

Unapproved Minutes

June 18, 2024

Library | Parks and Recreation Center

CALL TO ORDER

The meeting was called to order at 6:00 P.M. in the Main Library

ROLL CALL

Library Trustees present: Catherine Abalos, Hector Camacho, Mary Giusti, Diane Huddleston and Claire Ramsey. Library staff present: Valerie Sommer, Library Director; Adam Elsholz, Assistant Library Director and Anita Palafox, Administrative Assistant II.

AGENDA REVIEW

No changes

PUBLIC COMMENTS

None

ITEMS FROM STAFF MEMBERS

Review and Approval of Draft Minutes from the May 28, 2024 Library Board Meeting

Motion to approve the minutes as presented from the May 28, 2024 meeting was made by Board Secretary Diane Huddleston, and seconded by Board Member Mary Giusti. All members were in favor.

Library Director's Report - June 2024

The Board reviewed the Director's Report. Board Secretary continues to appreciate the program photos. The Drag Storytime event was a success with approximately 85 people.

Brittany Austin, Library Program Manager, presented Hoopla a streaming platform. Availability of streaming e-books, e-audio books, music, movies, etc. Patrons can check out up to 10 items a month. Hoopla will be available for download via an app to your phone or smart TV. Launch date is scheduled for August 1st.

Communications and Statistics

The Board members reviewed the Communications and Statistics.

Library Staffing Update

Current Vacant Full-Time positions:

We are in final process of hiring an Administrative Assistant II to start next month July 19th; hopefully will be able to start recruitment for Management Analyst II mid-year; Youth Services Manager will remain vacant, currently supervised by Assistant Library Director; Grand Ave Children's Librarian will be filled with hourly Librarians for the time being. Hourly positions will be filling in for some full-time positions as we wait to go forward with recruitments.

Natalie Reid, Literacy Services Coordinator, will be leaving Project Read. Her last day will be July 24th.

Brian Malibiran will be leaving temporarily for paternity leave in August; Mary Ann Cordova is on maternity leave, returning in October.

MATTERS FOR CONSIDERATION

None

ITEMS FROM BOARD MEMBERS

None

LIBRARY ANNOUNCEMENTS

The Board reviewed Announcements.

NEXT MEETING DATE

Next Meeting:

Tuesday, July 23, 2024, 6:00 PM

Library | Parks and Recreation Center

Community Room, 2nd Floor

901 Civic Campus Way, South San Francisco, CA 94080

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:26 P.M.

Respectfully Submitted:

Diane Huddleston, Library Board of Trustees Secretary

Valerie Sommer, Library Director