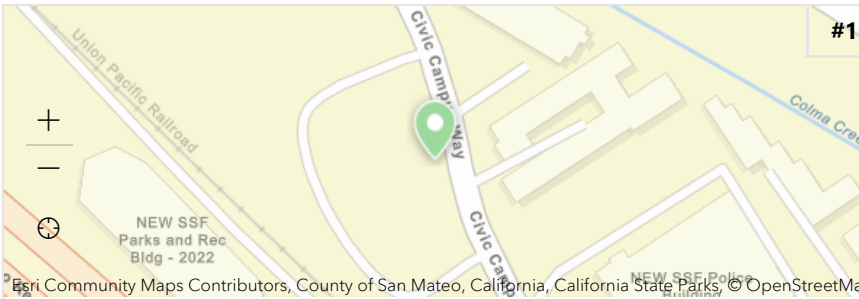
I recommend, at minimum, that speed limit signs be posted for eastbound Arroyo drivers, at Alta Mesa Drive where vehicles enter onto Arroyo from Junipero Serra Drive, at Capay Circle, where the excessive down slope begins, and at Cuesta Drive to remind drivers to slow down nearing the crosswalk in front of Buri Buri Park.

Positioning a speed radar display be posted at Verano Drive may help remind drivers to slow down.

Let's make it safe for everyone who uses Arroyo Drive.

Staff Use Only:      Vote:      YES      NO

Comments:

#16439461 (<https://seeclickfix.com/issues/16439461>)

Esri Community Maps Contributors, County of San Mateo, California, California State Parks, © OpenStreetMap, Microsoft, Esri, TomTom, ... Powered by Esri (<http://www.esri.com/>)  
37.6566159866644, -122.434460967779 [Edit Location](#)

## Request for Service

Created Date:

04/19/2024 11:19 AM

942 Antoinette Ln South San Francisco, CA 94080, USA

### Details

Sign/Traffic Marking: When I exited the parking lot of the new main library, I noticed that the stop sign is posted at the sidewalk where it meets the street. Wouldn't it make more sense for it to be posted where the sidewalk meets the parking lot? I can ...

### Secondary Questions

**Please provide a phone number, in case additional information is needed.**

650 278 1364

**Data Entry (City Staff Use Only)**

No Answer Given

3 4

## Request Information

Reporter:

**Armando Leigh** (<https://conversations.seeclickfix.com/organizations/624/constituents/1169045>) | Registered User

Concerned Citizen

fcpb2020@gmail.com

6502781364

Report Method:

**Android**

Category:

**Request for Service**[Recategorize](#)

Status:

**Acknowledged**[Change Status](#)

Assigned to:

**SSF Engineering**[Assign](#)

Due Date:

[Change Due Date](#)



Priority:  
Normal

Prioritize



(https://seeclickfix.com/accounts/624/pri

Subscribers

Subscribe

There are currently no subscribers.

Status Log

Opened:	04/19/2024 11:19 AM
Acknowledged:	04/19/2024 11:19 AM

Integration Info

Cityworks AMS	
Status:	Completed
Remote ID:	77044

Comments

All Public Only Internal Only

	<b>Armando Leigh</b> (https://conversations.seeclickfix.com/organizations/624/constituents/1169045)   Registered User Opened  Sign/Traffic Marking: When I exited the parking lot of the new main library, I noticed that the stop sign is posted at the sidewalk where it meets the street. Wouldn't it make more sense for it to be posted where the sidewalk meets the parking lot? I can see where pedestrians are crossing and cars exiting the lot does not stop in time to avoid them. I recommend mov8ng the stop sign in before the crosswalk.  04/19/2024 11:19 AM
	<b>City of South San Francisco</b> (https://seeclickfix.com/users/1354695)   Verified Official Assignment  City of South San Francisco assigned this issue to City of South San Francisco  Flag • 04/19/2024 11:19 AM
	<b>City of South San Francisco</b> (https://seeclickfix.com/users/930200)   Verified Official Acknowledged  Thank you for contacting us. Your service request ID is #77044. This is an automated response. Notification and follow-up by the appropriate department will be made Monday thru Friday between 8AM and 4:30PM. If this is an emergency, please call 911.  Flag • 04/19/2024 11:19 AM
	<b>SeeClickFix Requester</b> (https://conversations.seeclickfix.com/organizations/624/constituents/126743)   Verified Official Recategorized  This issue was recategorized from Sign/Traffic Marking to Request for Service.  Flag • 04/23/2024 7:31 AM

**TAC 2405-3**



## Traffic Advisory Committee (TAC) — Request Form

The City of South San Francisco's Engineering Division  
315 Maple Ave. South San Francisco, CA 94080

**Please fill out the form completely and legibly. You may do any of the following to submit the form:**

**Mail it to the address above; Email it to TAC@ssf.net; Fax it to 650-829-6689**

NAME:	Christine Pantangco	HOME ADDRESS:	2371 Olympic Drive, Southh San Francisco, CA94080
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EMAIL:	celesetandi@aol.com	PHONE:	650-296-2006	DATE:	04/16/2024
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Detailed Description of Problem/Issue. Include Specific Location, Images, and/or Sketches (Use Additional Sheets as Necessary):  
Intersection of Grand Avenue and Spruce light is very short. A good 3-5 cars per green light and if someone is making a right/left into Spruce coming from/on Grand and only one car can go if they're turning because the turns green to red very quick. This builds traffic and backs up Grand both ways. Especially when All Souls school gets out. This has been happening since April 3rd. I called then already and thought it would/may be resolved soon, but maybe there is something major being fixed/happening. Would appreciate an update.

Desired Recommendations to Address the Problem/Issue (Use Additional Sheets as Necessary):



## Traffic Advisory Committee (TAC) — Request Form

The City of South San Francisco's Engineering Division  
315 Maple Ave. South San Francisco, CA 94080

**Please fill out the form completely and legibly. You may do any of the following to submit the form:**

**Mail it to the address above; Email it to [TAC@ssf.net](mailto:TAC@ssf.net); Fax it to 650-829-6689**

NAME:	HOME ADDRESS:	
EMAIL:	PHONE:	DATE:

Detailed Description of Problem/Issue. Include Specific Location, Images, and/or Sketches (Use Additional Sheets as Necessary):

Desired Recommendations to Address the Problem/Issue (Use Additional Sheets as Necessary):









# Traffic Advisory Committee – Request Form

**Mail/Drop Off:** City of South San Francisco, Traffic Engineering Division – 315 Maple Avenue, South San Francisco, CA 94080, (650) 829-6652.

**Please fill out this form completely and print clearly. Mail/Drop off form to address stated above.**

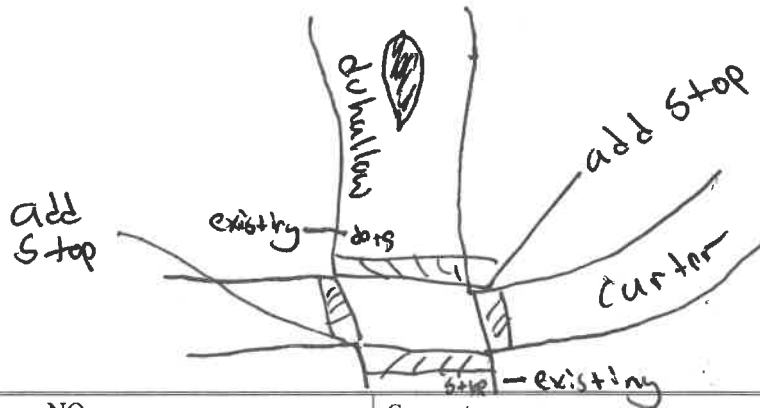
Date: 5-6-24		
Name: Daniel Glick	Address: 2787 Duhallow way	Daytime Phone No: 650 922 1670

Detailed Description of Complaint/Request. Include Specific Location and/or Sketches to Describe Problem (Use Additional Sheets if Necessary):

There is no stop signs at the intersection of carter dr. and Duhallow way. I have almost been hit multiple times driving as well as crossing carter dr. with my toddler going to the playground. Cars tend to speed down carter as well as you cannot see them when trying to go across from duhallow especially when cars are parked. I have also witnessed multiple other ~~cars~~ almost being hit at this location:

Desired Recommendations To Address Complaint/Request (Use Additional Sheets if Necessary):

TO add stop signs at the intersection on carter dr. and duhallow way.



Staff Use Only:	Vote: YES NO	Comments:
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