



Regular Meeting Minutes for Wednesday, November 6, 2024

Bicycle and Pedestrian Advisory Committee City of South San Francisco, California

COMMITTEE MEMBERS:

Present: Darryl Yip, Chair
Arian Guzman
Philip Hollenback
Frank McAuley
Carlos Moreno

Absent: Dylan Hingey, Vice Chair

STAFF PRESENT:

Planning: Megan Wooley-Ousdahl, Secretary to BPAC
Cynthia Fregoso, Clerk

Public Works/Engineering: Matthew Ruble, Principal Engineer
John Wilson, Associate Engineer

PROCEEDINGS:

Call to Order / Roll Call: Chair Yip at 6:00pm
Agenda Review: No comments
Items from Staff Members: Deferred to end of meeting
Public Comment: None

CONSENT CALENDAR - Voting Key: (yes, no, abstain)

1. Approval of the Regular Meeting Minutes for September 4, 2024

Approved by BPAC 4-0-1: Committee Member McAuley motioned, Committee Member Guzman seconded.

ADMINISTRATIVE BUSINESS

2. Welcome Carlos Moreno, New BPAC Member (Megan Wooley-Ousdahl, Secretary to BPAC)

ACTION: Informational: None taken, none required

3. Active 101 Project Presentation (Sue-Ellen Atkinson and Amy Linehan, San Mateo County Transportation Authority staff)
Active 101 Project website: <https://smcactive101.com/>

Committee comments:

- Committee Member McAuley shared that Highway 101 is a barrier for bicycling and does not have a good crossing; shared concerns about the interchange with South Airport Boulevard and East Grand Avenue; concerns with the turn onto 101 at Oyster Point and South Airport Boulevard. Likes the 101 undercrossing in Redwood City.
- Committee Member Moreno said that he likes the SSF Caltrain crossing – a good example. Also said that the Millbrae BART station could use improvement to better serve bicyclists and improve the last mile connections to transit stations.
- Engineer Wilson said that the Oyster Point / South Airport project is not on the map and asked the SMCTA staff how to add this.
- Committee Member Hollenback mentioned that it is difficult for bicyclists to go north from the Millbrae transit station.
- Chair Yip said that the northbound 101 exit on Bayshore Boulevard merges with the bicycle lane creating a stressful environment for bicyclists.
- Committee Member Moreno mentioned project No. 15 could be a game changer – providing a connection behind the South Airport Boulevard Costco.
- Chair Yip encouraged the Committee to complete the tool and share it with neighbors.

ACTION: Informational: None taken, none required

4. Grant Application for East Grand Avenue Complete Streets Corridor Improvements – Letter of Support and Review of Draft Project Checklist (Megan Wooley-Ousdahl, Secretary to BPAC)

As a requirement of the grant application, the BPAC was asked to review the Project Checklist and provide comments. The BPAC provided the following comments:

The South San Francisco Bicycle and Pedestrian Advisory Committee strongly supports this grant application for the East Grand Avenue Complete Streets Corridor Improvements Project. The Committee emphasized the importance of providing protected bikeways and walkways along East Grand Avenue – a corridor which provides a critical east-west connection between the SSF Caltrain station to the Bay Trail, to numerous worksites, and to the SSF Ferry Terminal via the Bay Trail. The Committee also emphasized the importance of this project since this corridor is within an Equity Priority Community and is on the City’s High Injury Network. The BPAC also underscored the regional benefits that this project provides since it will connect the SSF Caltrain station with many employers in the East of 101 area and will provide a low-stress way for people to walk, bicycle, and roll to work.

Committee comments:

- Chair Yip stated support for the grant application.
- Committee Member Guzman shared that, generally, the BPAC does not like sharrows in place of bikeways. Engineer Ruble agreed and said that in this case the sharrows are for the last block, near the entrance to the parking lot.
- Committee Member Moreno mentioned there is one section where the planter separates pedestrians and bicyclists and does not allow porosity. Engineer Ruble said that the design could consider breaks in the planters so that bicyclists or pedestrians could cut across.
- The Committee discussed whether the City would use the existing right-of-way or purchase land. For this project, the project is designed in the City’s right-of-way.
- Engineer Wilson discussed the width of the proposed cycle track and whether the planter width should be narrowed to provide more space for bicyclists to pass. He noted that the project has regional benefits because would allow people to take Caltrain to get to work

and then bicycle on the path; there is a hot zone (many bicyclists) within South City between Caltrain and Genentech.

- The Committee discussed the level of traffic stress map.
- Committee Member Hollenback mentioned the railroad infrastructure parallel to East Grand Avenue and asked if railroad spurs could be used for active transportation. Engineer Ruble agreed and said that there are “rails to trails” programs, but the railroads cannot have any active uses.
- Committee Member Moreno said that this project would also connect bicyclists and pedestrians to the SSF Ferry Terminal.

ACTION: Informational: None taken, none required

COMMITTEE COMMENTS

- Committee Member Guzman requested a presentation from the Police Department on collision statistics at the next meeting.
- Committee Member McAuley commended Chair Yip for his presentation to the City Council about the BPAC’s work.
- Chair Yip thanked the Committee and thanked City staff for prioritizing bicycle and pedestrian projects. He also thanked City Manager Sharon Ranals for her leadership.

STAFF COMMENTS

- Secretary Wooley-Ousdahl
 - Shared that the January 1, 2025 meeting will be canceled.
 - Provided an update on the Grand Boulevard Initiative Reboot effort – recent kick-off meeting held on October 29, 2024.
 - Shared that during the December 4, 2024 meeting, the Committee would receive a presentation on the San Bruno / SSF Community Based Transportation Plan’s proposed Community Engagement Plan.

ACTION: Informational: None taken, none required

MEETING ADJOURNED: 7:34PM. Committee Member McAuley motioned, Committee Member Guzman seconded.

Megan Wooley-Ousdahl, AICP
BPAC Secretary

Darryl Yip, BPAC Chair