



MINUTES
CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO

REGULAR MEETING
MUNICIPAL SERVICES BUILDING
COUNCIL CHAMBERS
33 ARROYO DRIVE
SOUTH SAN FRANCISCO, CA

WEDNESDAY, APRIL 12, 2017
7:00 p.m.

CALL TO ORDER

Time: 7:03 p.m.

ROLL CALL

Present: Councilmembers Addiego, Garbarino and
Matsumoto, Vice Mayor Normandy and Mayor Gupta.

Absent: None

PLEDGE OF ALLEGIANCE

Led by Mayor Gupta

AGENDA REVIEW

None.

PRESENTATIONS

1. Presentation regarding agency award for excellence from the Northern California Chapter - International Public Management Association - Human Resources for the Succession Development Program Initiative. (LaTanya Bellow, HR Director)

Chris Boucher presented LaTanya Bellow with award. Human Resources Director Bellow thanked the Council and employees.

2. Proclamation for National Library Week. (Mark Addiego, Councilmember)

Councilmember Addiego presented the proclamation to Diane Huddlestone, President of Library Board of Trustees proclaiming April 9 – 13 as National Library Week. Ms. Huddlestone thanked the Council for the recognition.

3. Presentation of 30 Year Tree City USA. (Sharon Ranals, Director of Parks & Recreation)

Parks Manager Haimovitch explained the Tree City Program and the City's practice and commitment to the standards.

Director of Parks and Recreation Ranals presented the flag received recognizing the City's 30 years as a Tree City.

4. Proclamation to honor Mrs. Eldie Gonzalez for her 30-year volunteerism at the South San Francisco public library. (Mayor Gupta, Mayor)

Mayor Gupta discussed Ms. Gonzalez' service to the City and presented her with a proclamation. Ms. Gonzalez thanked the Council for the recognition and discussed her start with reading in Spanish.

Councilmember Matsumoto commended Ms. Gonzalez for all her volunteer work.

5. Presentation on the City's 2016/17 Safety Program contracted with Du-All Safety. (LaTanya Bellow, HR Director)

Mike Connelly presented a PowerPoint summarizing the City's safety performance metrics related to industry safety standards. He presented safety accomplishments including a safety consultant, ergonomic evaluations, facility inspections, work observation, staff and consultant meetings, update to safety programs, and training. He presented the departments to focus on including Police, Fire and Maintenance Yard. He discussed safety goals.

Councilmember Matsumoto asked if carpal tunnel issues had been mitigated. Mr. Connelly discussed ergonomic evaluations and training to prevent injuries.

PUBLIC COMMENTS

Doreen Gotelli addressed the Council regarding the shopping center at El Camino and Spruce and suggested not including apartments due to congestion.

Alfredo Holguin Jr. discussed the impact of high rents on residents, particularly his grandfather. He expressed the need for housing assistance.

COUNCIL COMMENTS/REQUESTS

Mayor Gupta expressed his condolences to Mrs. Gene Mullin and stated the meeting would be adjourned in her memory.

Councilmember Matsumoto requested adjourning in memory of Peggy Hart. She commended the Every 15 Minutes program. She congratulated the Police and Fire Department for the recent Lyons Club award. She discussed a complaint regarding sidewalks near the Brentwood area and suggested regular sidewalks be required. City Manager Futrell stated staff was working on the current issue and discussing modifications to the rolled sidewalks.

Councilmember Addiego stated the issue was related to a stalled development and suggested the City correct the matter. City Manager Futrell discussed the valid building permit and progress being made.

Councilmember Matsumoto stated it was an ADA issue. She asked if the Miller Avenue garage could handle parking with new construction. City Manager Futrell discussed the study of

Downtown parking and indicated there was adequate parking for five years. He stated he would look into additional permit parking. He discussed complaint regarding delivery trucks double parking. Councilmember Matsumoto expressed concern about infrastructure and requested an inventory of sewer pipes. City Manager Futrell stated he would put together a report. Councilmember Matsumoto asked how much money was available to update the General Plan. City Manager Futrell stated there was \$1.8 million available.

Councilmember Garbarino asked if the City had utility mapping. City Manager Futrell stated he would look at the GIS system and report back to Council. Councilmember Garbarino suggested the steps outside MSB be cleaned and repainted. He questioned why the brick work did not match.

Councilmember Addiego announced Earth Day on April 22, 2017. He encouraged participation in the Adopt a Storm Drain Program. He requested the Council consider Senate Bill 54. He suggested the Council review the pros and cons of project labor agreements and prevailing wage. He discussed the March 22, 2017 Council meeting at which a motion to call the question was invoked against him during the Centennial Village project hearing. He stated calling the question was disorderly since he had the floor and the Chair should ensure that everyone had had the opportunity to speak. He requested the City Attorney correct him if he was mistaken and he stated he felt disserved by the City Attorney. City Attorney Rosenberg stated he would provide further analysis.

Mayor Gupta stated he would review procedures to handle appropriately in the future. He announced the 17th Annual Karate Tournament on April 9, 2017, with 160 youth participating from surround cities. He stated he attended STEM Grant Award Ceremony at which South San Francisco was awarded a grant. He announced that Draft Plan Bay 2040, outlining housing, jobs and transportation plans, would be considered on May 4, 2017, 6:30 p.m. at Sequoia High School in Redwood City. He requested the information be posted on the City's website. He expressed concern regarding income and housing needs and stated the purpose of the plan was to try to figure out how to confront those issues.

ADMINISTRATIVE BUSINESS

6. Report regarding a resolution, authorizing the City of South San Francisco to work with the County of San Mateo and other jurisdictions in the County to address the housing crisis on a regional basis, including through ongoing support of the Home for All San Mateo County Initiative. (Alex Greenwood, Economic and Community Development Director)
 - 6a. Resolution authorizing the City of South San Francisco to work with San Mateo County and other jurisdictions in the County to address the housing crisis on a regional basis, including through ongoing support of the Home for All San Mateo County Initiative.

Economic and Community Development Director Greenwood discussed the City's commitment to provide affordable housing and the County's Home for All San Mateo County Initiative.

Jessica Stanford Mullin, Sustainability Program Manager for the County of San Mateo, presented a PowerPoint on the initiative. She discussed the jobs-housing gap indicating the County had added 54,600 new jobs but only added 2,100 homes. She mentioned land use challenges due to 75% of San Mateo County land being preserved for open space and agriculture. She discussed increased congestion due to commuters and impact on businesses

due to the cost of housing. She explained the convening of the Jobs-Housing Gap Task Force with the purpose to bring community leaders together to learn about challenges created by the current housing market, work together to develop a menu of “solutions”, and commit to taking action to implement solutions. She thanked City Manager Futrell for representing the City of South San Francisco. She presented the task force outcomes including the action plan, Home for All website, public relations and education campaign and partnerships and community engagement. She summarized the initiative’s mission, vision and outcome goals. She thanked the Mayor and Councilmember Garbarino for serving on committees. She reviewed the Action Plan components including building partnerships and community support; supporting all types of housing development; funding affordable housing; and securing land and strengthening community infrastructure and presented work done to date. She requested the Council adopt the Home for All resolution.

In response to Councilmember Garbarino, Ms. Stanford Mullin stated the goal was to have all 20 cities adopt the resolution.

Vice Mayor Normandy expressed her appreciation for the plan and confirmed that there was no financial obligation to the City. Ms. Stanford Mullin clarified the extension of Measure A, now Measure K.

In response to Councilmember Garbarino, City Manager Futrell anticipated 18,000 new jobs and 4,500 new homes. He stated he would present the current City figures. Ms. Stanford Mullin discussed the addition of jobs without housing. She discussed anticipated use of Measure K funds for affordable housing.

Councilmember Addiego asked what the City of South San Francisco was doing for housing. Economic and Community Development Director Greenwood noted the City had 21,000 housing units, with 996 affordable units. He stated the City assisted citizens daily with housing assistance. Councilmember Addiego discussed development in Redwood City and indicated hope.

Councilmember Matsumoto expressed concern regarding the \$700 million undesignated County funds and reduction to \$15 million for affordable housing.

Peggy Jensen, Deputy County Manager, provided an update on the Board of Supervisors consideration of allocation of Measure K. She stated the County had spent \$10 million on housing from Measure A. She stated the Board directed staff to look at ways to add additional money.

Mayor Gupta stated he was pleased to serve on the Steering Committee and indicated support for the resolution.

Councilmember Matsumoto requested staff provide an update on the City’s RHNA numbers.

Motion - Councilmember Garbarino / Second - Councilmember Addiego: that this Resolution, RES 29-2017, be approved. Approved by roll call vote:

Yes: 5 - Councilmember Addiego, Councilmember Garbarino, Councilmember Matsumoto, Vice Mayor Normandy, and Mayor Gupta

7. Report regarding a resolution authorizing the acceptance of a \$20,000 grant from the San Francisco Foundation, for the Sares Regis Education and Community Foundation and Devcon Construction Incorporated, to support the expansion of MakerSpace programming at Grand Avenue Library and amending the Library Department's Fiscal Year 2016-2017 Operating Budget. (Valerie Sommer, Library Director)
 - 7a. Resolution authorizing the acceptance of a \$20,000 grant from the San Francisco Foundation, for the Sares Regis Education and Community Foundation and Devcon Construction Incorporated, to support the expansion of MakerSpace programming at Grand Avenue Library and amending the Library Department's Fiscal Year 2016-2017 Operating Budget.

Library Director Sommer presented the staff report, explaining the proposed expansion of the MakerSpace programming at Grand Avenue Library.

Andrew Turko, Sares Regis Project Manager, explained grant funds and proposed use of the \$20,000 grant in South San Francisco.

Councilmember Addiego thanked Mr. Turko for helping to celebrate National Library Week.

In response to Councilmember Matsumoto, Library Director Sommer explained why the grant would be used at Grand Avenue only. She stated the equipment was utilized by all ages.

Adam Elsholz, Assistant Library Director explained the various programs utilized by all age groups. He stated there would be bilingual support.

Motion - Councilmember Garbarino / Second - Councilmember Addiego: that this Resolution, RES 30-2017, be approved. Approved by roll call vote:

Yes: 5 - Councilmember Addiego, Councilmember Garbarino, Councilmember Matsumoto, Vice Mayor Normandy, and Mayor Gupta

Enactment No: RES 30-2017

8. Report regarding a Resolution approving the salary schedule for two job classifications, the Deputy Director of Economic and Community Development and the Building Official, in the Mid-Management bargaining unit by assigning a new salary range, and amending the Memorandum of Understanding (MOU), effective April 12, 2017. (LaTanya Bellow, Human Resources Director)
 - 8a. Resolution approving the salary schedule for two job classifications, the Deputy Director of Economic and Community Development and the Building Official, in the Mid-Management bargaining unit by assigning a new salary range, and amending the Memorandum of Understanding (MOU), effective April 12, 2017.

Human Resources Director Bellow presented the staff report requesting approving of salary schedules for the Deputy Director of Economic and Community Development and the Building Official. She explained the proposed restructuring of the department.

In response to Councilmember Matsumoto, City Manager Futrell stated the proposal would revert to the prior practices. Councilmember Matsumoto requested cross training between building officials and code enforcement.

Motion - Councilmember Garbarino / Second - Councilmember Addiego: that this Resolution, RES 31-2017, be approved. Approved by roll call vote:

Yes: 5 - Councilmember Addiego, Councilmember Garbarino, Councilmember Matsumoto, Vice Mayor Normandy, and Mayor Gupta

Enactment No: RES 31-2017

9. Report regarding a study session on regulating retail cannabis businesses. (Rozalynne Thompson, Associate Planner and Deborah Gill, Special Projects Manager)

Special Projects Manager Gill presented a PowerPoint explaining the Adult Use of Marijuana Act (AUMA), local authority to adopt and enforce regulations on cannabis businesses and topics for Council consideration for regulation of retail cannabis businesses.

Associate Planner Thompson summarized land use controls including proximity to residential properties; appropriate commercial zoning; operational standards; space and distance requirements; signage regulations; aesthetic controls; and delivery options.

Special Projects Manager Gill discussed the City's opportunity to enact a local excise tax and potential estimated revenue to the City. She recommended commissioning a study to calculate the most effective tax rate. She stated the City could require a retail business permit. She requested Council input on whether to allow retail cannabis business, location, and controls for operations, signage and security.

Pedro Gonzalez, former Mayor, indicated opposition to cannabis businesses in South San Francisco. He stated 600 feet from schools and daycare facilities was not adequate.

Hermes Monzon expressed concern with allowing cannabis retail facilities.

Councilmember Garbarino agreed and stated he would rather not have retail outlets, however, State laws would take effect. City Attorney Rosenberg stated the City could affirmatively ban all. Councilmember Garbarino asked if the business owners in the freeway commercial district and mixed industrial districts had been asked for input. City Manager Futrell stated the businesses would be contacted if the Council directed consideration of retail cannabis. Councilmember Garbarino expressed concern with the proximity to residential properties. In response to Councilmember Garbarino, City Manager Futrell stated the City could require air filtration systems to reduce odors. Councilmember Garbarino stated, if retail were approved, he would insist on the strictest regulations. He questioned the potential revenues and strain on Police and Fire Departments.

Councilmember Addiego stated he would prefer no one smoked marijuana. He discussed the black market and need to remove the criminal aspect from the transaction. He suggested a cannabis shop on Bell Air Island.

In response to Councilmember Garbarino, City Attorney Rosenberg stated individuals were allowed to possess one ounce at a time.

Vice Mayor Normandy stated the majority of residents overwhelmingly passed the ballot measure and she discussed the importance of local control. She discussed the importance of location and existing locations.

Councilmember Matsumoto stated she would not support retail cannabis businesses.

Mayor Gupta stated he was not convinced that South San Francisco needed marijuana stores but the majority of voters approved it. He questioned the true revenue generation. He expressed concern about the cash business, health issues and risk of car accidents.

Councilmember Garbarino discussed the effects of smoking and drinking and the potential of a third element. He suggested the strictest of regulations.

Councilmember Addiego stated a retail shop did not create marijuana use. City Attorney Rosenberg stated the City could not prohibit transport marijuana through the City but it would be difficult to enforce a ban on deliveries in the City.

Vice Mayor Normandy stated it was necessary to put aside personal opinion to implement the will of the voters.

City Manager Futrell requested Council input on how much staff time to commit to retail marijuana establishments. He suggested staff pause on developing retail ordinance and focus on next study session. He stated it would be necessary to obtain an official vote of the Council prior to the end of the calendar year.

In response to Vice Mayor Normandy, Associate Planner Thompson clarified the required radius.

Councilmember Addiego stated location was paramount. City Manager Futrell explained how staff determined potential locations.

Councilmember Garbarino stated he wanted as much control as legally possible and issue merited further discussion.

Mayor Gupta stated he was not convinced, rather than opposed.

CONSENT CALENDAR

10. Motion confirming payment registers for April 12, 2017. (Richard Lee, Director of Finance)
11. Report regarding a motion to accept the construction improvements of Brentwood Park Renovation and Pathway Improvements Project as complete in accordance with plans and specifications with a total construction cost of \$787,648. (Sam Bautista, Principal Engineer)
12. Report regarding a motion to appoint Luis Alberto Fernandez De Paz as a member of the Measure W Citizens' Oversight Committee. (Gabriel Rodriguez, Acting City Clerk)

The Deputy City Clerk duly read the Consent Calendar, after which Council voted and engaged in

discussion of specific items as follows:

Item 10. Councilmember Matsumoto questioned the warrant on page 47. Director of Finance Lee stated it was for retiree medical benefits. In response to Councilmember Matsumoto, City Manager Futrell discussed the gateway sign plan and intent to construct three in the current year's CIP. He stated the would provide an update to the Council. Councilmember Matsumoto confirmed that the payment to Golden Bay Construction was for ADA ramps.

Councilmember Addiego clarified the warrants on page 1 were for parking at a Gavin Newsome event and office supplies. He discussed dinner provided to the Council prior to Council meetings and suggested reviewing the policy on how much Councilmembers were eating at City's expense.

Item 11. Councilmember Matsumoto asked if there was a range or average for park renovations. Parks and Recreation Director Ranals estimated construction costs were approximately \$1 million per acre.

Item 12. In response to Councilmember Matsumoto, City Manager Futrell confirmed that an alternate would be appointed to the Committee as well.

Motion – Councilmember Addiego / Second - Councilmember Garbarino: that the Consent Calendar be approved. Approved by roll call vote:

Yes: 5 – Councilmember Addiego, Councilmember Garbarino, Councilmember Matsumoto, Vice Mayor Normandy and Councilmember Addiego

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

13. Report providing an update on the South San Francisco Unified School District request for the Parks and Recreation Department to offer an extended day program for their 2017 STEM summer school. (Sharon Ranals, Director of Parks and Recreation)

Councilmember Addiego stated he had requested the item due to the upcoming School City Liaison meeting. In response to Councilmember Addiego, Director of Parks and Recreation Ranals stated 12 part-time staff would be required. Councilmember Addiego discussed gang issues and asked the Council if it was open to such involvement.

Vice Mayor Normandy discussed the timeframe and stated she was open to discussing the possibility of a program for next year.

Councilmember Garbarino suggested partnerships with the School District.

Councilmember Matsumoto questioned the required staff and if there would be subsidies. Director of Parks and Recreation Ranals suggested the School District survey the families. Councilmember Matsumoto stated a balance between revenues and expenditures was necessary.

Mayor Gupta stated the focus should be on the children. He stated the morning portion of STEM was paid for by the School District. He suggested working on a program for next summer.

In response to Councilmember Garbarino, Director of Parks and Recreation Ranals stated they were willing to work on a child care program but had concern regarding supervisors. Councilmember Garbarino stated it was necessary to provide activities for the kids.

Councilmember Matsumoto suggested the Boys and Girls Club provide care.

Mayor Gupta questioned how the request came to the City. Director of Parks and Recreation Ranals stated the request came from the School District and she explained efforts for additional information and meetings with the School District.

14. Discussion in support for the Peninsula Corridor Electrification Project. (Councilmember Matsumoto)

Councilmember Matsumoto stated Caltrain requested a letter of support for funding for electrification.

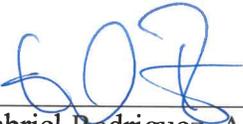
Mayor Gupta stated he was supportive of the idea and willing to sign the letter.

Councilmember Garbarino stated it was necessary.

ADJOURNMENT

Being no further business, Mayor Gupta adjourned the meeting at 10:03 p.m. in memory of Terry Mullin and Peggy Hart.

Submitted by:



Gabriel Rodriguez, Acting City Clerk
City of South San Francisco

Approved by:

Pradeep Gupta, Mayor
City of South San Francisco